

**CITY OF RICHARDSON
CITY PLAN COMMISSION MINUTES – JULY 18, 2017**

The Richardson City Plan Commission met on July 18, 2017, at 7:00 p.m. at City Hall in the Council Chambers, 411 W. Arapaho Road, Richardson, Texas.

MEMBERS PRESENT: Ron Taylor, Chairman
Janet DePuy, Vice Chair
Bill Ferrell, Commissioner
Tom Maxwell, Commissioner
Stephen Springs, Commissioner
Ken Southard, Alternate
Dorothy McKearin, Alternate

MEMBERS ABSENT: Marilyn Frederick, Commissioner
Randy Roland, Commissioner

CITY STAFF PRESENT: Sam Chavez, Assistant Director – Dev. Svcs. – Planning
Amy Mathews, Senior Planner
Kathy Welp, Executive Secretary
Connie Ellwood, Administrative Secretary I

BRIEFING SESSION

Prior to the start of the regular business meeting, the City Plan Commission met with staff regarding staff reports, agenda items and rezoning initiatives. No action was taken.

REGULAR BUSINESS MEETING

MINUTES

1. Approval of minutes of the regular business meeting of June 20, 2017.

Motion: Commissioner McKearin made a motion to approve the minutes as presented; second by Commissioner Southard. Motion approved 7-0.

PUBLIC HEARING

2. Zoning File 17-16 - Qalam Collegiate Academy: Consider and take the necessary action on a request for approval of a Special Permit for a private school located at 1111 Digital Drive, on the north side of Digital Drive, east of N. Glenville Drive. The property is currently zoned I-M(1) Industrial.

Ms. Mathews advised the applicant was requesting a Special Permit for a private school at 1111 Digital Drive, which was the site of a charter school that was vacating the premises. She explained that charter schools were the same as public schools and did not require a Special Permit, but a school affiliated with a religious institution and not located on the same property as that institution was considered a private school and a Special Permit was required.

Ms. Mathews concluded her presentation by reviewing the lease space, parking, and photographs of the property noting that no outside changes other than signage were proposed for the site.

Commissioner Ferrell asked if there were additional exits other than the main entrance/exit.

Ms. Mathews pointed out an additional exit on the north side of the lease space.

With no further questions for staff, Chairman Taylor opened the public hearing.

Mr. Qadeer Qazi, Qalam Foundation, 4608 Evening Sun Drive, Plano, Texas, said the building was previously a charter school and had all the exits and sprinklers required by the fire code.

No other comments or questions in favor or opposed were received and Chairman Taylor closed the public hearing.

Motion: Commissioner Springs made a motion to recommend approval of Zoning File 17-16 as presented; second by Commissioner Ferrell. Motion approved 7-0.

With no further business before the Commission, Chairman Taylor adjourned the regular business meeting at 7:17 p.m.

Janet DePuy, Vice Chair
City Plan Commission