

**MINUTES
ZONING BOARD OF ADJUSTMENT
CITY OF RICHARDSON, TEXAS
AUGUST 19, 2015**

The Zoning Board of Adjustment met in session at 6:30 p.m. on Wednesday, August 19, 2015, in the Council Chambers, at the City Hall, 411 West Arapaho Road, Richardson, Texas.

MEMBERS PRESENT: Mike Walker, Chair
Larry Menke, Vice Chair
John Veatch, Member
Chip Pratt, Member
Shamsul Arefin, Alternate
Jason Lemons, Alternate

MEMBERS ABSENT: Brian Shuey, Member

CITY STAFF PRESENT: Mohamed Bireima, Planning Technician
Sam Chavez, Asst. Dir., Development Services
Cindy Wilson, Administrative Secretary

Mike Walker, Chair, introduced: Mohamed Bireima, Planning Technician, Sam Chavez, AICP, Asst. Dir., Development Services; and Cindy Wilson, Administrative Secretary; explaining that the City staff serves in an advisory capacity and does not influence any decisions the Board might make. Walker summarized the function, rules, and appeal procedure of the Zoning Board of Adjustment. Walker noted that one member is absent. Lemons will vote in the motion for Minutes and Arefin will vote in the case V 15-04. Walker added at least 4 of 5 must vote in favor for a request to be approved.

MINUTES:

The Zoning Board of Adjustment minutes of the July 15, 2015 meeting were approved as presented on a motion by Veatch; a second by Menke and a vote of 5-0.

PUBLIC HEARING ON ZBA FILE V 15-04, (CONTINUED FROM JULY 15, 2015): a request by Lynn Livingston, LivingDesigns unLimited representing Fern Livingston, for approval of the following variance to the City of Richardson Comprehensive Zoning Ordinance: (1) Article IV, Sec. 4(f)(1)(a), for a two (2)-foot variance to the required 7-foot side setback for an existing home located at 3007 Wren Lane.

Bireima indicated that this case was continued from the last meeting in order to obtain a confirmation that the Fairways of Sherrill Park HOA approved the design of the proposed addition. Bireima introduced the letter from the Fairways of Sherrill Park HOA Architectural Control Committee indicating their approval of Livingston's plans for the residence at 3007 Wren Lane. At that time, Bireima asked if there were any questions of staff.

There being no questions for staff, Chair Walker noted that in the last meeting the Public Hearing was closed. This evening, the HOA document has been produced. Based on this, Walker asked for comments from the Board.

Menke commented that the issue one (1) neighbor had at the last meeting had been resolved.

Pratt noted that the information provided is very clear.

Veatch made a motion to grant item number V 15-04 as presented, limited to those specifics the applicant presented in the case. The motion was seconded by Arefin and approved 5-0.

There being no further business, the meeting was adjourned at 6:38 p.m.

Mike Walker, Chairman
Zoning Board of Adjustment