





## **Library Board**

## <u>Purpose</u>

The mission of the Richardson Public Library Board is to promote excellence in the services and facilities of the Richardson Public Library. The Board acts in an advisory capacity to the City Council in all matters pertaining to the public library.

## Members

The board consists of seven members who are appointed for two-year terms, with four members appointed to serve beginning Jan. 1 in even-numbered years, and three members appointed to serve beginning Jan. 1 in odd-numbered years. At least one member shall live in each of Districts 1 through 4 of the City. The chairman and vice-chairman are appointed by the City Council.

Members must be qualified voters in the City of Richardson, residents of Texas for at least one year, and residents of the City of Richardson for at least six months. Members may not hold any elected office and must not be in arrears in taxes or any other liability due the City.

## <u>Meetings</u>

The Library Board meets, unless otherwise specified, at 6:30 p.m. the second Wednesday on a bimonthly basis at the Richardson Public Library (900 Civic Center Drive) in the 2<sup>nd</sup> floor Conference Room.

Special meetings may be called. Agendas for all meetings will be posted and all members will be notified at least three days in advance. All Richardson Library Board meetings are open, and the public is invited.

All meetings are subject to the general laws of the State, the City Charter, and shall comply with the Texas Open Meetings Act. All members shall adhere to the City of Richardson Code of Ethics.

Applications are available online and from the Office of the City Secretary, City Hall, 411 W. Arapaho Road, Suite 202, or by contacting 972-744-4292. Applications are kept on file for two years and positions are filled as vacancies occur.