



## Initial Development Submittal Requirements

- Initial Development Submittal Authorization (provided by Planner);
- Completed Landscape Plan Application (if also submitting a site plan, only one completed application form is required per project);
- A CD or flash drive with all submittal items in PDF format;
- Landscape Plan review fee (ref. Zoning, Variance and Development Review Fees);

### ***Non-residential or Apartment Project***

- Eight (8) 24" x 36" landscape plan drawings folded to 9" x 12" with title block visible when folded; showing the location of existing and proposed buildings, parking, and landscape improvements, including existing trees, planters, screening walls, plant material, flagpoles, and other landscape elements (refer to Landscape Ordinance Requirements and Policies for Non-Residential Development for complete landscape plan requirements).
- The above plans in electronic form (Adobe Acrobat PDF or JPEG graphic format)

### ***Single-family, Duplex, or Townhome Subdivision***

- Eight (8) 24" x 36" sets of Parkway and Common Area landscape plans folded to 9" x 12" with title block visible when folded; showing the location of existing and proposed landscape improvements, including planters, screening walls, entry features, plant material, flag poles, and other landscape elements; and
- Two (2) 24" x 36" folded Parkway and Common Area irrigation plans.
- The above plans in electronic form (Adobe Acrobat PDF or JPEG graphic format)

## Final Development Submittal Requirements

- Redline check set (provided by Planner);

### ***Non-residential or Apartment Project***

- Six (6) 24" x 36" landscape plan drawings folded to 9" x 12" with title block visible when folded;
- One (1) 11" x 17" landscape plan drawing;
- One (1) 24" x 36" color landscape plan presentation drawing;
- Electronic color landscape plan presentation drawing file in JPEG, TIFF, EMF, WMF, or EPS format, minimum 10" wide x 8" high (landscape orientation) at minimum 150 d.p.i. resolution; and
- Material samples of any required screening walls.

### ***Single-family, Duplex, or Townhome Subdivision***

- Three (3) 24" x 36" sets of Parkway and Common Area landscape plans folded to 9" x 12" with title block visible when folded;
- One (1) 24" x 36" set of digital-process white mylars (not sepia) of the Parkway and Common Area landscape plans;
- One (1) 24" x 36" set of digital-process white mylar (not sepia) of Parkway and Common Area irrigation plans;
- One (1) 11" x 17" set of Parkway and Common Area landscape plans;
- One (1) 24" x 36" color presentation drawing of Parkway and Common Area landscape planting plan;
- Electronic color presentation drawing file of Parkway and Common Area landscape planting plan in JPEG, TIFF, EMF, WMF, or EPS format at 10" wide x 8" high (landscape orientation) at minimum 150 d.p.i. resolution; and
- Material samples for proposed screening walls and entry features.