

## City Council Work Session Handouts

May 4, 2015

- I. Review and Discuss the Proposed 2015-2016 Eisemann Center Presents Season
- II. Review Results of the Request for Proposal for an Independent Audit Firm  
(Handout to be provided on 5/5/2015 on website)
- III. Review and Discuss the City Facility Capital Needs for Consideration in a Future Bond Program
- IV. Review and Discuss Regional Solid Waste System Contract



**2015 - 2016 Season**

**City Council Briefing  
Monday, May 4, 2015**





## **2015 - 2016 Season**

### **Overview**

- **Subscription Series...**
  - ***Keyboard Conversations with Jeffrey Siegel***
  - ***Theatre Series***
  - ***Family Theatre Series***
- **MainStage Shows**
- **NEW! - *Spotlight Artists***
- ***ECP 2015-16 Season Budget***
- **Concluding Remarks**



# KEYBOARD CONVERSATIONS<sup>®</sup> WITH JEFFREY SIEGEL

**Mon. Oct. 5, 2015 @ 7:30pm**  
**The Passionate Love Music  
Of Robert Schumann**

---

**Mon., Dec. 7, 2015 @ 7:30pm**  
**Splendor From Silence:  
Beethoven, Faure and Smetana**

---

**Mon., Feb. 22, 2016 @ 7:30pm**  
**The Golden Age of the Piano**

---

**Mon., April 18, 2016 @ 7:30pm**  
**Musical Pictures**

**Plus**  
**Two Educational Concerts for  
RISD High School Students  
made possible by**







**2015 - 2016 Season**

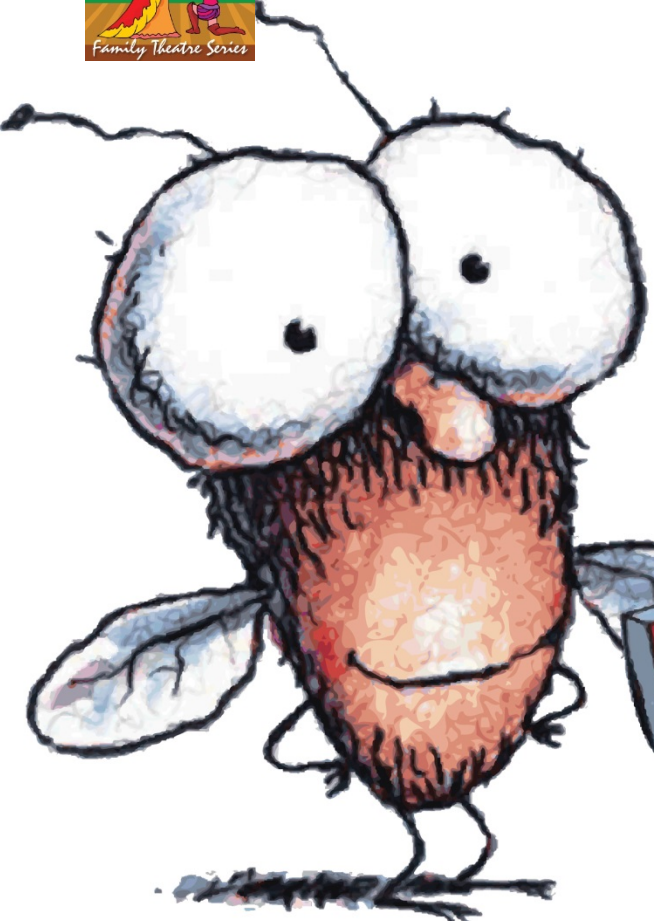
**5 shows**

**Sponsored by**





**Sunday, October 11, 2015 @ 2:30 PM**



# FLY GUY

theatreworksUSA

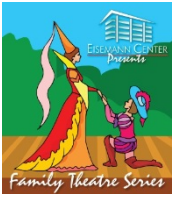
AND OTHER STORIES



***Fly Guy Meets Fly Girl; Diary of a Worm; Fluffy the Classroom Guinea Pig; Horace & Morris But Mostly Dolores; Kitten's First full Moon; Lilly's Big Day; and Paper Bag Princess***

**- Book titles subject to change -**





**Sunday, November 15, 2015 @ 2:30 PM**

# **Room on the Broom**



**Musical based on the book by Julia  
Donaldson & Axel Scheffler**

**Sunday, January 24, 2016 @ 2:30 PM**



theatreworksUSA



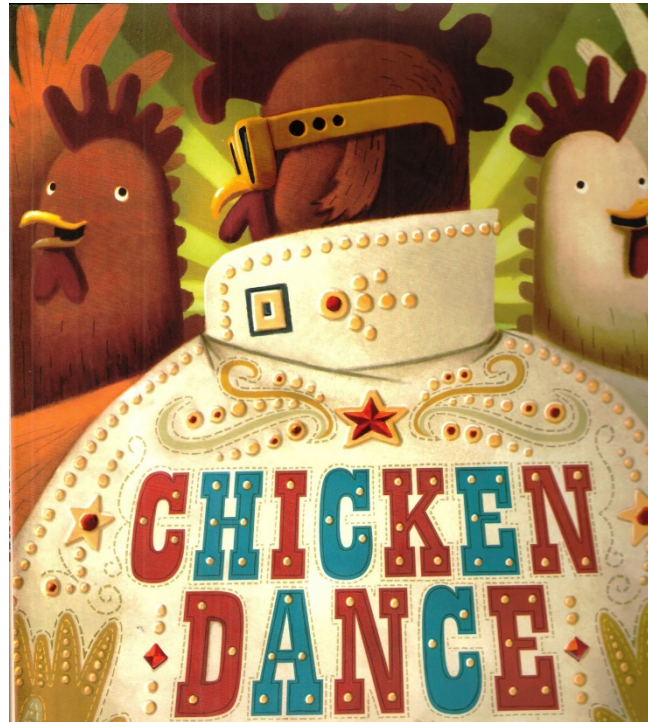
**The Golden  
Meatball**







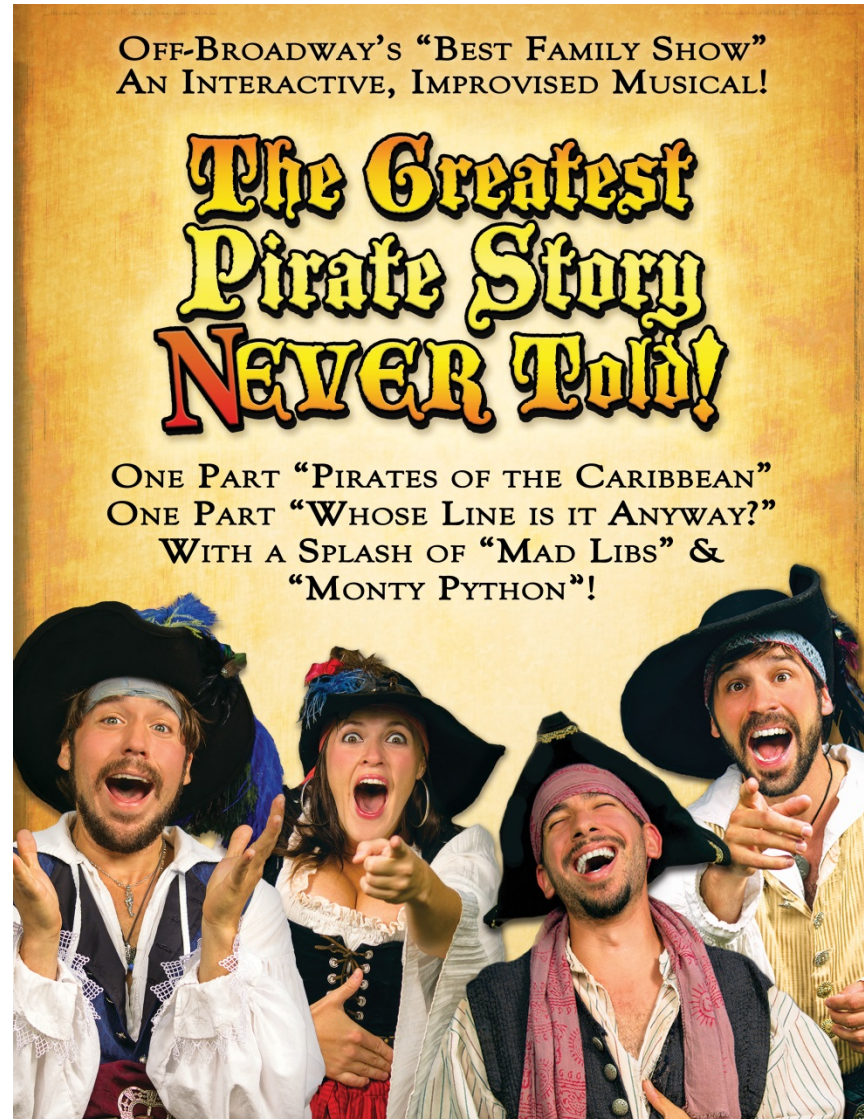
**Production of**



**A new musical portraying two chickens (Marge & Lola) on a mission to win first place and two tickets in the barnyard talent contest to see the great Elvis Poultry in concert!**



**Sunday, April 10, 2016 @ 2:30 PM**



**"More laughs than there are bones in Davy Jones's locker" – The New York Times**



# **Theatre Series**

## **2015-16**

**4 shows**

**20 Performances**



**Jaston Williams in**

**MAID  
MARIAN IN A  
STOLEN CAR**

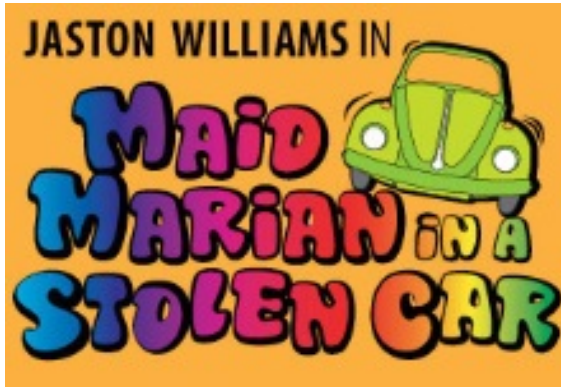


**Thursday, Oct. 22 - Sunday, Oct. 25, 2015**

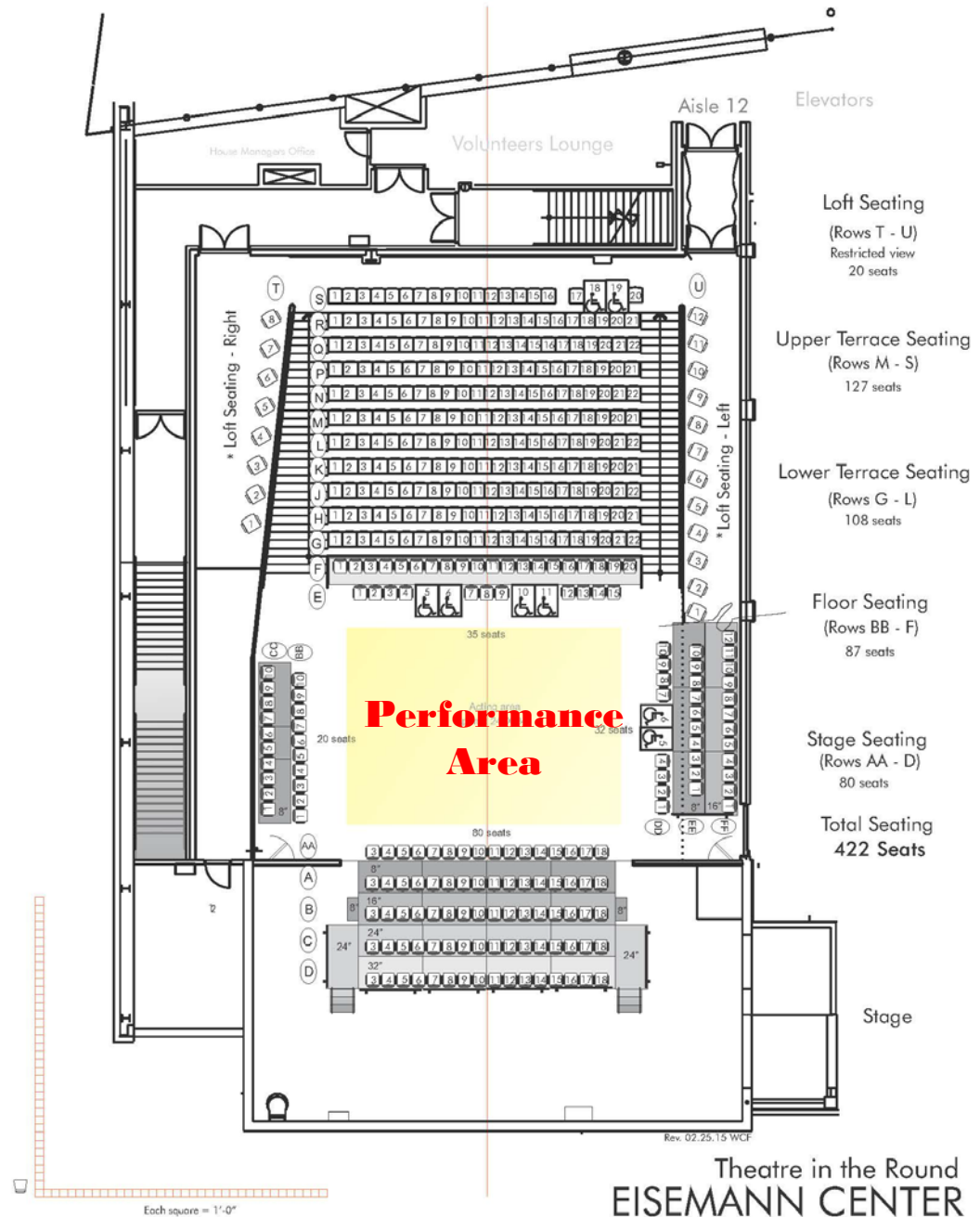
**(performed in the round)**







# Theatre In-The Round Seating Layout



Theatre in the Round  
**EISEMANN CENTER**  
 BANK OF AMERICA THEATRE

**Thursday, Nov. 19 - Sunday, Nov. 22, 2015**

# TEA FOR THREE

LADY BIRD, PAT & BETTY



**Starring Emmy Award-winning Elaine Bromka**



**Thursday, Feb. 11 – Sunday, Feb. 14, 2016**

**Featured Guest Artists  
ECP 15-16 Season Preview  
Party  
May 7th**



# TRICK BOXING

**sossymechanics**  
meganmcclellan | briansostek

**Starring...**

**Brian Sostek**  
and  
**Megan McClellan**

**Presented in partnership  
with**



**ARTS & HUMANITIES**  
THE UNIVERSITY OF TEXAS AT DALLAS

**On Campus  
Residency & Student  
Workshops  
Feb. 8 – Feb. 12, 2016**





# WIESENTHAL

A TRUE STORY BASED ON  
THE LIFE OF SIMON WIESENTHAL

*You will never  
be forgotten*



**Thursday, Apr. 14 –  
Sunday, Apr. 17, 2016**

**Contract allows for up to 3  
additional educational  
performances.**

**Written by and starring  
Tom Dugan**



**“Wiesenthal – A Story That Must Be Told and  
Retold”**

**- *Times Square Chronicles***

**“Moving. Powerful. Beautiful. Wiesenthal’s  
persistence and hard-won humor at his best!”**

***The New York Times***



# **MainStage Shows**

**2015-16**

**7 shows**

**7 Performances**

**Back by Popular Demand!**  
**Saturday, Oct. 17, 2015 @ 8:00 PM**



**Meet & Greet  
Reception  
following concert for  
“Friends,” Sponsors  
and Donors!**



Sat. Oct. 17 at 8:00pm

STEREO *Premium Quality* Full Color

*Broadway's hit-sixties sensation,  
rocking the nation for the fifth year in a row!*

A photograph of the four members of The Midtown Men performing on stage. They are all wearing dark suits and are singing into microphones. The background is a blue and green patterned backdrop.

**THE MIDTOWN MEN**  
4 STARS FROM THE ORIGINAL CAST OF BROADWAY'S JERSEY BOYS!  
**LIVE IN CONCERT!**

LAUNCHING THE 2015-16 TOUR WITH A BRAND-NEW LIVE ALBUM  
AND NATIONAL PUBLIC TELEVISION SPECIAL.



**Partnership with KERA-TV for broadcast of PBS  
Special aired during their August membership drive.**



# THE *Time* Jumpers

**Featuring**

**Vince Gil, Kenny Sears and Ranger Doug Green**

**Thursday, Nov. 5, 2015 @ 8:00 PM**



# **An Evening with Molly Ringwald**

**Saturday, Nov. 14, 2015 @ 8:00 PM**

**Presented in  
Partnership  
with**



**Special  
Guest Appearance  
at the Alamo  
on Friday, Nov. 13  
followed by  
film screening of  
*The Breakfast  
Club***





***Over 45 years of non stop touring (1968 - Present...)***

**Coming to the Eisemann Center**

**Saturday, January 23, 2016 @ 8:00 PM**

The graphic is split into two main sections. The left section has a dark, textured background with the letters 'BS&T' in a large, metallic, serif font. Below this, the words 'BLOOD SWEAT & TEARS' are written in a smaller, white, serif font. Underneath that, the words 'Past', 'Present', and 'Future' are spaced out in a simple, white, sans-serif font. The right section features a group photograph of nine men standing on a stage with a red curtain background. Below the group photo is a smaller inset photo of a man with long hair, identified as Bo Diddley. To the right of the inset photo, the text 'featuring BO DIDDLEY' is written in a stylized font, with 'BO' and 'DIDDLEY' in large, bold, white letters. Below this, the phrase 'Hits That Defined a Generation!' is written in a cursive script.

**BS&T**  
BLOOD SWEAT & TEARS  
Past Present Future

featuring  
**BO DIDDLEY**  
*Hits That Defined a Generation!*

**An Evening With  
Garrison Keillor**

**Thursday, January 28, 2016 @ 8:00 PM**

**Master Storyteller,  
humorist and host  
of the popular radio  
show  
*A Prairie Home  
Companion.***



**A captivating  
Speaker!  
His solo show takes  
audiences on a  
journey to gain new  
insights on love,  
modernity, nostalgia,  
politics, religion and  
other facets of daily  
life.**

**All this and more  
with a wonderfully  
dry sense  
of humor.**

# Pilobolus Dance Theatre

**Saturday, February 27, 2016 @ 8:00 PM**



**Meet & Greet  
Reception**

**following concert for  
“Friends,” Sponsors  
and Donors!**



**With Option for Master Class Outreach  
Program**



**Saturday, April 23, 2016 @ 8:00 PM**

***The Summit:***

**TAKE 6** *and*

The **MANHATTAN**  
TRANSFER



**Meet & Greet  
Reception**

**following concert for  
“Friends,” Sponsors  
and Donors!**



**Two of the most acclaimed, award-winning vocal groups in pop  
music create an unforgettable concert event that will thrill  
audiences of all ages.**



**Spotlight Artists**  
**2015-16**  
**3 Shows**

**A new series of featured  
artists spotlighted in the  
intimacy of the Bank of  
America Theatre**

**Back by popular demand...  
The trio that wowed us last year as guest artists at our  
ECP 14-15 Season Preview Party!**



**Saturday, Nov. 7, 2015 @ 7:30 PM**

# **Hard Travelin' with Woody**

**Written and Performed by Randy Noojin**

**Saturday, Feb. 20, 2016 @ 7:30 PM**



**Hop a box car through the Dustbowl with Woody Guthrie and commune with the spirit, stories and songs of America's iconic folksinger, saint-of-the-workingman and poet-of-the-people in this critically acclaimed multimedia one-man play with Woody's music and artworks.**



**Having appeared at the Eisemann Center multiple times as guest artists for *A Ride With Bob*; numerous *Asleep At The Wheel* concerts; our *ECP 11-12 Season Preview Party*; and this year's *Celebrate Texas...the girls finally get the spotlight all to themselves!***

THE  
*Quebe*  
Sisters



**Saturday, March 12, 2016 @ 7:30 PM**





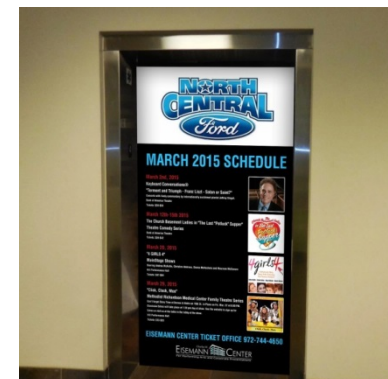
## 2015 - 2016 Budget

<u>Act. #</u>	<u>Revenues</u>	<u>Budget</u>
364-0101	Ticket Revenues	\$ 735,074
364-0102	Ticket Office Service Fees	\$ 55,000
364-0103	Sponsorships/Donations	\$ 34,685
364-0104	Special Events Revenue	\$ 120,000
364-0105	"Friends" Memberships	\$ 20,000
364-9199	Misc. Revenues	\$ 27,000
	Total Revenues	<b>\$ 991,759</b>
<u>Act. #</u>	<u>Expenses</u>	
3399	Contractual Services	\$ 377,100
3499	Professional Services	\$ 52,190
4422	Rentals (Equipment)	\$ 23,250
5401	Advertising	\$ 282,500
5499	Future Promotions	\$ 60,000
5501	Printing	\$ 26,000
5998	Special Events	\$ 120,000
5999	Other Services	\$ 31,350
6181	Postage	\$ 7,069
6199	Miscellaneous Supplies	\$ 5,150
6301	Food & Special Provisions	\$ 7,150
	Total Expenses	<b>\$ 991,759</b>



## **Concluding Remarks**

- **Season of 23 shows = 36 performances (with possible additions over the season)**
- **May 7 @ 6pm - *ECP 15-16 Season Preview Party***
- **May 22 - Season Brochure Mailed (45,000 +households)**
- **June - *ECP 15-16 Season* featured in *Richardson Today***
- **June 29 - Subscription Renewal Deadline (to keep same seats)**
- **July 13 - SINGLE TICKETS GO ON SALE**
- **Sponsorships & Grants still being researched with a variety of proposals in process.**
- **Creative Advertising/Sponsorship agreement with North Central Ford will involve special signage throughout the parking garage of upcoming ECP shows.**



**Sample Format - Elevator Doors**

## **Executive Summary - Audit RFP**

### **May 4, 2015**

#### **Background:**

- Eight (8) responses to the Audit RFP were received.
- The responding firms included: Allen, Gibbs & Houlik/Rylander, Clay & Opitz; BKD; Crowe Horwath; Grant Thornton; KPMG; Pattilo, Brown and Hill; Weaver; and Whitley Penn.
- The City's Director of Finance, Assistant Director of Finance, Controller and Chief Accountant served as the selection committee and graded the responses
- Audit responses were graded on the following criteria

<b>Criteria</b>	<b>Weight</b>
Independence & License to Practice in Texas	Pass or Fail
Expertise and Experience	50%
Audit Approach and Work Plan	35%
Compensation	15%

#### **Results & Recommendation**

- All eight firms that responded to the RFP have worked with cities and other governmental organizations. Some have more experience with cities that are similar to Richardson or larger governmental organizations.
- Three firms did not have offices located in Dallas/Fort Worth. One of the three firms proposed a joint venture with the lead firm headquartered in Kansas but using a local firm to handle the day-to-day field work.
- The Selection Committee interviewed Weaver and Crowe Horwath
- Both firms interviewed well and have the experience to perform the City's annual independent audit.
- Staff recommends the Audit Committee consider selecting Crowe Horwath for a five year initial engagement with subsequent renewal periods and each individual year subject to an annual renewal.
  - Crowe Horwath currently performs the annual audits for the City of Frisco, City of Cleburne, City of Cedar Hill, the State of Texas Department of Transportation, DART and NTTA. Additionally, Crowe Horwath assisted the City of Fort Worth staff in completing their annual audits and CAFRs for fiscal years 2007-2013.
  - Crowe Horwath also was the lowest cost firm with an estimated total audit cost of \$582,500 over five years.

#### **Attachments:**

- Audit RFP Summary
- Audit RFP Calendar

## Audit RFP Summary

Firm	Cost and Hour Info					
	Base Fee (5 yrs)	Base Fee per hour	Total Fee (5 yrs)	Total Fee per hour	Base Hours	Total Hours
Crowe Horwath	\$467,000	\$631	\$582,500	\$639	740	911
Weaver	\$509,200	\$849	\$601,440	\$853	600	705
Grant Thornton	\$511,433	\$677	\$722,650	\$672	755	1,075
KPMG(1)	\$563,360	\$811	\$683,360	\$807	695	847
PB&H	\$485,650	\$644	\$585,650	\$651	754	900
BKD	\$444,500	\$717	\$595,100	\$760	620	783
Whitley Penn	\$525,500	\$751	\$670,825	\$741	700	905
AGH/RCO	\$571,300	\$687	\$686,350	\$677	832	1,014

**Notes:**

(1) KPMG did not separate the RIC audit fees from their Base fee

**Select Current Clients**

Crowe Horwath: Frisco, Cleburne, Cedar Hill, State Department of Transportation, DART, NTTA

Weaver: Garland, Grand Prairie, Denton, McKinney, Lewisville, Allen, Addison, Southlake, North Texas Municipal Water District

Grant Thornton: Dallas, Arlington, Irving, Mesquite, Carrollton, Coppell, Farmers Branch

KPMG: Midland, Mansfield, Richardson, Plano, Tarrant County, Dallas County

PB&H: Grapevine, Duncanville, DeSoto, Flower Mound, Colleyville, Collin County, Denton County

BKD: Lubbock, North Richland Hills, Greenville, Bedford, Lancaster, Kerrville, Roanoke.

Whitley Penn: Beaumont, Sugar Land, Pearland, La Porte, Watagua, Stafford, Hitchcock, Harris County, Garland ISD, Arlington ISD

AGH/RCO: Hurst, Haltom City, Wichita KS

**AUDIT PROCUREMENT TIMELINE**  
**March 16, 2015**

<b>March</b>						
<b>S</b>	<b>M</b>	<b>T</b>	<b>W</b>	<b>T</b>	<b>F</b>	<b>S</b>
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

<b>April</b>						
<b>S</b>	<b>M</b>	<b>T</b>	<b>W</b>	<b>T</b>	<b>F</b>	<b>S</b>
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

<b>May</b>						
<b>S</b>	<b>M</b>	<b>T</b>	<b>W</b>	<b>T</b>	<b>F</b>	<b>S</b>
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

This time line is based on a final recommendation by the Audit Committee to the City Council on May 4 and awarding the contract on May 11, 2015.

<b>DATE</b>	<b>TASK</b>
3/16/15 – Monday	Audit Committee Meeting
3/18/15 – Wednesday	1st Advertisement
3/25/15 – Wednesday	2nd Advertisement
4/08/15 – Wednesday	Cutoff date to submit RFPs
4/13/15 – 4/30/15	Interview and evaluation period
5/04/15 – Monday – Work Session	Final Review - Audit Committee & City Council
5/11/15 – Monday – Regular Meeting	City Council awards audit contract
<i>July - September</i>	<i>Schedule Summer Interim Work</i>



# Public Buildings Proposition

City Council Work Session  
May 4, 2015



2015 G.O. Bond Program Consideration

- Public Buildings
  - Background and Highest Priority Projects
    - Public Safety Complex
    - Fire Department Facilities
      - Fire Station 3
      - Fire Training Center
    - City Hall and Civic Center
    - Animal Shelter
    - Library
    - Eisemann Center
- Next Steps



- Background
  - 1990 Public Safety Complex Master Plan
    - Expanded Existing Facilities
    - Added Communication Center
    - Added Detention Center
  - 20 Years since last major expansion completed
  - Richardson's growth and changing public safety needs have exceeded current facility limitations





- Background
  - Brown Reynolds Watford Architects (BRW) evaluated current and future Police and Fire programming needs to assess site and facility size requirements
  - BRW's findings included
    - Parking and circulation improvements are necessary to improve security
    - Police needs to expand 40% from 44,500 SF to 62,500 SF
    - Fire Station 1 needs to expand 100% from 10,000 SF to 21,500 SF
    - Fire Admin needs to expand 65% from 4,000 SF to 6,600 SF
    - The Detention Center was adequately sized and well built

- Planning considerations
  - Utilize best of existing facilities
  - Provide desired operational efficiencies
    - Departmental adjacencies (less distance between all departments)
    - Centralized surface parking
  - Create prominent entry for both Police and Fire clearly visible from Greenville and Main Street
- Options ranged in cost from \$59.0M to \$70.0M
- Recommended Plan was one of the more cost effective options at \$62.0M
- Provided best value and allowed most flexible construction sequencing and phasing options

- **Recommended Plan Overview**
  - Police Department \$46.6M
    - Provides Separate Public/Visitor Parking
    - Establishes a secure Perimeter for Employee and Police Parking
    - Constructs New 39,500 SF Police Station over communications building and detention center
    - Renovates 23,000 SF of existing Police Department Facility
    - Construct 3600 SF Vehicle Inspection Facility
  - Fire Department \$15.4M
    - Combine and relocate Fire Station 1 and Fire Admin
    - Constructs New 28,000 SF two story facility
      - 21,500 SF Fire Station No. 1 (First Floor)
      - 6,600 SF Fire Administration (Second Floor)
  - **Total Estimated Project Cost** **\$62.0M**

- Phase 1 (\$10.9M)
  - Site preparation, utilities and enhancements
  - Construct parking and security enhancements
    - New parking entrances and exits
    - Secure perimeter fencing
    - Controlled access gates for Police staff and vehicles
    - 250 secure spaces for Police staff and vehicles
    - New surveillance system
    - Install perimeter landscaping
  - Construct temporary facility renovations
    - Police Department
      - Expand and renovate patrol locker rooms
      - Improve space utilization
      - Add offices/storage where possible
    - Fire Department
      - Restroom Renovations
      - Sleeping Quarter Improvements
      - Improved Privacy for Female Fire Fighters
      - ADA/Access Improvements



## Recommended Plan

---

- Phase 2 (\$36.7M)
  - Constructs New 39,500 SF Police Station over communications building and detention center
  - Renovate 23,000 SF of existing Police Department
  - Demolish 1950's era Police Buildings
- Phase 3 (\$14.4M)
  - Construct New Fire Station No. 1 and Fire Admin
  - Demolish old Fire Department buildings
  - Construct remaining Police Parking
  - Construct Police Vehicle Inspection Facility

## Recommended Plan

---

- Phase 1 totals \$10.9M and addresses most immediate needs
- Phases 2 or 3 could follow in either order
  - Further evaluation of the \$36.7M Phase 2 is underway to identify possible ways to split the Police Building Construction into two phases while minimizing impacts to operations
- Funding strategy will affect timing and order of remaining phases.

# Fire Department Facilities Strategic Master Plan



2015 G.O. Bond Program Consideration

- Background
  - BRW was hired to update the 2009 Fire Department Strategic Facilities Master Plan for the proposed 2015 Bond Program
  - BRW most familiar with Richardson Fire Department Facilities
    - Designed Fire Station No. 4
    - Performed Public Safety Complex Master Plan (Including Fire Station No. 1 Reconstruction)
  - Highest Priority Needs identified
    - Fire Station No. 3 Reconstruction
    - Fire Training Center Parking Lot Expansion



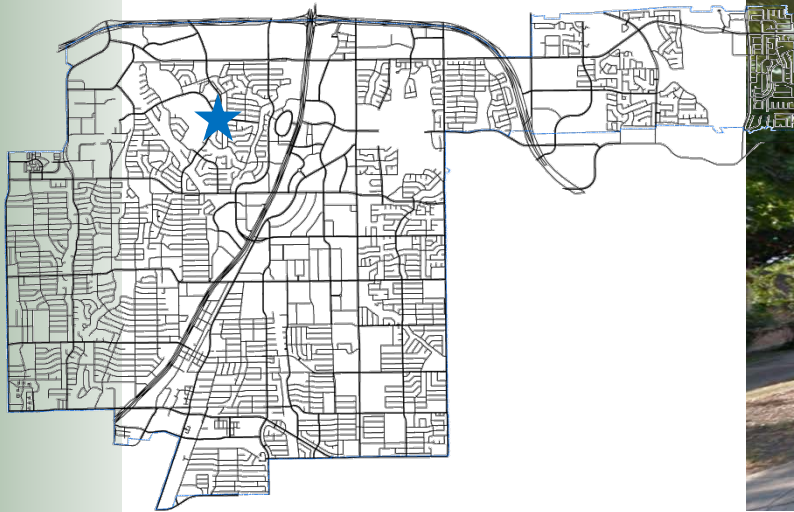
- Programming Findings:
  - Nearly 50 year old station located in Canyon Creek at Custer and Lookout
  - Existing facility is 5,725 SF and requires 11,800 SF
  - Currently doesn't meet ADA accessibility requirements
  - Requires additional apparatus bay
  - Age and type of construction is not suitable for renovation or expansion on existing site

**Fire Station No. 3**  
**(\$6.3M)**

---

- **Construct New 11,800 SF Fire Station     \$6.3M**
  - Three pull through apparatus bays
  - Visitor lobby
  - Separate living quarters
  - Fitness room
  - ADA accessible

# Fire Station No. 3 (\$6.3M)



- Programming Findings:
  - Lookout Transfer Station Master Plan Agreement
    - Majority of the land for the Fire Training Center parking was owned by NTMWD at time of construction requiring a phased parking plan
    - City now owns the land required to complete the required parking improvements
  - Fire Training Center activities frequently exceed initial parking phase and use is expected to increase
  - Proposed parking improvements will add approximately 50 spaces



## Fire Training Center Parking (\$575K)





# City Hall and Civic Center



**2015 G.O. Bond Program Consideration**

- Background
  - Melissa Brand-Vokey was hired to update the 2008 City Hall and Civic Center Study
  - Aspects of City Hall are in much need of renovation and improvement
    - City Hall customer experience could be improved
      - Clearly defined business entrances for Water Customer Service, Building Inspection, Health and Community Services
      - Renovated, ADA compliant restrooms
    - Numerous department operations have evolved and space utilization can be improved
    - Council Chambers lack modern technology and furnishings

## City Hall Improvements (\$1.4M)

---

- Construct new, secure East and West public entrances off the main concourse
  - Water Customer Services
  - Health, Community Services and Building Inspection
- Renovate Visitors Information Desk
- Renovate Staff and Public restrooms
- Renovate offices
  - Maximize use of existing space
  - Remodel staff service areas and conference rooms to fit new public entrances
  - Reduce size of data / server room
- Furniture, fixtures and equipment (FF&E) would add \$200K and is not Bond eligible



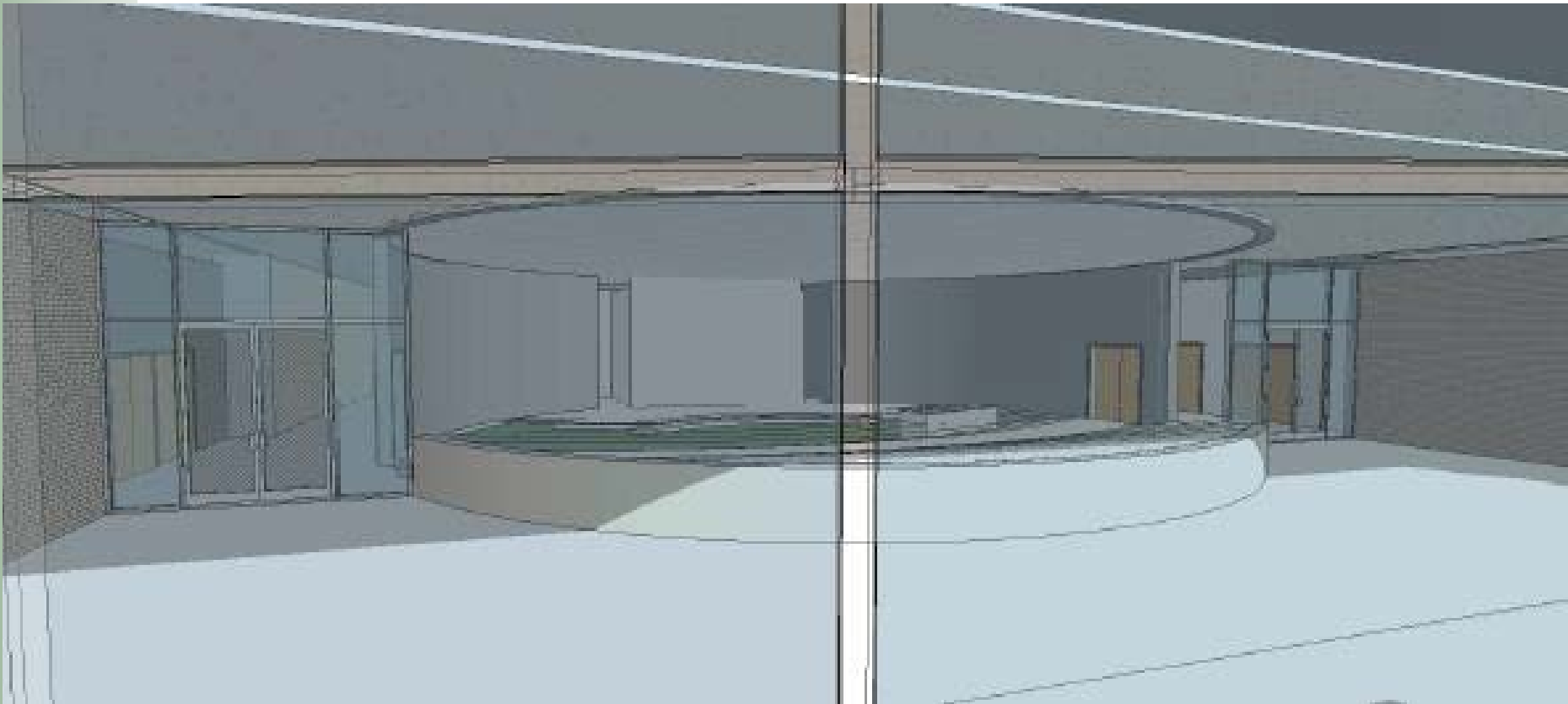
## Council Chamber (\$0.4M-\$1.1M)

---

- Council Chamber Improvements Options
  - Modest renovation (\$400K)
    - Replace existing finishes (flooring, walls and lighting)
    - Install new furniture and dais
    - Install new Audio Visual system (Funded Separately)\*
  - Council Chamber Expansion (\$1.1M)
    - Remove circular walls and construct a secure, glass enclosed space to allow views of plaza and fountain
    - Create open reception area off of plaza as an entry to council chamber
    - Expand visitors seating
    - Install new furniture and dais
    - Install new Audio Visual system (Funded Separately)\*

**Council Chamber  
(\$0.4M - \$1.1M)**

---



# Animal Shelter Facility Enhancement



2015 G.O. Bond Program Consideration

- Background
  - May 2014 Quorum Architects performed a Kennel needs assessment master plan
    - Updated kennel enclosures (kennel suites)
    - Improved flooring
    - Improved acoustic sound panels
    - Refreshed wall finishes
    - Improved doggie doors
    - HVAC Upgrades necessary to meet new ventilation requirements (Not Bond Funding Eligible)
  - Presentation affects the perception of the shelter and chances of adoption
  - Current kennels were installed in 2001 at the end of the chain link era

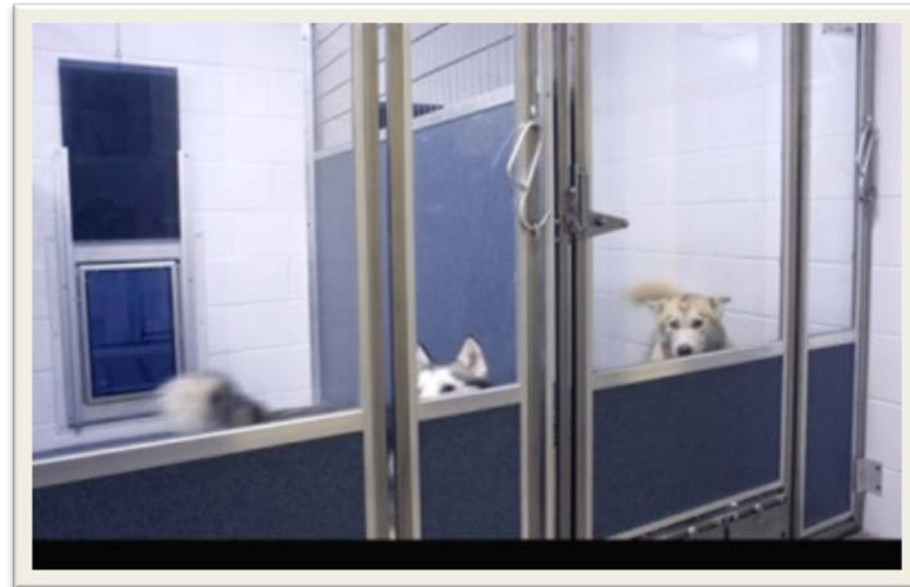


## Kennel Suite Upgrades (\$375K)

---

- Kennel Suite Upgrades \$375K
  - Remove existing chain link kennel enclosures
  - Install new epoxy floor coating system
    - Easier to clean and sanitize
  - Install modern kennel enclosures and doggie doors and frames
    - Improve viewing experience, health, safety and efficiency
  - Install Acoustic Panels
    - Reduce noise making animal viewing more pleasant
  - Paint Kennel Suite walls and trim
    - Bright colors to match acoustic panels and flooring

## Kennel Suite Upgrades (\$375K)



- Modern kennel suites offer viewing of animals without bars.
- Improves aesthetics of the environment.
- Creates a cheerful bright atmosphere conducive to visitors staying longer and improving adoptions.



# Library Facility Enhancement



2015 G.O. Bond Program Consideration

- Background
  - Previous Facility Improvements
    - 1970** - 76,000 ft. building opened with two finished floors: 1st & 2nd
    - 1980** - The basement reference collection and staff workspace was finished.
    - 1995** - The 3rd floor was finished and other three floors were renovated.
    - 2006** - The Youth Services department was remodeled and expanded. Other collections and services were rearranged.
    - 2013** – The Library’s RFID/Materials Handling System was installed with 2010 Bond Program Funding
  - Library Operations Information
    - In 2014 the library:**
      - Housed **259,655** items
      - Annual circulation was **1.4 million**
      - Had **491,110** visitors
    - Open **64 hours per week**
- 2014 Mayse and Associates, Inc. performed a facility assessment
  - Identified various maintenance and building improvement needs



- Highest Priority Needs \$825,000
  - Basement and 2nd floor Rest Room Renovations
  - Basement Study Area Remodel
  - Third Floor Study Area Addition
  - Electrical and Lighting Enhancements
  - Staff Elevator Replacement
  - Exterior concrete panel rehabilitation
- Furniture, fixtures and equipment (FF&E) would add \$100K and is not Bond eligible

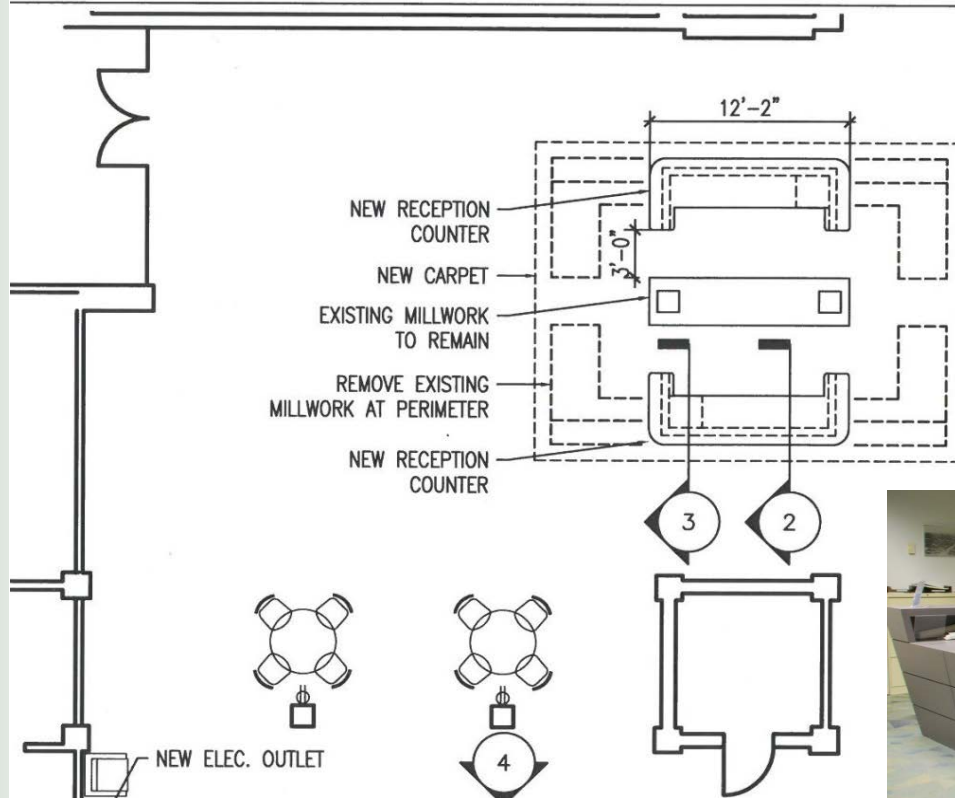
## Library Facility Enhancements (\$825K)

- Restroom Renovations
  - Basement and 2<sup>nd</sup> Floor Restrooms are not fully ADA compliant and are in need of renovation



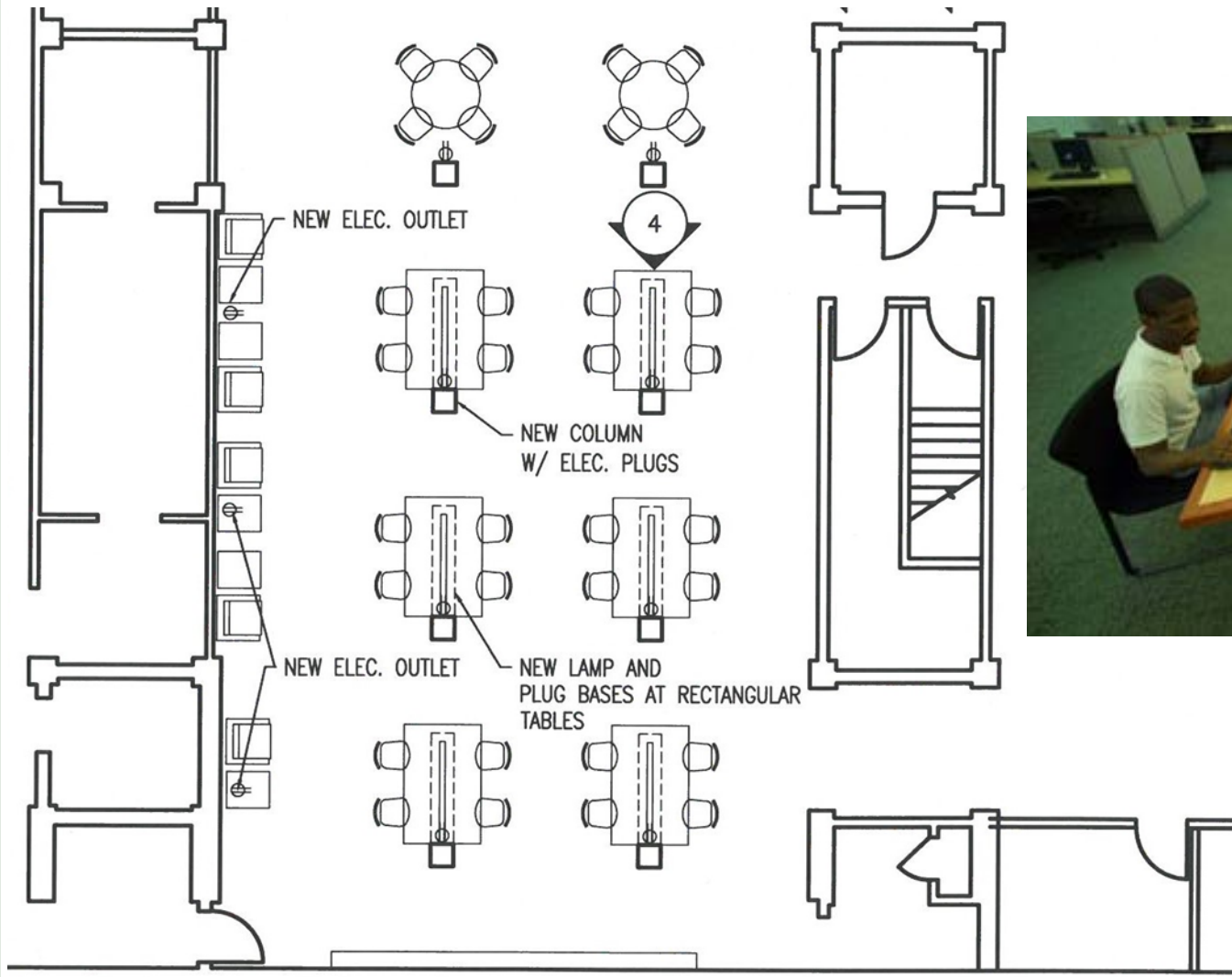
# Library Facility Enhancements (\$825K)

- Basement Study Area Remodel
  - Remove and replace customer service desk with two smaller ones



# Library Facility Enhancements (\$825K)

- **Basement Study Area Remodel**
  - Add study tables, chairs and lighting with outlets for tablets, laptops etc.

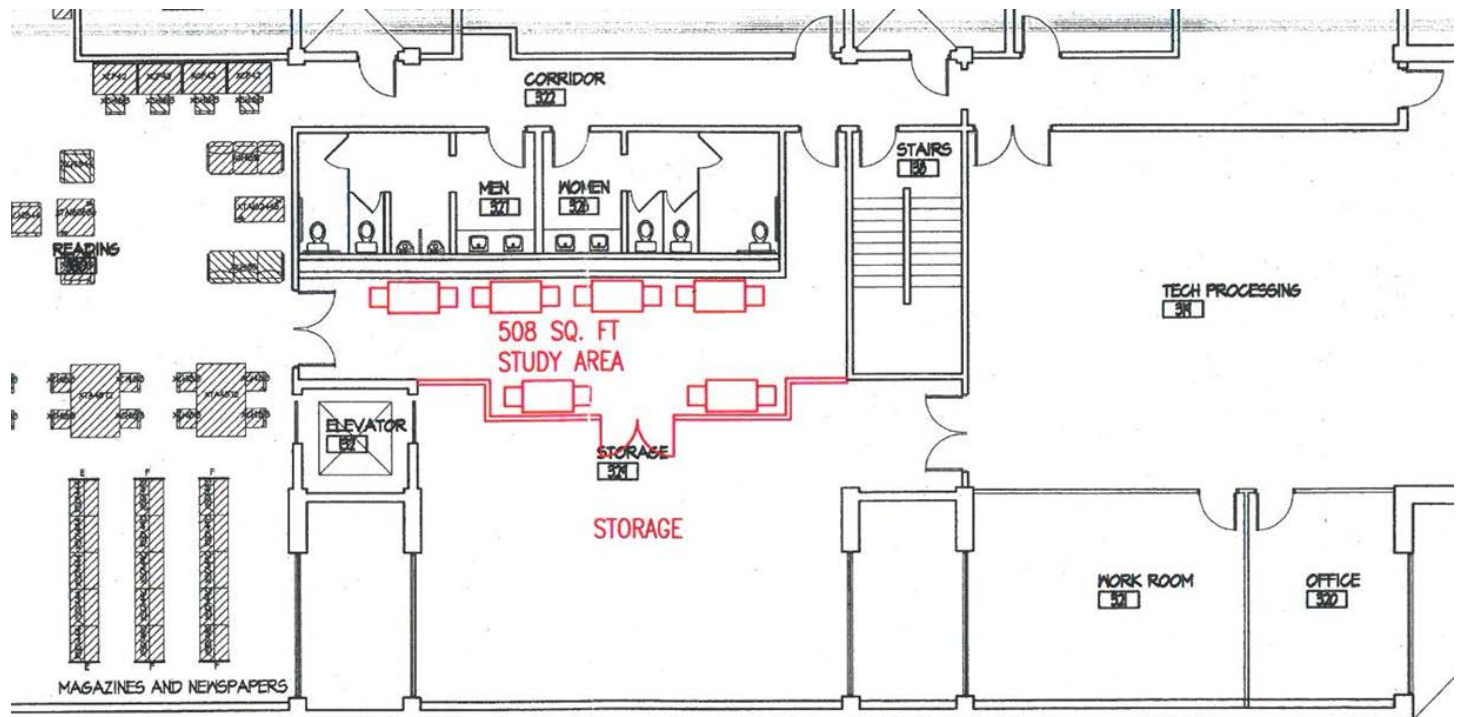




## Library Facility Enhancements (\$825K)

- Third Floor Study Area Addition

- Quietest floor and heavily used by students and researchers to study
- Convert part of existing, unfinished storage space into a small study room
  - Glass Doors with up to 6 study tables and updated lighting and electrical outlets



## Library Facility Enhancements (\$825K)

- Electrical and Lighting Enhancements
  - 1996 lighting upgrades have become problematic and require replacement with more efficient lighting technology
  - All four floors are in need of approximately 60 plugs, 10 power poles and 4 sub panels to support modern laptops and other digital devices



## Library Facility Enhancements (\$825K)

---

- Staff Elevator Replacement
  - Original traction hoist system installed in the building
  - Used daily by staff
    - Move book carts between floors
    - Move tables and chairs
  - Install new hydraulic hoist with digital controls



## Library Facility Enhancements (\$825K)

- Exterior concrete panel rehabilitation





# Eisemann Center Facility Enhancements

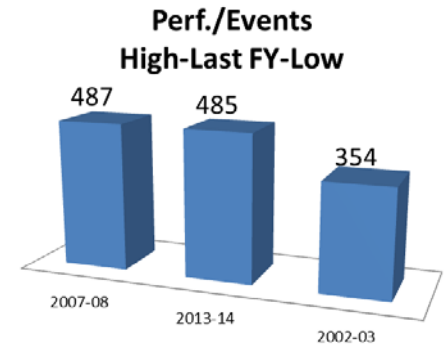


2015 G.O. Bond Program Consideration

## Eisemann Center Usage & Attendance • 2002-2014

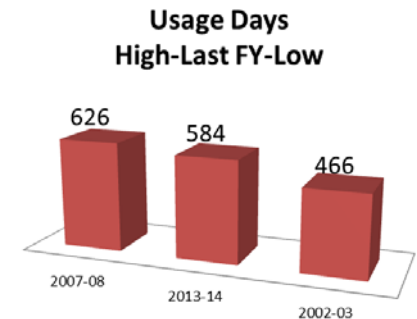
### Performances/Events

- 27% increase in Performances/Events
- 354 (2002-03) to 485 (2013-14)
  - High of 487 (2007-08)
- 5,214 total perfs./events = 435/year average



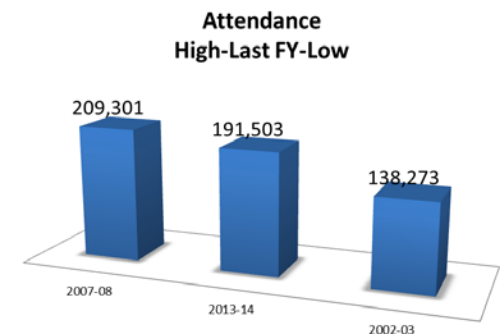
### Usage Days (Perf/Evts. + Prod./Rehearsal days)

- 20% increase in Total Usage Days
- 466 (2002-03) to 584 (2013-14)
  - High of 626 (2007-08)
- 6,608 total Usage Days = 551/year average



### Attendance

- 28% increase in Attendance
- 138,273 (2002-03) to 191,503 (2013-14)
  - High of 209,301 (2007-08)
- 2,175,864 total Attendance = 181,322/year avg

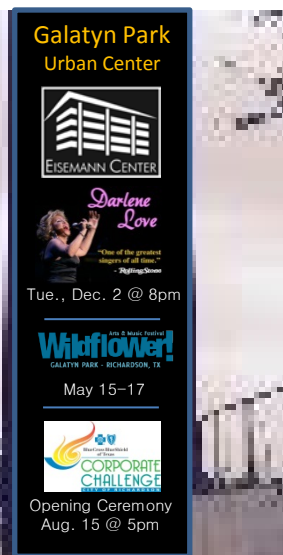


- Facility Assessment Process
  - Senior Managers reviewed post-event reports and met with staff to identify client and patron needs/concerns reported most often.
  - Narrowed down the list of improvements
    - Address primary needs
    - Have long life spans
    - Maximized Eisemann Center efficiency
    - Help remain competitive within our market area
- Corgan Architects contracted to prepare design concept and pricing
  - Visibility and awareness of Eisemann Center
  - Lobby congestion and access to public restrooms
  - Staff offices and work space

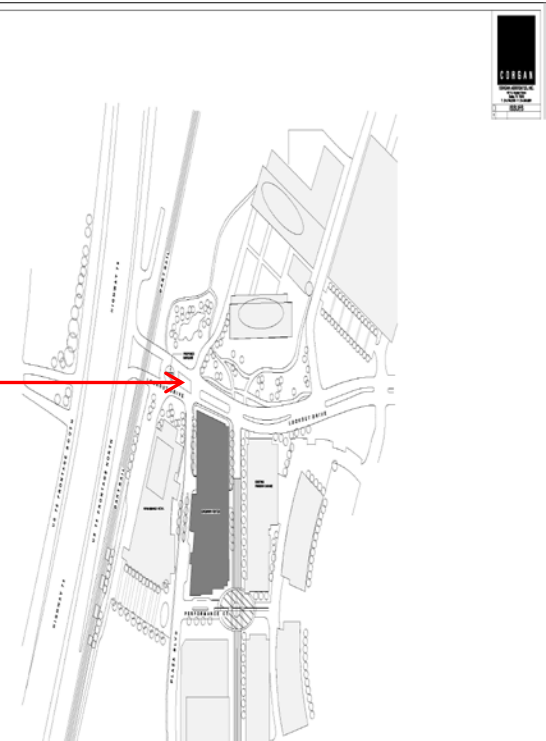


## Project #1 – Lookout Drive/US-75 LED Digital Display Sign: \$675,000

- Provide a new digital display sign to be used by the City of Richardson for announcements of upcoming events at the Eisemann Center and at Galatyn Park;
- The sign could be located on existing land near the intersection of Lookout Drive and US-75 with up to to three sides for digital messaging.



Proposed location for LED  
Digital Display Marquee





**Project #2: West Lobby Expansion : \$2,800,000**

**Level 1**

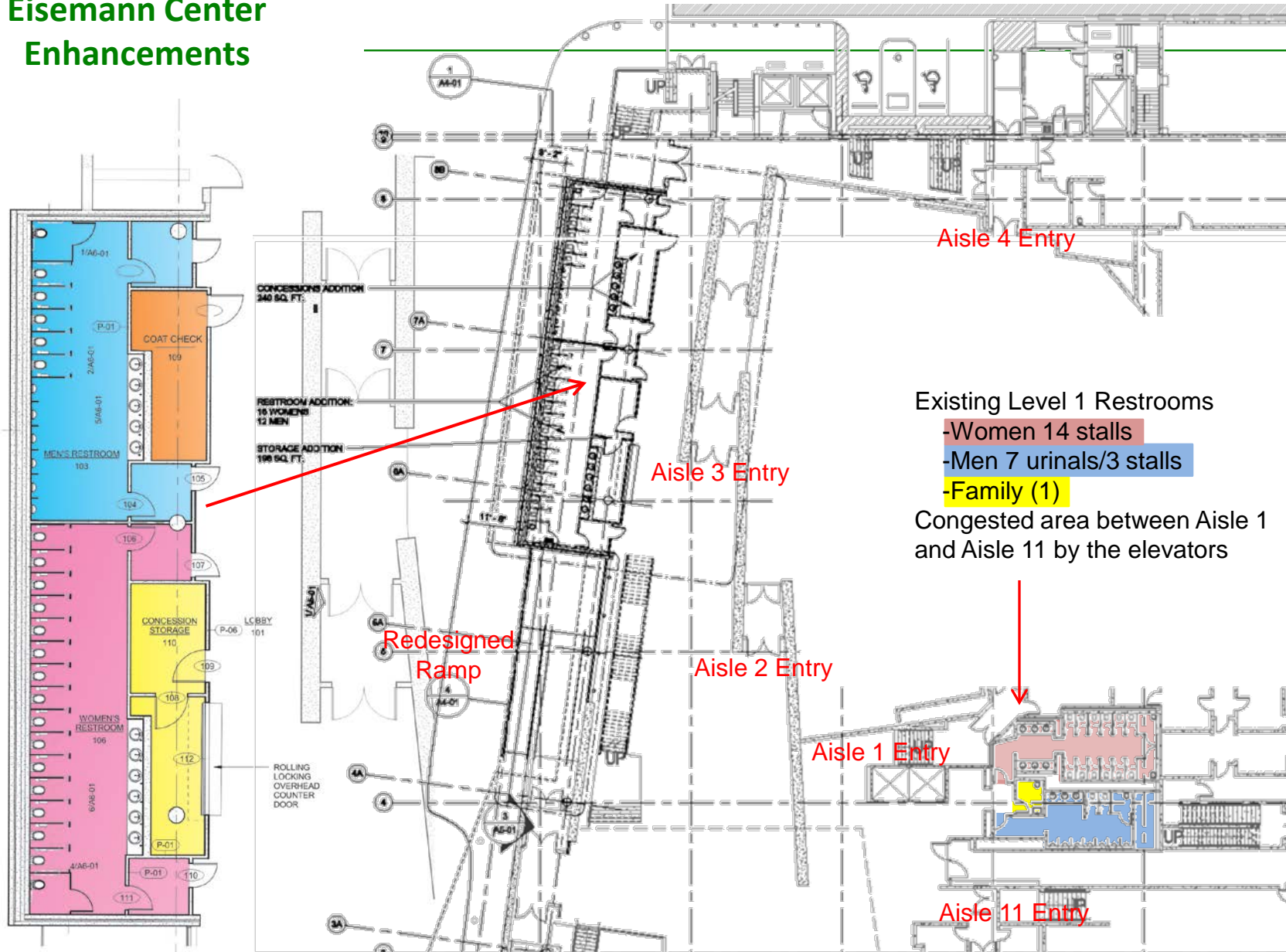
- Construct new public restrooms on the west side of the lobby
  - Increase total fixtures serving public from 24 to 52 (30 women/22 men) plus existing family restroom, all on lobby Level 1.
  - Separate entrances and exits for both men's and women's restrooms
- Additional space for checking coats, strollers, storage of wheelchairs, stanchions & easels and other Front of House equipment.
- Additional concession services counter with supply storage room.
- Placement for new digital display signs mounted on the exterior wall adjacent to the sidewalk facing Plaza Blvd.

**Level 2**

- Construct a banquet room with windows over looking the Galatyn Plaza, fountain and Renaissance Hotel (1,706 sq. ft. seating for between 60 – 80 people)
- Move Prelude Café to this room opening up the Green Mezzanine for other general uses by patrons during events.
- Support prep kitchen (270 sq. ft.) with refrigeration and warmers at north end of expansion. Additional storage area created using Aisle 7 north entrance.
- Creates rentable space for private gatherings, dinners and receptions

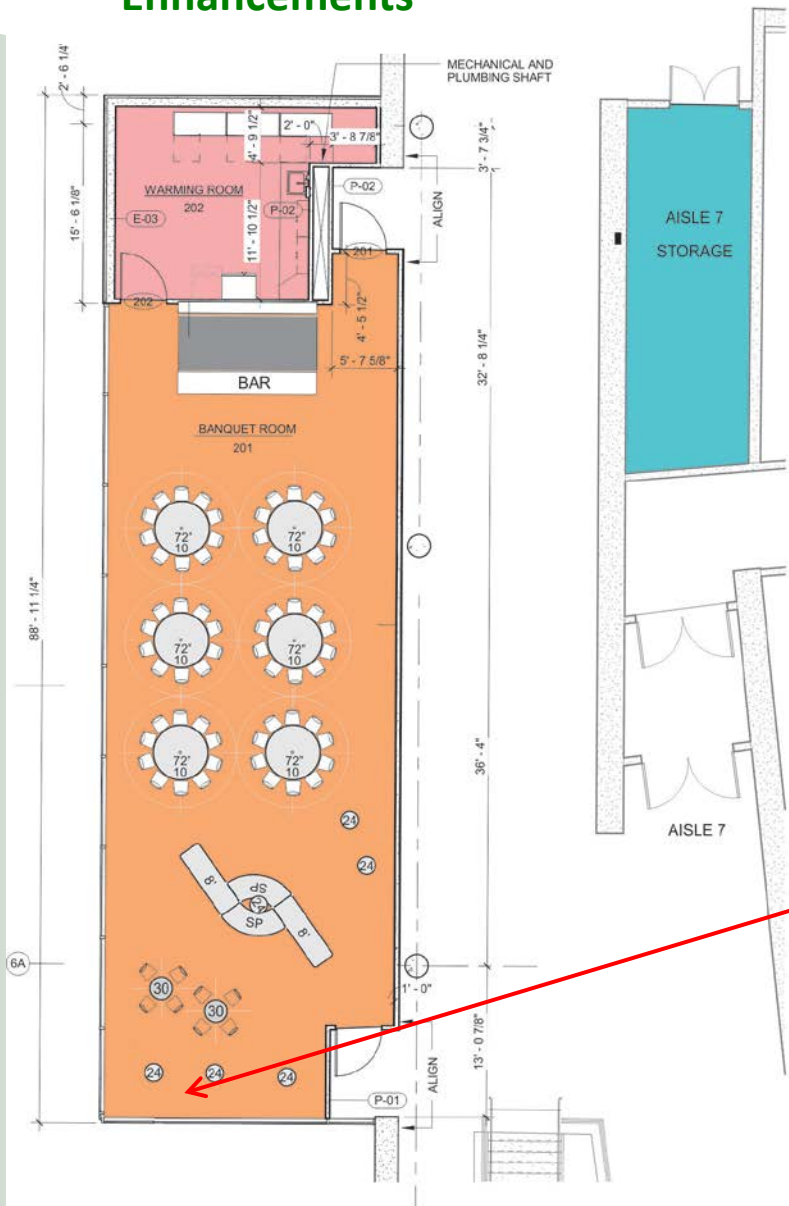
**(Level 1 Expansion Only Option \$1,750,000)**

# Eisemann Center Enhancements



# Eisemann Center Enhancements

5/4/2015

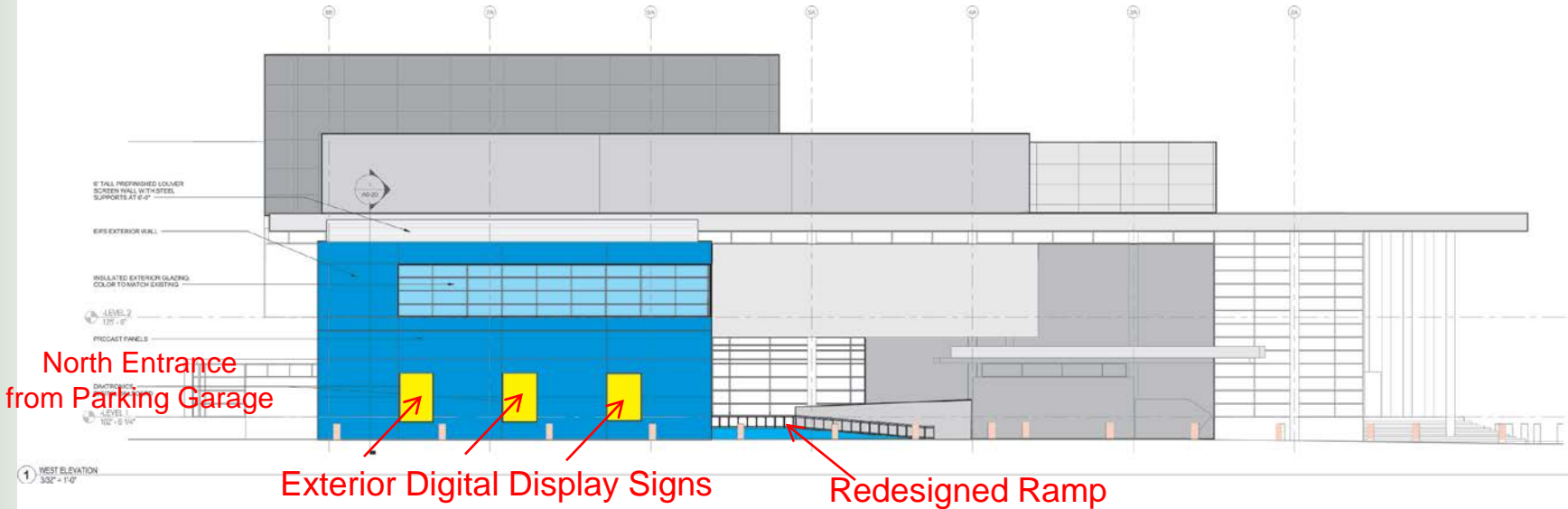


View looking SW at Plaza



# Eisemann Center Enhancements

5/4/2015



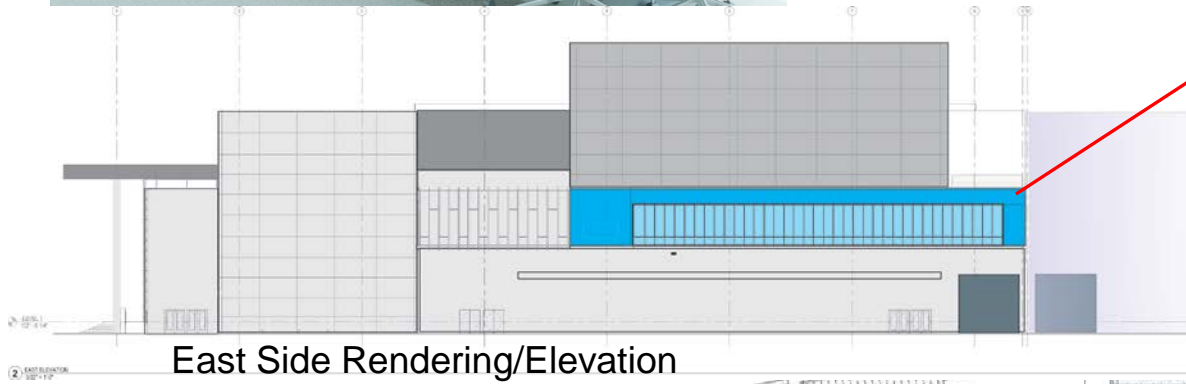
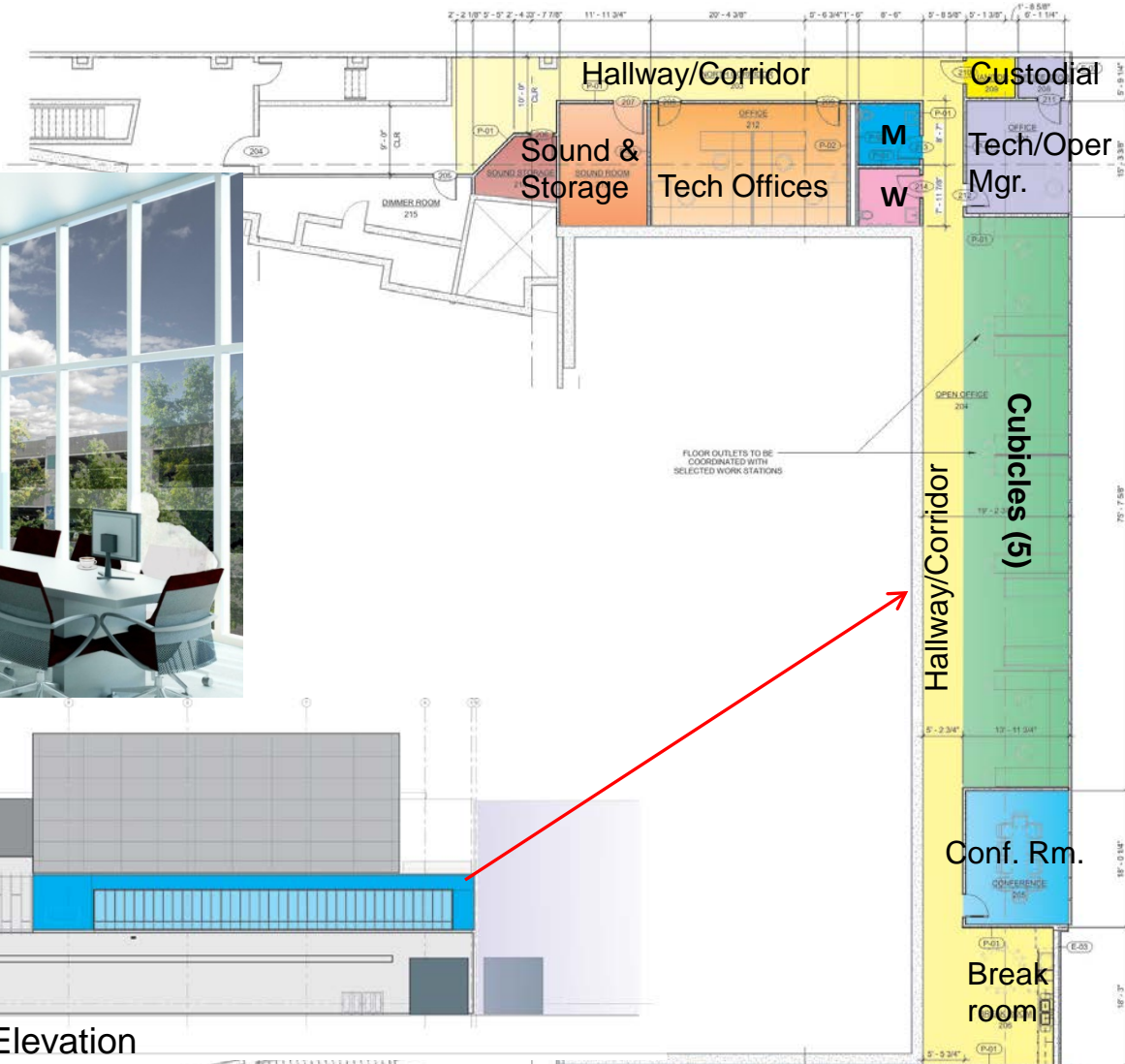


**Project #3: Office Expansion on East Side Level 2: \$1,150,000**

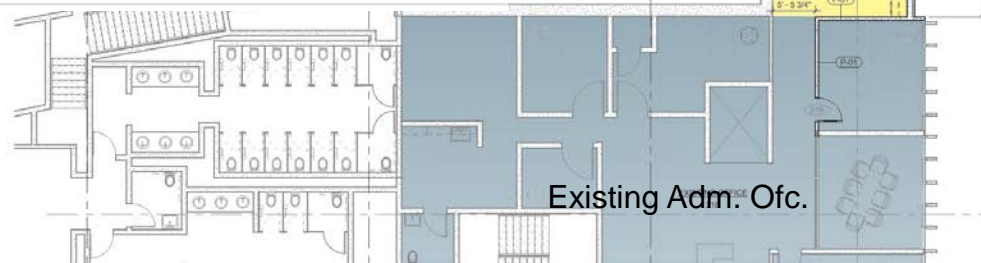
- Expand Administrative Office area over the existing Level 1 back of house corridor and loading dock:
  - Additional office space and conference room
    - Accommodate current staffing space needs
    - Provide more professional environment for staff and clients
  - Break Room/Pantry
  - Men's & Women's Restroom
  - Janitor support closet
  - New Sound Rack Room
  - Storage Room for Sound & Technical Equipment
  - New hallway corridor will connect existing Administrative Offices to Aisle 8 entrance on far NW side of Mezzanine, improving second floor circulation.
- Storage areas currently being used for office space would open up for storage again or other uses.

# Eisemann Center Enhancements

Aisle 8



East Side Rendering/Elevation



Existing Adm. Ofc.

## Eisemann Center Enhancements

---

Project #1 Digital Sign/Marquee US-75/Lookout Dr. ....	\$ 675,000
Project #2 West Lobby Expansion.....	\$2,800,000
Project #3 East Side Office Expansion.....	<u>\$1,150,000</u>
	\$4,625,000



Rendering showing West Side Expansion – Both Levels

## Next Steps

---

- January 2015-June 2015
  - Complete Inventories, Studies and Master Plans
  - Initial review of project inventories with the City Council
    - ✓ Parks April 20, 2015
    - ✓ Drainage April 27, 2015
    - ✓ Public Buildings May 4, 2015
    - Streets and Traffic June 8, 2015
- June 2015-July 2015
  - City Council Bond Referendum Development
  - Follow Up Presentations As Needed
- August 2015-November 2015
  - City Council Adoption of Bond Resolution
    - Target Date: August 3, 2015
    - Last Possible Date: August 24, 2015
  - Bond Referendum (November 3, 2015)





# Executive Summary Regional Solid Waste System Contract

May 4, 2015

## ▪ Background

- Original Regional Solid Waste System Contract executed in 1979
- Currently there are five member cities: Richardson, Plano, Allen, McKinney and Frisco
- NTMWD/Industry/City practices have all evolved over past 35 years
  - Recycling
  - Yard waste diversion
  - Federal and state regulations

## ▪ Contract Changes

- Materials that meet TCEQ definition of recycling allowed to leave system
  - Includes yard waste
  - Promotes recycling thru financial incentive
  - Extends life of landfill
- Encourages a regional pursuit of waste conversion technologies that preserve landfill capacity
- Sludge disposal charged at cost
- Collin County Day disposal charged at cost + 10%
- Bond Service Component:
  - Greater of average delivered for previous 5 years
  - 25% of maximum ever delivered
    - Establishes a floor rather than highest annual usage
    - Protects the District and bondholders
- Contract review every 5 years by member cities, if necessary

## ▪ Other Related Changes

- Up-to-date CIP posted on NTMWD web site
- Each member city represented on the Solid Waste Committee
  - Revised District Policy No. 15

## ▪ Next Steps

- NTMWD Solid Waste Committee recommended execution at its April meeting
- 5 member cities taking before their respective City Council's for consideration
  - Resolution on City Council's May 11<sup>th</sup> Agenda
- NTMWD Board expected to approve the new contract at its May meeting