



Parks and Recreation Commission

Purpose

The Parks Commission acts in an advisory capacity to the City Council by recommending programs, priorities, or projects to be considered for development in park and recreation areas for the City of Richardson. Examples of responsibilities of the Commission include:

- Study and development of recreation and recreation areas to provide wholesome recreation for all residents of the City.
- Advise the Director of the Parks and Recreation Department on problems of development of recreation areas, facilities, programs and improved recreation services.
- Recommend standards on areas, facilities, programs and financial support.
- Review and maintain the master planning guide of the parks and recreation facilities and periodically review all recreation services that exist or that may be needed, and interpret the needs of the public to the City Council and to the Director of the Parks and Recreation Department.
- Review, study and recommend priorities for projects or activities considered to be desirable for the parks and recreation program.
- Advise the Director of the Parks and Recreation Department on the development of long-range capital improvement programs and, when in its opinion the need exists for additional parks and recreational facilities, grounds, or premises, it shall make appropriate recommendations to the City Council.

Members

The Parks & Recreation Commission consists of nine members who are appointed by the City Council for two-year staggered terms. At least one member shall live in each of the four City Council districts.

Members must be qualified voters in the City of Richardson, residents of Texas for at least one year, and residents of the City of Richardson for at least six months. Members may not hold any elected office and must not be in arrears in taxes or any other liability due the City.

Meetings

The Commission meets on the second Tuesday of the month, except when a special meeting has been scheduled. The Commission normally does not meet during the summer months of July and August, nor does it meet during the months of May and December.

All meetings are subject to the general laws of the State, the City Charter, and shall comply with the Texas Open Meetings Act. All members shall adhere to the City of Richardson Code of Ethics.

Applications are available online and from the Office of the City Secretary, City Hall, 411 W. Arapaho Rd., Suite 202, or by contacting 972-744-4292. Applications are kept on file for two years and positions are filled as vacancies occur.

**Staff Contact: Lori Smeby, Director of Parks & Recreation — 972-744-4302, lori.smeby@cor.gov
<http://www.cor.net>**