Richardson Police Department
YOUTH CITIZEN POLICE ACADEMY APPLICATION

(Must attend school or live in the City of Richardson for application)

Applications must be received by Monday June 01, 2015

Applicant's Name: _____
Last First MI

Address: _____
Street City Zip

School: _____Grade in 15/16 School Year:_____

Phone #: _____
Home Cell Work

T-shirt size (participants will receive a free t-shirt to be worn at the graduation ceremony):

S M L XL XXL

Date of Birth: _____ Sex (M/F): _____ DL/ID#:_____ Email_____

Emergency Contact:_____
Name Phone # Relationship

Parent/Legal Guardian: _____Home/Cell Phone #:_____

Address: _____ Email: _____

AUTHORIZATION TO CONDUCT A BACKGROUND INVESTIGATION

The undersigned parent or legal guardian, for and on behalf of the undersigned applicant, and the undersigned applicant to the Richardson Police Department Youth Citizen Police Academy, do hereby authorize the Richardson Police Department to conduct a criminal history background investigation, including convictions, pending charges, and outstanding warrants of the under-signed applicant. We understand that the criminal history check is being conducted due to the nature of the classes provided at the Youth Citizen Police Academy. We understand that all available police and criminal records will be checked and that the information will be used solely for determining eligibility of the applicants for participation in the Youth Citizen Police Academy. All information is to remain confidential as required by applicable state and federal law. The undersigned parent or legal guardian and the undersigned applicant understand and acknowledge that if the applicant is accepted the applicant must comply with the rules and regulations for the program and the participation in the Youth Citizen Police Academy is a privilege and can be revoked at any time.

Signature of Applicant: _____Date: _____

Signature of Parent or Guardian: _____Date: _____

QUESTIONNAIRE

Please state why you are interested in attending the Richardson Police Department Youth Citizen Police Academy: _____

_____

_____

_____

_____

_____

_____

_____

_____

_____

Describe any community/recreational/extra-curricular activities in which you have participated (sports, clubs, church, etc.):_____

_____

_____

_____

Have you ever been terminated or fired from a job or other employment, or been asked to resign? If yes, please explain: _____

Have you ever been convicted of any criminal law, other than a traffic violation? If yes, please explain: _____

_____

_____

RECOMMENDATIONS

Please list two personal recommendations who are not relatives and do not live with you, (e.g. Teacher, Principal, Counselor, or School Resource Officer).

Name: _____ Phone #:_____

Email_____

Occupation: _____ School: _____

Name: _____ Phone #:_____

Email_____

Occupation: _____School: _____

RULES AND REGULATIONS

- Participants, either during the academy classes or during off-program times, will not engage in any inappropriate or illegal conduct. This includes criminal activity or any behavior that threatens or impacts the ability of the participant, other participants or the police department staff to conduct and participate in a safe, non-hostile environment.
- Participants are expected to attend all classes. Excused absences will be handled on a case-by-case basis. Unexcused absences may result in dismissal from the program. Please notify the program coordinator of any absences no later than 8:30 a.m. of that day. Any student who is tardy or late more than 20 minutes will be considered absent.
- Participants shall maintain a clean, orderly, well-kept, groomed appearance at all times. Baggy clothing and display of offensive and/or immoral messages or material is not acceptable.
- Participants will come to class prepared for scheduled lessons and will bring all necessary materials. Everyone is expected to participate in discussions and activities.
- Failure to comply with any of the rules and regulations for the program may result in dismissal from the program.

The Richardson Police Department may take photographs and video of students participating in our Youth CPA program. These photos and videos are used for promotion of the program to the public. The Photo Release page below is used to give permission for us to do this. If you have any questions about this, you can contact our Crime Prevention Unit at 972-744-4955 and we would be a happy to speak with you.

PHOTO RELEASE

I, _____, hereby authorize and consent to the use of my visual image by the City of Richardson for appropriate purposes, including but not limited to: still photography, videotape, electronic and print publications, and websites. I give this consent with no claim for payment.

Signature _____ Date _____

Phone _____ (in case we need to contact you).

For a child under 18 years of age,
complete the form below.
PHOTO RELEASE

I,_____, Parent/Guardian of _____, hereby authorize and consent to the use of his/her visual image by the City of Richardson for appropriate purposes, including but not limited to: still photography, videotape, electronic and print publications, and websites. I give this consent with no claim for payment.

Signature _____ Date _____

Phone _____ (in case we need to contact you.)

AFFIDAVIT

PLEASE READ EACH STATEMENT CAREFULLY BEFORE SIGNING

We, the undersigned parent or guardian and the undersigned applicant, certify that all information provided in this application is true and complete. We understand that any false information or omission may disqualify the applicant from further consideration for acceptance into the Richardson Police Department Youth Citizen Police Academy and may result in my dismissal once accepted into the program. We understand that participation in the program is a privilege, and this application for acceptance to the Richardson Police Department Youth Citizen Police Academy does neither creates an express or implied acceptance into the Academy nor guarantee acceptance for any definite period of time. If accepted, we understand that the acceptance and continued participation of undersigned applicant in the Youth Citizen Police Academy is at the discretion of the Richardson Police Department and participation may be terminated at any time. We have read, understand, and by our signature, agree to such terms, conditions, rules and regulations.

Signature of Applicant: _____ Date: _____

Signature of Parent or Guardian: _____ Date: _____

Please return application packet to:
Richardson Police Department
ATTN: Crime Prevention Unit - YCPA
140 N. Greenville Ave.
Richardson, Texas 75081

Office: (972) 744-4955
E-mail: mike.wieczorek@cor.gov
Fax: (972) 744-5941