

**RICHARDSON CITY COUNCIL
MONDAY, AUGUST 19, 2019
WORK SESSION AT 6:00 PM; COUNCIL MEETING AT 7:00 PM
CIVIC CENTER/CITY HALL, 411 W. ARAPAHO, RICHARDSON, TX**

The Richardson City Council will conduct a Work Session at 6:00 p.m. on Monday, August 19, 2019 in the Richardson Room of the Civic Center, 411 W. Arapaho Road, Richardson, Texas. The Work Session will be followed by a Council Meeting at 7:00 p.m. in the Council Chambers. Council will reconvene the Work Session following the Council Meeting if necessary.

As authorized by Section 551.071 (2) of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.

WORK SESSION – 6:00 PM, RICHARDSON ROOM

• **CALL TO ORDER**

A. REVIEW AND DISCUSS ITEMS LISTED ON THE CITY COUNCIL MEETING AGENDA

The City Council will have an opportunity to preview items listed on the Council Meeting agenda for action and discuss with City Staff.

B. REVIEW AND DISCUSS 2020 CENSUS UPDATE

C. REVIEW AND DISCUSS PROSPECTIVE AMENDMENT OF CHAPTER 21 OF THE CODE OF ORDINANCES “SUBDIVISION AND DEVELOPMENT” RELATIVE TO POST-CONSTRUCTION STORM WATER CONTROLS AND MAINTENANCE

D. REPORT ON ITEMS OF COMMUNITY INTEREST

The City Council will have an opportunity to address items of community interest, including: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; a reminder about an upcoming event organized or sponsored by the City of Richardson; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the City of Richardson that was attended or is scheduled to be attended by a member of the City Council or an official or employee of the City of Richardson; and announcements involving an imminent threat to the public health and safety of people in the City of Richardson that has arisen after posting the agenda.

COUNCIL MEETING – 7:00 PM, COUNCIL CHAMBERS

1. INVOCATION – KYLE KEPNER

2. PLEDGE OF ALLEGIANCE: U.S. AND TEXAS FLAGS – KYLE KEPNER

3. MINUTES OF THE AUGUST 5, 2019 AND AUGUST 12, 2019 MEETINGS

4. VISITORS

The City Council invites citizens to address the Council on any topic not already scheduled for Public Hearing. Citizens wishing to speak should complete a “City Council Appearance Card” and present it to the City Secretary prior to the meeting. Speakers are limited to 5 minutes and should conduct themselves in a civil manner. In accordance with the Texas Open Meetings Act, the City Council cannot take action on items not listed on the agenda. However, your concerns will be addressed by City Staff, may be placed on a future agenda, or by some other course of response.

ACTION ITEM:

5. PUBLIC HEARING FOR PROPOSED TAX RATE OF \$0.62516 PER \$100 VALUATION FOR FISCAL YEAR 2019-2020.

6. CONSENT AGENDA:

All items listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion with no individual consideration. If individual consideration of an item is requested, it will be removed from the Consent Agenda and discussed separately.

A. CONSIDER THE FOLLOWING RESOLUTIONS:

1. RESOLUTION NO. 19-20, NOMINATING FOSSIL PARTNERS, L.P. ("FOSSIL") AS A TEXAS STATE ENTERPRISE ZONE PROJECT.
2. RESOLUTION NO. 19-21, APPOINTING IVAN HUGHES TO THE AGGREGATED POSITION OF REPRESENTATIVE, AND PAUL VOELKER AS ALTERNATE TO THE AGGREGATED POSITION OF REPRESENTATIVE, TO THE REGIONAL TRANSPORTATION COUNCIL OF THE NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS, WHICH FRACTIONAL ALLOCATION MEMBERSHIP IS SHARED WITH THE TOWN OF ADDISON.
3. RESOLUTION NO. 19-22, ESTABLISHING TEMPORARY OPEN-AIR MARKET PERMIT FEES AND OTHER RELATED FEES.

B. CONSIDER AWARD OF THE FOLLOWING BIDS:

1. BID #21-19 – WE REQUEST COUNCIL RATIFICATION FOR THE COTTONWOOD PARK EMERGENCY STORM DRAIN REPLACEMENT TO TEXAS STANDARD CONSTRUCTION PURSUANT TO TEXAS LOCAL GOVERNMENT CODE SECTION 252.022(a)(2)(3) TO EXPEDITE THE REPAIR OF UNFORESEEN DAMAGE TO PUBLIC PROPERTY AND TO PRESERVE AND PROTECT THE PUBLIC HEALTH AND SAFETY OF OUR RESIDENTS IN THE AMOUNT OF \$170,713.63.
2. BID #71-19 – WE REQUEST AUTHORIZATION TO ISSUE AN ANNUAL REQUIREMENTS CONTRACT TO FANNIN TREE FARM FOR FURNISHING AND INSTALLATION OF TREES PURSUANT TO UNIT PRICES.
3. BID #74-19 – WE RECOMMEND THE AWARD TO KIK UNDERGROUND, LLC FOR THE 1908-1910 HARVARD DRIVE ALLEY STORM DRAIN REPLACEMENT PROJECT IN THE AMOUNT OF \$73,060.
4. BID #81-19 – WE REQUEST AUTHORIZATION TO ISSUE A COOPERATIVE ANNUAL REQUIREMENTS CONTRACT TO MOTOROLA SOLUTIONS, INC. FOR REPLACEMENT RADIOS AND ACCESSORIES SPECIFIED IN THE HOUSTON-GALVESTON AREA COUNCIL OF GOVERNMENTS ("HGAC") CONTRACT #RA05-18 PURSUANT TO UNIT PRICES.
5. BID #82-19 – WE REQUEST AUTHORIZATION TO ISSUE A COOPERATIVE ANNUAL REQUIREMENTS CONTRACT TO CONSOLIDATED TRAFFIC CONTROLS FOR TRAFFIC CONTROL, ENFORCEMENT, AND SIGNAL PREEMPTION EQUIPMENT SPECIFIED IN THE HOUSTON-GALVESTON AREA COUNCIL OF GOVERNMENTS ("HGAC") CONTRACT #PE05-19 PURSUANT TO UNIT PRICES.

C. CONSIDER AWARD OF THE FOLLOWING COMPETITIVE SEALED PROPOSALS:

1. CSP #903-19 – WE RECOMMEND THE AWARD TO REBCON, INC. FOR MAIN STREET RECONSTRUCTION IN THE AMOUNT OF \$16,143,240.95.

2. CSP #904-19 – WE RECOMMEND THE AWARD TO ENVIRONMENTAL DESIGN, INC. FOR THE MAIN STREET CONTRACT TREE GROW IN THE AMOUNT OF \$518,093.
-

- **ADJOURN**

I CERTIFY THE ABOVE AGENDA WAS POSTED ON THE BULLETIN BOARD AT THE CIVIC CENTER/CITY HALL ON FRIDAY, AUGUST 16, 2019, BY 5:00 P.M.

AIMEE NEMER, CITY SECRETARY

ACCOMMODATION REQUESTS FOR PERSONS WITH DISABILITIES SHOULD BE MADE AT LEAST 48 HOURS PRIOR TO THE MEETING BY CONTACTING THE ADA COORDINATOR, VIA PHONE AT (972) 744-0908, VIA EMAIL AT ADACoordinator@cor.gov, OR BY APPOINTMENT AT 411 W. ARAPAHO ROAD, RICHARDSON, TEXAS 75080.

PURSUANT TO SECTION 30.06 PENAL CODE (TRESPASS BY HOLDER WITH A CONCEALED HANDGUN), A PERSON LICENSED UNDER SUBCHAPTER H, CHAPTER 411, GOVERNMENT CODE (HANDGUN LICENSING LAW), MAY NOT ENTER THIS PROPERTY WITH A CONCEALED HANDGUN.

PURSUANT TO SECTION 30.07 PENAL CODE (TRESPASS BY HOLDER WITH AN OPENLY CARRIED HANDGUN), A PERSON LICENSED UNDER SUBCHAPTER H, CHAPTER 411, GOVERNMENT CODE (HANDGUN LICENSING LAW), MAY NOT ENTER THIS PROPERTY WITH A HANDGUN THAT IS CARRIED OPENLY.

FOR THE PURPOSE OF THIS NOTICE "PROPERTY" SHALL MEAN THE RICHARDSON ROOM AND COUNCIL CHAMBERS.

City Council Worksession Agenda Item Summary

Worksession Meeting Date:	Monday, August 19, 2019
Agenda Item:	Review and Discuss 2020 Census Update
Staff Resource:	Keith Krum, Senior Planner Shanna Sims-Bradish, Assistant City Manager Greg Sowell, Director of Communications
Summary:	City staff will provide an overview of preparation for the 2020 Census including a Complete Count Committee for the City of Richardson to assist with communication efforts.
City Council Strategic Goals:	This agenda item helps further the following City Council Strategic Goals: <ul style="list-style-type: none">• Increase the sense of community and citizen engagement• Leverage our regional leadership position to positively impact county, state and federal issues
Background Information:	City staff will review the importance of the Census, the City of Richardson Census 2020 workplan, background information and recommendations regarding a Complete Count Committee and upcoming efforts regarding the Census 2020 in Richardson.

City Council Worksession Agenda Item Summary

- Worksession Meeting Date:** Monday, August 19, 2019
- Agenda Item:** Review and discuss prospective amendment of Chapter 21 of the Code of Ordinances "Subdivision and Development" relative to post-construction storm water controls and maintenance
- Staff Resources:** Michael Spicer, Director, Development Services
Dan Tracy, P.E., Ass't. Director, Development Services
- Summary:** City staff will provide an overview of the proposed amendment to the Subdivision and Development Code to require owner/operators of post construction storm water controls to maintain operations and maintenance documentation on-site and to file maintenance plans with county real property records in accordance with Texas Commission on Environmental Quality (TCEQ) regulations.
- City Council Strategic Goals:** This agenda item helps further the following City Council Strategic Goals:
- Enhance the quality of life of our stakeholders
 - Protect and strengthen stakeholder investments in the City
- Background Information:** Consistent with TCEQ regulations, since 2012 Richardson has required the installation of post construction storm water controls with new development and redevelopment that disturbs at least one (1) acre of land. To date, more than 100 such controls have been installed. The TCEQ also requires that documentation related to the operation and maintenance of such controls be maintained on-site and maintenance plans be filed with county real property records. The proposed amendment will provide Richardson the means to require such documentation and filing of maintenance plans to sustain on-going compliance with TCEQ regulations.

MINUTES
RICHARDSON CITY COUNCIL
WORK SESSION AND COUNCIL MEETING
AUGUST 5, 2019

• **Call to Order**

Mayor Voelker called the meeting to order at 6:01 p.m. with the following Council members present:

Paul Voelker	Mayor
Janet DePuy	Mayor Pro Tem
Bob Dubey	Councilmember
Kyle Kepner	Councilmember
Ken Hutchenrider	Councilmember
Steve Mitchell	Councilmember (<i>arrived at 6:04 p.m.</i>)

Absent:

Mark Solomon	Councilmember
--------------	---------------

The following staff members were also present:

Dan Johnson	City Manager
Kent Pfeil	Chief Financial Officer
Joe Pantalione	Assistant City Manager Development Services
Aimee Nemer	City Secretary
Michael Spicer	Director of Development Services
Mark Nelson	Transportation Director
Lori Smeby	Director of Parks and Recreation
Yvonne Falgout	Assistant Director of Parks and Recreation
Chris Cottone	Superintendent of Athletics and Aquatics
Hannah Meek	Corporate Recreation Manager
Curtis Poovey	Fire Chief

WORK SESSION – 6:00 PM, RICHARDSON ROOM

A. REVIEW AND DISCUSS ITEMS LISTED ON THE CITY COUNCIL MEETING AGENDA

Michael Spicer, Director of Development Services, reviewed Zoning File 19-16.

B. REVIEW AND DISCUSS THE AMERICAN HEART ASSOCIATION MISSION LIFELINE GOLD PLUS RECOGNITION AWARD

Kristi Esposito, American Heart Association, presented this award to Chief Poovey.

C. REVIEW AND DISCUSS THE 2019 RICHARDSON CITIZENS ACADEMY & RESOURCE EDUCATION SERIES (CARES) PROGRAM

Aimee Nemer, City Secretary, reviewed the 2019 CARES program.

D. REVIEW AND DISCUSS THE 2019 CORPORATE CHALLENGE PROGRAM

Hannah Meek, Corporate Recreation Manager, reviewed the 2019 Corporate Challenge program.

E. REPORT ON ITEMS OF COMMUNITY INTEREST

Councilmember Hutchenrider reported on the RISD New Teacher Breakfast.

Councilmember Kepner reported on the PISD launch of the new school year.

COUNCIL MEETING – 7:00 PM, COUNCIL CHAMBERS

- 1. INVOCATION – JANET DEPUY**
- 2. PLEDGE OF ALLEGIANCE: U.S. AND TEXAS FLAGS – JANET DEPUY**
- 3. MINUTES OF THE JULY 22, 2019 AND JULY 29, 2019 MEETINGS**

Council Action

Councilmember Mitchell moved to approve the Minutes as presented. Councilmember Dubey seconded the motion. A vote was taken and passed, 6-0 with Councilmember Solomon absent.

4. VISITORS

There were no visitors' comments submitted.

PUBLIC HEARING ITEM:

- 5. PUBLIC HEARING, ZONING FILE 19-16, A REQUEST FOR A SPECIAL PERMIT FOR A PARKING LOT AS THE PRIMARY USE ON 2.32-ACRES CURRENTLY ZONED I-M(1) INDUSTRIAL LOCATED AT THE NORTHWEST CORNER OF N. PLANO ROAD AND N. GREENVILLE AVENUE.**

Public Hearing

After a presentation from staff, the applicant's representative, Kyle Vrla, addressed Council questions regarding landscaping, tenants, and shared access. With no public comments submitted, Councilmember Hutchenrider moved to close the Public Hearing, seconded by Councilmember Dubey, and approved unanimously.

Council Action

Councilmember Hutchenrider moved to approve the request as presented. Mayor Pro Tem Depuy seconded the motion. A vote was taken and passed, 6-0 with Councilmember Solomon absent.

ACTION ITEMS:

- 6. CONSIDER SETTING PUBLIC HEARINGS ON AUGUST 19 AND AUGUST 26, 2019 ON THE PROPOSED TAX RATE OF \$0.62516 PER \$100 VALUATION FOR FISCAL YEAR 2019-2020.**

Council Action

Councilmember Mitchell moved to set Public Hearings on August 19 and August 26, 2019 for the Proposed Tax Rate of \$0.62516 per \$100 valuation for Fiscal Year 2019-2020. Councilmember Kepner seconded the motion. A vote was taken and passed, 6-0 with Councilmember Solomon absent.

7. CONSIDER SETTING PUBLIC HEARING ON AUGUST 26 FOR THE PROPOSED FISCAL YEAR 2019-2020 RICHARDSON MUNICIPAL BUDGET.

Council Action

Councilmember Dubey moved to set a Public Hearing date of August 26, 2019 for the Proposed Budget for Fiscal Year 2019-2020. Councilmember Hutchenrider seconded the motion. A vote was taken and passed, 6-0 with Councilmember Solomon absent.

8. CONSENT AGENDA:

A. CONSIDER ADOPTION OF THE FOLLOWING ORDINANCES:

- 1. ORDINANCE NO. 4307, AMENDING THE COMPREHENSIVE ZONING ORDINANCE AND ZONING MAP TO GRANT A CHANGE IN ZONING FROM LR-M(2) LOCAL RETAIL TO A PD PLANNED DEVELOPMENT DISTRICT FOR LR-M(2) USES WITH DEVELOPMENT REGULATIONS AND TO GRANT SPECIAL PERMITS FOR TWO RESTAURANTS WITH A DRIVE-THROUGH, A MULTI-TENANT RETAIL/RESTAURANT BUILDING WITH A DRIVE-THROUGH RESTAURANT, AND A RETAIL BUILDING ON APPROXIMATELY 13.18 ACRES LOCATED SOUTH OF BELT LINE ROAD AND EAST OF PLANO ROAD, CITY OF RICHARDSON, TEXAS.**
- 2. ORDINANCE NO. 4308, AMENDING THE COMPREHENSIVE ZONING ORDINANCE AND ZONING MAP TO GRANT A CHANGE IN ZONING FROM I-M(1) INDUSTRIAL TO PD PLANNED DEVELOPMENT FOR I-M(1) INDUSTRIAL WITH DEVELOPMENT REGULATIONS FOR THE PROPERTY, AND SPECIAL PERMITS FOR A LIMITED SERVICE, SUITE HOTEL AND A FREE-STANDING RESTAURANT ON APPROXIMATELY 3.302 ACRES LOCATED AT THE NORTHWEST CORNER OF N. GREENVILLE AVENUE AND N. GLENVILLE DRIVE, RICHARDSON, TEXAS.**
- 3. ORDINANCE NO. 4309, AMENDING THE COMPREHENSIVE ZONING ORDINANCE AND ZONING MAP TO GRANT A CHANGE IN ZONING FROM I-M(1) INDUSTRIAL TO PD PLANNED DEVELOPMENT FOR THE I-M(1) INDUSTRIAL DISTRICT WITH DEVELOPMENT REGULATIONS TO ALLOW THE DEVELOPMENT OF TWO OFFICE BUILDINGS ON APPROXIMATELY 1.259-ACRES OF LAND LOCATED EAST OF SHILOH ROAD, ON THE SOUTH SIDE OF RESEARCH DRIVE, RICHARDSON, TEXAS.**
- 4. ORDINANCE NO. 4310, AMENDING THE CODE OF ORDINANCES BY AMENDING SECTION 22-118 TO AMEND SCHOOL TRAFFIC ZONE HOURS.**

B. CONSIDER AWARD OF BID #75-19 – WE RECOMMEND THE AWARD TO HQS CONSTRUCTION, LLC FOR ALLEY REPLACEMENTS AT WILLOW CREST DRIVE AND SYRACUSE DRIVE IN THE AMOUNT OF \$599,721.

Council Action

Councilmember Hutchenrider moved to approve the Consent Agenda as presented. Councilmember Dubey seconded the motion. A vote was taken and passed, 6-0 with Councilmember Solomon absent.

ADJOURNMENT

With no further business, the meeting was adjourned at 7:27 p.m.

MAYOR

ATTEST:

CITY SECRETARY

MINUTES
RICHARDSON CITY COUNCIL
WORK SESSION MEETING
AUGUST 12, 2019

• **Call to Order**

Mayor Voelker called the meeting to order at 6:06 p.m. with the following Council members present:

Paul Voelker	Mayor
Janet DePuy	Mayor Pro Tem
Bob Dubey	Councilmember
Mark Solomon	Councilmember
Kyle Kepner	Councilmember
Ken Hutchenrider	Councilmember
Steve Mitchell	Councilmember (<i>arrived at 6:07 p.m.</i>)

The following staff members were also present:

Dan Johnson	City Manager
Don Magner	Deputy City Manager
Kent Pfeil	Chief Financial Officer
Shanna Sims-Bradish	Assistant City Manager Admin/Leisure Services
Joe Pantalione	Assistant City Manager Development Services
Aimee Nemer	City Secretary
Gary Beane	Budget Officer
Robert Clymire	Assistant Budget Officer
Keith Dagen	Finance Director

A. VISITORS

The following citizens addressed Council regarding the Senior Citizen Center and requesting Council to consider establishing a Senior Citizen Advisory Committee.

Randal Norwood, 1506 Canterbury
Paul Wolff, 847 Dublin
Kathryn Beegle, 407 Maple Street
Robert Wade, 905 Loganwood Drive

C. REVIEW AND DISCUSS THE CITY MANAGER'S PROPOSED BUDGET FOR FISCAL YEAR 2019-2020

Mr. Johnson presented the proposed budget for fiscal year 2019-2020 including a two-year outlook and a review of legislative impacts.

FY19-20 Budget Aspirations

The FY19-20 City Manager's Proposed Budget aspires to achieve five key objectives:

- Sustain efforts to invest in the City's key infrastructure
- Establish ongoing funding strategy to update/replace the City's traffic and information technology legacy systems
- Provide a competitive and sustainable compensation and benefits program to retain and recruit high quality employees

- Continue efforts to transition the General Government Equipment Replacement Fund to a cash financed fund through a phased approach
- Increase the General Fund balance

Equipment Replacement Fund Transition Strategy

- The FY18-19 Budget included a multi-year plan to begin the transition of the General Government Equipment Replacement Fund from a debt financed approach to a phased cash financed approach
- Series 2019 included the issuance of \$5.05 million for equipment to begin efforts
- In the FY 2019-2020 budget, a transfer of \$1,803,799 will be made to this fund through the planned shift of debt to operations
- To further this transition, additional funds can be transferred to this fund by:

Shifting dedicated funding for Parks Maintenance from ½ penny to ¼ penny yields an additional \$412,580

Shifting dedicated funding for Economic Development from \$0.008 to \$0.005 yields an additional \$495,096

Additional \$200,000 from operations due to higher value growth

This establishes a cumulative 2019-2020 funding level of \$2,911,475.

- A revised hybrid game plan is proposed due to SB 2 constraints

General Fund – Fund Balance

- A City Council financial goal has been to incrementally increase the General Fund fund balance.
- Stronger fund balance provides contingent reserves in emergency or economic challenges, as well as credit-quality assurances to our municipal bond holders.
- By chiefly using year-end savings, fund balance growth has been achieved.
- A five-year review confirms 8.36 days increase since FY15-16
- The FY19-20 budget is estimated to continue this adjustment practice, from a budget position of now 70.28 days.

Sustaining Key Areas of Focus

- Notwithstanding these key 2-year considerations, the mission of Plan Our Work-Work Our Plan continues
- Attention continues to be devoted to initiatives in key areas, including:

Neighborhoods

Urban/Commercial Villages

Operations (Talent & Systems)

Infrastructure and Facilities

- Sustaining attention to these community priorities is critical, even as we embrace new budget development realities

D. REPORT ON ITEMS OF COMMUNITY INTEREST

Councilmember Mitchell reported on the first day of school for PISD and RISD.

Councilmember Hutchenrider reported on the Corporate Challenge opening ceremonies and RISD Excellence in Education.

Councilmember Solomon reported on the Senior Citizens Health Fair hosted by Representative Angie Chen Button.

Councilmember Dubey reported on the Glenville Park HOA event.

Mayor Voelker reported on the Tech Titans luncheon, RISD convocation, the National Night Out planning event, and the various organizations who have participated in the Backpacks for Kids.

ADJOURNMENT

With no further business, the meeting was adjourned at 9:09 p.m.

MAYOR

ATTEST:

CITY SECRETARY

City Council Worksession Agenda Item Summary

- Worksession Meeting Date:** Monday, August 19, 2019
- Agenda Item:** Public Hearing for Proposed Tax Rate of \$0.62516 per \$100 Valuation for Fiscal Year 2019-2020.
- Staff Resource:** Dan Johnson, City Manager
- Summary:** State law requires that the City Council hold two public hearings on the Proposed Tax Rate for Fiscal Year 2019-2020. At the August 5, 2019 City Council meeting, the City Council voted to set public hearings on August 19th and August 26th, 2019 on the proposed tax rate of \$0.62516 per \$100 valuation for Fiscal Year 2019-2020.
- On August 9, 2019, the City Manager filed a Proposed Budget for Fiscal Year 2019-2020 with a proposed tax rate of \$0.62516 per \$100 valuation.
- This is the first scheduled public hearing. The second public hearing will take place on Monday, August 26, 2019.
- City Council Strategic Goals:** This agenda items helps further the following City Council Strategic Goals:
- Effective and efficient management of City finances
- Background Information:** On July 15 and 16, 2019, the Richardson City Council held a Budget Workshop at which City Staff provided the City Council with a status report on the current 2018-2019 revenues and expenditures and reviewed the City Council preliminary revenue and expenditure projections for the 2019-2020 Fiscal Year.
- The City Manager filed a Proposed Budget for the Fiscal Year 2019-2020 on Friday, August 9, 2019 in accordance with the City Charter and State Law.



MEMO

DATE: August 9, 2019
TO: Dan Johnson, City Manager
THROUGH: Don Magner, Deputy City Manager
FROM: Kent Pfeil, Chief Financial Officer
SUBJECT: Texas Enterprise Zone Nominating Resolution for Fossil Partners L.P.

Background:

The State of Texas Enterprise Zone Program provides eligible projects a refund of State sales and use taxes based on the level of investment and job creation in economically distressed areas. There are several ways an eligible project can qualify as an economically distressed area that include, being located in such an area, hiring employees that live in such an area, hiring economically disadvantaged individuals or veterans, or by being located in an area that has been declared a disaster area.

A project/business must be also be nominated by a city to qualify for the Enterprise Zone Program. If the project is awarded an Enterprise Zone Project designation there is no fiscal impact to the City. The City has nominated five (5) projects in the past that received an Enterprise Zone Project designation. Prior projects that received this designation include Blue Cross/Blue Shield (two times), Triquint, Raytheon and Qorvo.

The City is eligible to nominate six (6) projects per state Biennium based on having a population below 250,000. Cities with a population of 250,000 or greater can nominate nine (9) projects. The city has not nominated any projects for the upcoming Biennium that runs from September 1, 2019 to August 31, 2021.

Request:

Fossil Partners L.P. has requested the City's nomination for an Enterprise Zone Project. Their application must be submitted to the state by September 1, 2019. Fossil has been headquartered in Richardson for 35 years and is a global design, marketing, distribution, and innovation company specializing in lifestyle accessories. They employ over 1,500 full-time employees statewide of which over 750 employees are located at the Richardson headquarters.

Fossil expects to make a capital investment of at least \$5,000,000 or more consisting of leasehold improvements, landscaping, new furniture, fixtures, computers, servers and software. This level of investment will qualify for a potential refund of \$2,500 per position up to a maximum of 500 jobs (total maximum refund of \$1,250,000). This investment will result in 500 jobs being claimed for the enterprise program benefit, consisting of 490 retained jobs and the creation of 10 new jobs. Fossil is eligible to apply for the program because 35% of the employees they plan to hire over the next five years will live in an economically distressed area (enterprise zone as determined by the last census).

Action:

A resolution nominating Fossil Partners L.P. for the Texas Enterprise Zone Program has been placed on the August 19, 2019 City Council agenda.

RESOLUTION NO. 19-20

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RICHARDSON, TEXAS, NOMINATING FOSSIL PARTNERS, L.P. (“FOSSIL”) AS A TEXAS STATE ENTERPRISE ZONE PROJECT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Richardson (“City”) has previously adopted Ordinance No. 3729 on November 10, 2008, as amended by Ordinance No. 4050 on May 19, 2014 electing to participate in the Texas Enterprise Zone Program; and

WHEREAS, the local incentives offered under this Resolution are the same on this date as were outlined in Ordinance No. 4050, as amended; and

WHEREAS, pursuant to Texas Government Code Chapter 2303, Subchapter F, the Texas Enterprise Zone Act, (“Act”), Fossil has applied to the City for designation as an enterprise zone project; and

WHEREAS, the Office of the Governor Economic Development and Tourism (“EDT”) through the Economic Development Bank (“Bank”) will consider Fossil as an enterprise project pursuant to a nomination and an application made by the City; and

WHEREAS, the City desires to pursue the creation of the proper economic and social environment in order to induce the investment of private resources in productive business enterprises located in the city and to provide employment to residents of enterprise zones, veterans and to other economically disadvantaged individuals; and

WHEREAS, the City finds that Fossil, meets the criteria for designation as an enterprise project under the Act on the following grounds:

1. Fossil is a "qualified business" under Section 2303.402 of the Act since it will be engaged in the active conduct of a trade or business at a qualified business site not located inside an enterprise zone and at least thirty-five percent (35%) of the business' new employees will be residents of an enterprise zone, economically disadvantaged individuals or veterans; and
2. There has been and will continue to be a high level of cooperation between public, private, and neighborhood entities within the area; and
3. The designation of Fossil, as an enterprise project will contribute significantly to the achievement of the plans of the City for development and revitalization of the area.

WHEREAS, the City finds that Fossil meets the criteria for tax relief and other incentives adopted by the City and nominates Fossil, for enterprise project status on the grounds that it will be located at the qualified business site, will create a higher level of employment, economic activity and stability; and

WHEREAS, the City finds that it is in the best interest of the City to nominate Fossil, as an enterprise project pursuant to the Act.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RICHARDSON, TEXAS:

SECTION 1. That Fossil Partners, L.P. is a "qualified business" as defined in Section 2303.402 of the Act and meets the criteria for designation as an enterprise project, as set forth in Section 2303, Subchapter F of the Act.

SECTION 2. That the enterprise zone project shall take effect on the date of designation of the enterprise project by the agency and terminate five years after date of designation.

SECTION 3. That the City Manager or designee be authorized to sign any and all documents required by EDT to complete the nomination process.

SECTION 4. That this Resolution shall become effective immediately from and after its passage.

DULY RESOLVED AND ADOPTED by the City Council of the City of Richardson, Texas, on this 19th day of August 2019.

CITY OF RICHARDSON, TEXAS

MAYOR

ATTEST:

CITY SECRETARY

APPROVED AS TO FORM:

CITY ATTORNEY
(PGS:8-8-19:TM 109960)

RESOLUTION NO. 19-21

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RICHARDSON, TEXAS, APPOINTING IVAN HUGHES TO THE AGGREGATED POSITION OF REPRESENTATIVE, AND PAUL VOELKER AS ALTERNATE TO THE AGGREGATED POSITION OF REPRESENTATIVE, TO THE REGIONAL TRANSPORTATION COUNCIL OF THE NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS, WHICH FRACTIONAL ALLOCATION MEMBERSHIP IS SHARED WITH THE TOWN OF ADDISON; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, regional transportation planning and improved mobility are goals of the City of Richardson; and

WHEREAS, the City of Richardson desires to have a representative on the Regional Transportation Council;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RICHARDSON, TEXAS:

SECTION 1. That Ivan Hughes, Council Member of the Town of Addison, is hereby appointed to the Regional Transportation Council of the North Central Texas Council of Governments.

SECTION 2. That Paul Voelker, Mayor of the City of Richardson, is hereby appointed as Alternate to the Regional Transportation Council of the North Central Texas Council of Governments.

SECTION 3. That this Resolution shall become effective immediately from and after its passage.

DULY RESOLVED AND ADOPTED by the City Council of the City of Richardson, Texas, on this the 19th day of August 2019.

CITY OF RICHARDSON, TEXAS

MAYOR

ATTEST:

CITY SECRETARY



RICHARDSON, TX

HEALTH

MEMO

TO: Dan Johnson, City Manager
THROUGH: Joe Pantalione, Assistant City Manager
FROM: Bill Alsup, Director of Health
DATE: August 14, 2019
SUBJECT: Open Air Market Vendor Fees Resolution

During the 86th Texas legislative session, a change was made to the Health and Safety Code, Title 6, Chapter 437 – Regulation of Food Service Establishments, Retail Food Stores, that will impact the permitting of vendors at open air markets by the Health Department.

SB 932 relates to regulation of direct sales of food to consumers and a limitation on the fee amount for permits. This bill added Section 437.0065 which imposes a limit of \$100 on the annual fee for a permit to sell food at a farmer's market. This law is effective on September 1, 2019.

The City of Richardson currently has a 2-tier fee structure for vendors at open air markets. Currently, we charge \$250 for a concessionaire. The fees were originally established by Resolution 14-26 at the time the Open Air Market ordinance was adopted in 2014. I have attached a proposed new resolution modifying the \$250.00 concessionaire fee to \$100.00. The new fee will become effective on September 1, 2019.

We currently have 10 concession vendors with active permits and estimate that this change will have an approximate impact of \$1,500 annually.

RESOLUTION NO. 19-21

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RICHARDSON, TEXAS, ESTABLISHING TEMPORARY OPEN-AIR MARKET PERMIT FEES AND OTHER RELATED FEES; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Code of Ordinances of the City of Richardson authorizes the City Council to establish fees for temporary open-air market by resolution;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RICHARDSON, TEXAS:

SECTION 1. That the City Council of the City of Richardson, Texas, hereby establishes the following temporary open-air market fees:

Vendor Fees

- (1) Food vendor\$50.00
- (2) Concession vendor\$100.00

SECTION 2. That all provisions of the resolutions of the City of Richardson, Texas, in conflict with the provisions of this Resolution be, and the same are hereby, repealed, and all other provisions not in conflict with the provisions of this Resolution shall remain in full force and effect.

SECTION 3. That should any word, sentence, paragraph, subdivision, clause, phrase or section of this Resolution, be adjudged or held to be void or unconstitutional, the same shall not affect the validity of the remaining portions of said Resolution which shall remain in full force and effect.

SECTION 4. That this Resolution shall become effective immediately from and after its passage and the fees established herein shall take effect on September 1, 2019.

DULY RESOLVED AND ADOPTED by the City Council of the City of Richardson, Texas, on this the 19th day of August 2019.

CITY OF RICHARDSON, TEXAS

MAYOR

ATTEST:

CITY SECRETARY


APPROVED AS TO FORM:

CITY ATTORNEY
(PGS:8-12-19:TM 110030)



RICHARDSON
TEXAS

MEMO

DATE: August 12, 2019
TO: Keith Dagen – Director of Finance
FROM: Todd Gastorf – Purchasing Manager 
SUBJECT: Council Ratification of Bid #21-19 for the Cottonwood Park
Emergency Storm Drain Replacement to Texas Standard
Construction in the amount of \$170,713.63

Proposed Date of Council Ratification: August 19, 2019

I concur with the recommendation of Shawn Poe – Director of Engineering, and request Council ratification of the Cottonwood Park emergency storm drain replacement in the amount of \$170,713.63, as outlined in the attached memo.

An emergency purchase procedure was authorized pursuant to Texas Local Government Code Section 252.022(a)(2)(3) to expedite the repair of unforeseen damage to public property and to preserve and protect the public health and safety of our residents, as outlined in the attached memo.

Funding is provided from General Special Projects.

Concur:



Keith Dagen

ATTACHMENTS



RICHARDSON
TEXAS

MEMO

TO: Todd Gastorf - Purchasing Manager *8/12/19* DATE: August 12, 2019
THROUGH: Joe Pantalion - Assistant City Manager
FROM: Shawn Poe - Director of Engineering *8/12/19*
SUBJECT: Permission to Award: Cottonwood Park Emergency Storm Drain
Replacement (ratification of emergency work completed)

ACTION REQUESTED:

Council to consider award of: Cottonwood Park Emergency Storm Drain Replacement (ratification of emergency work completed) to Texas Standard Construction, Ltd. in the amount of \$170,713.63.

BACKGROUND INFORMATION:

In August 2018, a sinkhole appeared in the southwestern area of Cottonwood Park. The cause of the sinkhole was a collapse of a 48-inch storm drain pipe due to corrosion. The Parks Department fenced off the sinkhole area while Capital Projects designed the replacement project in-house. The project was declared an emergency and bids were taken on October 19, 2018, with three companies submitting bids. The project was awarded to the low bidder, Texas Standard Construction, Ltd., for \$180,024.50. The project included the removal of the old corrugated metal pipe, installation of 270 feet of 60-inch reinforced concrete pipe, replacement of the grouted rock rip-rap at the dam, and 36 square yards of trail replacement. The construction project was substantially complete on May 2, 2019. The final contract amount was \$179,833.63 less \$9,120.00 in liquidated damages, for net total contract payments of \$170,713.63.

FUNDING:

Funding is from the General Special Projects, 313-9755-583-7524.



**Cottonwood Park Emergency
Storm Drain Replacement Project
Completed July 2019**




**RICHARDSON
TEXAS**





RICHARDSON
TEXAS

MEMO

DATE: August 12, 2019
TO: Keith Dagen – Director of Finance
FROM: Todd Gastorf – Purchasing Manager 
SUBJECT: Award of Bid #71-19 for Annual Requirements Contract for Furnishing and Installation of Trees to Fannin Tree Farm pursuant to unit prices

Proposed Date of Award: August 19, 2019

I concur with the recommendation of Yvonne Falgout – Assistant Director of Recreation & Events, and request permission to issue an annual requirements contract for furnishing and installation of trees to Fannin Tree Farm pursuant to the attached unit prices. This contractor has successfully worked with the city in the past and provided the best overall pricing.

The initial term of the contract is for one (1) year commencing on December 1, 2019 with options to renew for up to four (4) additional one-year periods, if exercised and mutually agreed upon by both parties. The award of this contract allows the city to purchase trees as the requirements and needs of the city arise on an annual basis and during any subsequent renewal period(s). Since the city is not obligated to pay for a minimum or maximum amount of goods or services, payment will be rendered pursuant to the unit prices specified.

City staff estimates annual expenditures to be approximately \$50,000 and funding is provided from the Parks Maintenance Operating Budget.

The bid was advertised in *The Dallas Morning News* on June 14 & 21, 2019 and posted on BidSync. A total of 3,001 electronic solicitations were distributed and thirty-six (36) vendors viewed the bid. A pre-bid conference was held on June 25, 2019 and two (2) bids were received.

Concur:


Keith Dagen

ATTACHMENTS



DATE : 7/19/19

TO : Todd Gastorf, Purchasing Manager

FROM : Lori Smeby, Director of Parks & Recreation
Dan Baker, Assistant Director of Parks & Planning
Yvonne Falgout, Assistant Director of Recreation & Events

SUBJECT : Award of Annual Requirements Contract
Furnishing and Installation of Trees, Bid # 71-19

The Parks and Recreation Department recommend that an annual requirements contract be awarded to Fannin Tree Farm in reference to bid # 71-19. Fannin Tree Farm was the lowest bidder. The Parks Department has successfully worked with this vendor in the past and are confident in their ability to fulfill the City's needs.

We estimate spending approximately \$50,000 annually for this contract. Funding will come primarily from 0 11-3061-541-3399.

Parks Dept. Approval:

Yvonne Falgout

Date:

July 19, 2019

BID TABULATION
 ANNUAL REQUIREMENTS CONTRACT FOR
 FURNISHING AND INSTALLATION OF TREES

ITEM NO.	DESCRIPTION	EST. QTY.	UNIT	FANNIN TREE FARM		HIGH QUALITY LANDSCAPE SERVICES	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
CATEGORY 1 - TREES (TWO WEEK LEAD TIME)							
1-1	Aristocrat Pear, three (3) inch caliper	5	EA	325.00	\$ 1,625.00	525.00	\$ 2,625.00
1-2	Aristocrat Pear, four (4) inch caliper	5	EA	495.00	\$ 2,475.00	635.40	\$ 3,177.00
1-3	Bald Cypress, four (4) inch caliper, nursery grown	10	EA	495.00	\$ 4,950.00	635.40	\$ 6,354.00
1-4	Bald Cypress, three (3) inch caliper, nursery grown	5	EA	315.00	\$ 1,575.00	525.00	\$ 2,625.00
1-5	Bur Oak, three (3) inch caliper	10	EA	315.00	\$ 3,150.00	525.00	\$ 5,250.00
1-6	Bur Oak, four (4) inch caliper	10	EA	495.00	\$ 4,950.00	685.40	\$ 6,854.00
1-7	Cedar Elm, four (4) inch caliper	10	EA	495.00	\$ 4,950.00	685.40	\$ 6,854.00
1-8	Cedar Elm, six (6) inch caliper	5	EA	1150.00	\$ 5,750.00	1,277.00	\$ 6,385.00
1-9	Crape Myrtle, miscellaneous varieties, six (6) to eight (8) feet	5	EA	295.00	\$ 1,475.00	302.00	\$ 1,510.00
1-10	Crape Myrtle, miscellaneous varieties eight (8) to ten (10) feet	5	EA	385.00	\$ 1,925.00	382.00	\$ 1,910.00
1-11	Crape Myrtle, miscellaneous varieties ten (10) to twelve (12) feet	5	EA	465.00	\$ 2,325.00	463.50	\$ 2,317.50
1-12	Desert Willow, four (4) to five (5) feet	5	EA	295.00	\$ 1,475.00	240.00	\$ 1,200.00
1-13	Desert Willow, five (5) to six (6) feet	5	EA	350.00	\$ 1,750.00	265.00	\$ 1,325.00
1-14	Ginkgo Biloba, three (3) inch caliper	5	EA	400.00	\$ 2,000.00	525.00	\$ 2,625.00
1-15	Ginkgo Biloba, four (4) inch caliper	5	EA	550.00	\$ 2,750.00	685.40	\$ 3,427.00
1-16	Live Oak, three (3) inch caliper, nursery grown	5	EA	315.00	\$ 1,575.00	525.00	\$ 2,625.00
1-17	Live Oak, four (4) inch caliper, nursery grown	10	EA	495.00	\$ 4,950.00	685.40	\$ 6,854.00
1-18	Live Oak, six (6) inch caliper, nursery grown	5	EA	1250.00	\$ 6,250.00	1,430.80	\$ 7,154.00
1-19	Magnolia, Claudia Wannamaker, ten (10) to twelve (12) feet	5	EA	1250.00	\$ 6,250.00	1,390.00	\$ 6,950.00
1-20	Magnolia, Claudia Wannamaker, seven (7) to eight (8) feet	5	EA	425.00	\$ 2,125.00	1,277.00	\$ 6,385.00
1-21	Magnolia, Claudia Wannamaker, eight (8) to nine (9) feet	5	EA	625.00	\$ 3,125.00	791.00	\$ 3,955.00
1-22	Magnolia, Claudia Wannamaker, nine (9) to ten (10) feet	5	EA	795.00	\$ 3,975.00	1,277.00	\$ 6,385.00
1-23	Magnolia, Little Gem, thirty (30) gallon	5	EA	325.00	\$ 1,625.00	640.00	\$ 3,200.00
1-24	Magnolia, Little Gem, forty-five (45) gallon	5	EA	525.00	\$ 2,625.00	854.00	\$ 4,270.00
1-25	Mexican Buckeyes, thirty (30) gallon	5	EA	295.00	\$ 1,475.00	640.00	\$ 3,200.00
1-26	Mexican Buckeyes, forty-five (45) gallon	5	EA	465.00	\$ 2,325.00	854.00	\$ 4,270.00
1-27	Pond Cypress, four (4) inch caliper	5	EA	495.00	\$ 2,475.00	685.40	\$ 3,427.00
1-28	Rough Leaf Dogwood, ten (10) gallon	5	EA	95.00	\$ 475.00	300.00	\$ 1,500.00
1-29	Rough Leaf Dogwood, fifteen (15) gallon	5	EA	150.00	\$ 750.00	324.60	\$ 1,623.00
1-30	Rough Leaf Dogwood, five (5) gallon	5	EA	55.00	\$ 275.00	65.00	\$ 325.00
1-31	Shumard Oak, three (3) inch caliper, nursery grown	5	EA	315.00	\$ 1,575.00	525.00	\$ 2,625.00
1-32	Shumard Oak, four (4) inch caliper, nursery grown	10	EA	495.00	\$ 4,950.00	685.40	\$ 6,854.00
1-33	Shumard Oak, six (6) inch caliper, nursery grown	5	EA	1250.00	\$ 6,250.00	1,430.80	\$ 7,154.00
1-34	Sweetgum, three (3) inch caliper	5	EA	325.00	\$ 1,625.00	585.00	\$ 2,925.00
1-35	Sweetgum, four (4) inch caliper	5	EA	485.00	\$ 2,425.00	685.40	\$ 3,427.00
1-36	Youpon Holly, six (6) to eight (8) feet	5	EA	290.00	\$ 1,450.00	463.20	\$ 2,316.00
1-37	Youpon Holly, eight (8) to ten (10) feet	5	EA	425.00	\$ 2,125.00	520.00	\$ 2,600.00
1-38	Youpon Holly, ten (10) to twelve (12) feet	5	EA	550.00	\$ 2,750.00	463.20	\$ 2,316.00
TOTAL CATEGORY 1				\$ 106,550.00		\$ 146,778.50	

**BID TABULATION
 ANNUAL REQUIREMENTS CONTRACT FOR
 FURNISHING AND INSTALLATION OF TREES**

				FANNIN TREE FARM		HIGH QUALITY LANDSCAPE SERVICES	
ITEM NO.	DESCRIPTION	EST. QTY.	UNIT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
CATEGORY 2 - TREES (HARVESTED NOVEMBER - MAY, TWO WEEK LEAD TIME)							
2-1	Afghan Pine, thirty (30) gallon	5	EA	290.00	\$ 1,450.00	640.00	\$ 3,200.00
2-2	Austrian Pine, thirty (30) gallon	5	EA	290.00	\$ 1,450.00	780.00	\$ 3,900.00
2-3	Big Tooth Maple, three (3) inch caliper	5	EA	325.00	\$ 1,625.00	525.00	\$ 2,625.00
2-4	Caddo Maple, 3" caliper	5	EA	325.00	\$ 1,625.00	525.00	\$ 2,625.00
2-5	Canaertii Eastern Red Cedar, three (3) inch caliper	5	EA	315.00	\$ 1,575.00	525.00	\$ 2,625.00
2-6	Chinquapin Oak, four (4) inch caliper	5	EA	495.00	\$ 2,475.00	685.40	\$ 3,427.00
2-7	Eastern Red Cedar, three (3) inch caliper	5	EA	325.00	\$ 1,625.00	525.00	\$ 2,625.00
2-8	Eve's Necklace, three (3) inch caliper	5	EA	325.00	\$ 1,625.00	525.00	\$ 2,625.00
2-9	Japanese Black Pine, thirty (30) gallon	5	EA	315.00	\$ 1,575.00	640.00	\$ 3,200.00
2-10	Mexican Plum, three (3) inch caliper	5	EA	325.00	\$ 1,625.00	527.60	\$ 2,638.00
2-11	Mexican Plum, six (6) to eight (8) feet	5	EA	290.00	\$ 1,450.00	480.00	\$ 2,400.00
2-12	Oklahoma Red Bud, three (3) inch caliper	5	EA	325.00	\$ 1,625.00	525.00	\$ 2,625.00
2-13	Oklahoma Red Bud, four (4) inch caliper	5	EA	465.00	\$ 2,325.00	685.40	\$ 3,427.00
2-14	Pecan, four (4) caliper	5	EA	495.00	\$ 2,475.00	685.40	\$ 3,427.00
2-15	Possum Haw Holly, eight (8) to ten (10) feet	5	EA	350.00	\$ 1,750.00	520.00	\$ 2,600.00
2-16	River Birch, three (3) inch caliper	5	EA	350.00	\$ 1,750.00	590.00	\$ 2,950.00
2-17	Rusty Blackhaw, six (6) to eight (8) feet	5	EA	365.00	\$ 1,825.00	463.20	\$ 2,316.00
2-18	Savannah Holly, three (3) inch caliper	5	EA	365.00	\$ 1,825.00	525.00	\$ 2,625.00
2-19	Texas Persimmon, eight (8) to ten (10) feet	5	EA	350.00	\$ 1,750.00	420.00	\$ 2,100.00
2-20	Washington Hawthorn, eight (8) to ten (10) feet	5	EA	365.00	\$ 1,825.00	580.00	\$ 2,900.00
2-21	Western Soapberry, three (3) inch caliper	5	EA	365.00	\$ 1,825.00	590.00	\$ 2,950.00
2-22	Western Soapberry, four (4) inch caliper	5	EA	495.00	\$ 2,475.00	709.80	\$ 3,549.00
TOTAL CATEGORY 2					\$ 39,550.00		\$ 63,359.00
CATEGORY 3 - ADDITIONAL COSTS							
3-1	Percentage mark up for hardwood mulch	1	PCT	20	20%	15	15%
3-2	Percentage mark up on soil amendments	1	PCT	20	20%	15	15%
3-3	Hourly rate for tree and stump removal	1	HR	250.00	\$ 250.00	475.00	\$ 475.00
3-4	Hourly rate for additional work not listed	1	HR	375.00	\$ 375.00	95.00	\$ 95.00
TOTAL GROSS PRICE					\$ 146,100.00		\$ 210,137.50



RICHARDSON

TEXAS

MEMO

DATE: August 12, 2019
TO: Keith Dagen – Director of Finance
FROM: Todd Gastorf – Purchasing Manager 
SUBJECT: Award of Bid #74-19 for 1908-1910 Harvard Drive Alley Storm Drain Replacement Project to KIK Underground, LLC in the amount of \$73,060

Proposed Date of Award: August 19, 2019

I concur with the recommendation of Shawn Poe – Director of Engineering, and request permission to award a contract to the lowest responsible bidder, KIK Underground, LLC, for the above referenced construction in the amount of \$73,060, as outlined in the attached memo.

Funding is provided from Drainage Fund.

The bid was advertised in *The Dallas Morning News* on July 9, 16, & 23, 2019 and posted on BidSync. A total of 5,656 electronic solicitations were distributed and fifty-four (54) vendors viewed the bid. A pre-bid conference was held on July 24, 2019 and four (4) bids were received.

Concur:



Keith Dagen

ATTACHMENTS



RICHARDSON
TEXAS

MEMO

TO: Dan Johnson, City Manager
THROUGH: Joe Pantalione, Assistant City Manager
FROM: Shawn Poe, P.E., Director of Engineering *SP 8/9/19*
SUBJECT: Award of Bid No. 74-19 to KIK Underground, LLC for the
1908-1910 Harvard Drive Alley Storm Drain Replacement Project
DATE: August 9, 2019

ACTION REQUESTED:

Council to consider award of Bid No. 74-19 to KIK Underground, LLC for the 1908-1910 Harvard Drive Alley Storm Drain Replacement Project in the amount of \$73,060.00.

BACKGROUND INFORMATION:

On July 31, 2019, the Capital Projects Department opened bids for the referenced project. The attached bid tabulation certifies the lowest base bid was submitted by KIK Underground, LLC in the amount of \$73,060.00.

City Staff reviewed the financial statements, previous work history, and references for KIK Underground, LLC and recommend award. KIK Underground, LLC has successfully completed several projects in the past for the City and is currently under contract for an alley replacement project.

This project was initiated in response to a resident request to alleviate alley flooding. The City completed a closed-circuit television (CCTV) inspection and cleaning of the storm pipe in the alley and found the pipe is damaged in some locations and has two blockages. Capital Projects identified the need to remove and replace approximately 170 feet of existing storm drain and appurtenances and associated concrete alley, driveway, and street pavement.

FUNDING:

Funding is from Drainage Utility Fund (164).

SCHEDULE:

Capital Projects plans for this project to begin construction in September 2019 and be completed by October 2019.

cc: Lauren Plunk, P.E., Project Engineer *LP*
Edward Witkowski, Jr., P.E., CFM, Senior Project Engineer

1908-1910 HARVARD DRIVE ALLEY STORM DRAIN REPLACEMENT PROJECT

BID NO. 74-19

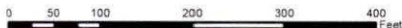
ITEM	DESCRIPTION	QTY.	UNIT	KIK Underground LLC		Muniz Construction Inc.		GRod Construction, LLC		Mobil Construction, Corp.		AVERAGES	
				UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL
1	Mobilization	1	LS	\$ 5,000.00	\$ 5,000.00	\$ 10,000.00	\$ 10,000.00	\$ 16,500.00	\$ 16,500.00	\$ 5,800.00	\$ 5,800.00	\$ 9,325.00	\$ 9,325.00
2	Remove and Dispose of existing Reinforced Concrete Pipe (18" and 30"), complete	167	LF	\$ 30.00	\$ 5,010.00	\$ 40.00	\$ 6,680.00	\$ 35.00	\$ 5,845.00	\$ 44.00	\$ 7,348.00	\$ 37.25	\$ 6,220.75
3	Sawcut, Remove, and Dispose of Existing Concrete Pavement (alley, driveway, and street pavement), complete	226	SY	\$ 18.00	\$ 4,068.00	\$ 8.00	\$ 1,808.00	\$ 25.00	\$ 5,650.00	\$ 40.00	\$ 9,040.00	\$ 22.75	\$ 5,141.50
4	Disconnect, Abandon, and Concrete Plug 30" RCP	1	EA	\$ 750.00	\$ 750.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 940.00	\$ 940.00	\$ 1,172.50	\$ 1,172.50
5	Install 18" Class III RCP, including embedment, bends, and collars, complete	158	LF	\$ 145.00	\$ 22,910.00	\$ 110.00	\$ 17,380.00	\$ 166.00	\$ 26,228.00	\$ 245.00	\$ 38,710.00	\$ 166.50	\$ 26,307.00
6	Install 30" Class III RCP, including embedment, bends, and collars, complete	10	LF	\$ 167.00	\$ 1,670.00	\$ 250.00	\$ 2,500.00	\$ 600.00	\$ 6,000.00	\$ 450.00	\$ 4,500.00	\$ 366.75	\$ 3,667.50
7	Install 4' Standard "Type A" Stormwater Manhole, complete	1	EA	\$ 4,100.00	\$ 4,100.00	\$ 7,000.00	\$ 7,000.00	\$ 6,800.00	\$ 6,800.00	\$ 9,300.00	\$ 9,300.00	\$ 6,800.00	\$ 6,800.00
8	7" Class "C" Reinforced Concrete Street Pavement, complete	8	SY	\$ 90.00	\$ 720.00	\$ 90.00	\$ 720.00	\$ 425.00	\$ 3,400.00	\$ 240.00	\$ 1,920.00	\$ 211.25	\$ 1,690.00
9	6" Class "C" Reinforced Concrete Alley Pavement including Curb, complete	215	SY	\$ 82.00	\$ 17,630.00	\$ 75.00	\$ 16,125.00	\$ 65.00	\$ 13,975.00	\$ 130.00	\$ 27,950.00	\$ 88.00	\$ 18,920.00
10	5" Class "A" Reinforced Concrete Driveway Pavement, complete	13	SY	\$ 77.00	\$ 1,001.00	\$ 90.00	\$ 1,170.00	\$ 268.00	\$ 3,458.00	\$ 210.00	\$ 2,730.00	\$ 180.75	\$ 2,089.75
11	Mono Street Curb (6"), complete	23	LF	\$ 25.00	\$ 575.00	\$ 25.00	\$ 575.00	\$ 30.00	\$ 690.00	\$ 15.00	\$ 345.00	\$ 23.75	\$ 546.25
12	4" Topsoil and Bermuda or St. Augustine Block Sod, complete	25	LF	\$ 5.00	\$ 125.00	\$ 5.00	\$ 125.00	\$ 40.00	\$ 1,000.00	\$ 12.00	\$ 300.00	\$ 15.50	\$ 387.50
13	Construction Barricading/Signing Traffic Control	1	LS	\$ 2,500.00	\$ 2,500.00	\$ 7,500.00	\$ 7,500.00	\$ 4,500.00	\$ 4,500.00	\$ 6,200.00	\$ 6,200.00	\$ 5,175.00	\$ 5,175.00
14	Erosion Control, complete	1	LS	\$ 1,500.00	\$ 1,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 3,000.00	\$ 3,000.00	\$ 2,375.00	\$ 2,375.00
15	Trench Safety Plan, System and Implementation, complete	167	LF	\$ 3.00	\$ 501.00	\$ 3.00	\$ 501.00	\$ 7.00	\$ 1,169.00	\$ 6.00	\$ 1,002.00	\$ 4.75	\$ 793.25
16	Construction Contingency	1	LS	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
TOTAL AMOUNT BID					\$ 73,060.00		\$ 81,084.00		\$ 104,215.00		\$ 124,085.00		\$ 95,611.00
CONTRACTORS BID				SAME		SAME		SAME		\$ 124,481.00			

Engineer's Estimate: \$54,700

 8/2/19
 Shawn Poe, P.E., Director of Engineering



**1908 - 1910 Harvard Drive Alley
Storm Drain Replacement Project
Bid No. 74 - 19
August 2019**





RICHARDSON
TEXAS

MEMO

DATE: August 12, 2019
TO: Keith Dagen – Director of Finance
FROM: Todd Gastorf – Purchasing Manager *TG*
SUBJECT: Award of Bid #81-19 for a Cooperative Annual Requirements Contract for Replacement Radios and Accessories to Motorola Solutions, Inc. pursuant to unit prices specified in the Houston-Galveston Area Council of Governments (“HGAC”) Contract #RA05-18

Proposed Date of Award: August 19, 2019

I concur with the recommendation of Ed Snively – Assistant Director of IT, and request permission to issue an annual requirements contract for replacement radios and accessories to Motorola Solutions, Inc., as outlined in the attached memo.

The above referenced contract has been competitively bid through HGAC. Contract #RA05-18 was awarded to Motorola Solutions, Inc. and is effective May 1, 2018 through April 30, 2021. The award of this contract allows the city to purchase the above referenced equipment as the requirements and needs of the city arise on an annual basis and during any subsequent renewal period(s), if applicable. Since the city is not obligated to pay for a minimum or maximum amount of goods or services, payment will be rendered pursuant to the unit prices specified.

The City of Richardson participates in the HGAC program through its existing interlocal agreement for cooperative purchasing pursuant to Texas Government Code Section 791.025 and Texas Local Government Code Section 271.102.

City staff estimates annual expenditures to be approximately \$300,000 and funding is provided from General Fund, Water & Sewer Fund, Solid Waste Services Fund, and other capital funds.

Concur:


Keith Dagen

ATTACHMENTS



RICHARDSON
TEXAS

MEMO

DATE: August 4, 2019
TO: Todd Gastorf, Purchasing Manager
FROM: Ed Snavelly, Assistant Director IT 
SUBJECT: Annual Requirements Contract for Purchase of Replacement Radios and Accessories

The City has been using Motorola radios for the last seven years and it is time to start replacing some of the current units that will be approaching the end of life cycle. The typical life cycle for the Motorola radios depending on model is between ten to twelve years. The goal is to start replacing some of these models each year as a proactive approach instead of waiting on a larger purchase all at once. We would like to request that Council approve an annual requirement contract for Motorola radios and accessories with pricing pursuant to HGAC contract #RA05-18 which is effective May 1, 2018 through April 30, 2021. We estimate approximately \$300,000 in annual expenditures to be funded from General Operating, Water & Sewer, Solid Waste and other Capital funds. Actual expenditures may vary from this estimate depending on the availability of budgeted funds.

Most of these radios are for Public Safety, and radios were last replaced in 2011 as part of a radio project that purchased a complete radio system. Police and Fire tested and evaluated several brands of radios, and based on testing, Motorola was chosen by both Police and Fire as the preferred radio.

Currently we have a radio model (APX 6000-AN) in Public Safety. The end of life for the this model is on December 2021 and will be replaced by the new model radio (APX 6000-BN) at a cost of approximately \$6,000.00 per radio.

Please let this memo serve as a formal request for Council ratification of the Motorola purchases necessary to complete the City's replacement of radios needed for Public Safety.



RICHARDSON
TEXAS

MEMO

DATE: August 12, 2019
TO: Keith Dagen – Director of Finance
FROM: Todd Gastorf – Purchasing Manager *TG*
SUBJECT: Award of Bid #82-19 for a Cooperative Annual Requirements Contract for Traffic Control, Enforcement, and Signal Preemption Equipment to Consolidated Traffic Controls pursuant to unit prices specified in the Houston-Galveston Area Council of Governments (“HGAC”) Contract #PE05-19

Proposed Date of Award: August 19, 2019

I concur with the recommendation of Mark Nelson – Director of Transportation & Mobility, and request permission to issue an annual requirements contract for traffic control, enforcement, and signal preemption equipment to Consolidated Traffic Controls, as outlined in the attached memo.

The above referenced contract has been competitively bid through HGAC. Contract #PE05-19 was awarded to Consolidated Traffic Controls and is effective May 1, 2019 through April 30, 2021. The award of this contract allows the city to purchase the above referenced equipment as the requirements and needs of the city arise on an annual basis and during any subsequent renewal period(s), if applicable. Since the city is not obligated to pay for a minimum or maximum amount of goods or services, payment will be rendered pursuant to the unit prices specified.

The City of Richardson participates in the HGAC program through its existing interlocal agreement for cooperative purchasing pursuant to Texas Government Code Section 791.025 and Texas Local Government Code Section 271.102.

City staff estimates annual expenditures to be approximately \$250,000 and funding is provided from G.O. Bonds and the Transportation and Mobility Operating Budget.

Concur:


Keith Dagen

ATTACHMENTS




RICHARDSON

TRAFFIC & TRANSPORTATION

MEMO

TO: Todd Gastorf, Purchasing Manager

FROM: Mark Nelson, Director of Transportation & Mobility 

SUBJECT: Award of Bid 82-19 Annual Requirements Contract for Traffic Control, Enforcement, and Signal Preemption Equipment through HGAC Contract #PE-05-19

DATE: August 7, 2019

ACTION REQUESTED

Award annual requirements contract for Traffic Control, Enforcement, and Signal Preemption Equipment to Consolidated Traffic Controls through HGAC Contract #PE-05-19.

BACKGROUND

Several separate procurements of traffic control equipment are required in order to complete traffic signal upgrades and replacements. All equipment to be purchased from Consolidated Traffic Controls on HGAC Contract #PE-05-19 meets City of Richardson specifications.

FUNDING

City staff estimates approximately \$250,000 in annual expenditures to be funded from multiple G.O. Bond accounts and Transportation and Mobility Operating Budget.

SCHEDULE


The current term of the HGAC contract is May 1, 2019 through April 30, 2021, subject to extension upon mutual agreement of Consolidated Traffic Controls and HGAC.

Cc: Ali Nobles
Robert Saylor



RICHARDSON
TEXAS

MEMO

DATE: August 13, 2019
TO: Keith Dagen – Director of Finance
FROM: Todd Gastorf – Purchasing Manager 
SUBJECT: Award of Competitive Sealed Proposal (“CSP”) #903-19 for Main Street Reconstruction to Rebcon, Inc. in the amount of \$16,143,240.95

Proposed Date of Award: August 19, 2019

I concur with the recommendation of Shawn Poe – Director of Engineering, and request permission to award a contract to Rebcon, Inc. for the above referenced construction in the amount of \$16,143,240.95, as outlined in the attached memo.

Proposals were evaluated on the following criteria specified in the CSP:

1. Price – (30%)
2. Experience with Similar Projects – (25%)
3. Personnel Experience – (25%)
4. Schedule and Written Plan – (10%)
5. Safety – (5%)
6. Value Engineering – (5%)

Four (4) proposals were received and evaluated by representatives from Development Services and Kimley-Horn and Associates. Rebcon, Inc. was the highest ranked firm based on the criteria listed above.

Funding is provided from G.O. Bonds and C.O.s.

The CSP was advertised in *The Dallas Morning News* on April 22 & 29, 2019 and posted on BidSync. A total of 4,747 electronic solicitations were distributed and seventy-nine (79) vendors viewed the CSP. A pre-proposal conference was held on May 1, 2019 and four (4) proposals were received.

Concur:


Keith Dagen

ATTACHMENTS



RICHARDSON
TEXAS

MEMO

TO: Dan Johnson, City Manager

THROUGH: Joe Pantaloni, Assistant City Manager *JP 8/13/19*

FROM: Shawn Poe, P.E., Director of Engineering *SP 8/13/19*

SUBJECT: Award of CSP# 903-19 to, Rebcon, Inc. for Main Street Reconstruction

DATE: August 9, 2019

ACTION REQUESTED:

Council to consider award of CSP# 903-19 to Rebcon, Inc. for Main Street Reconstruction in the amount of \$16,143,240.95.

BACKGROUND INFORMATION:

On May 16, 2019, the Purchasing Department received and opened four proposals for the Main Street Reconstruction.

Proposals were evaluated by a committee which consisted of representatives from Development Services and Kimley-Horn and Associates. The evaluation criteria included proposal price, demonstration of successful performance for similar relevant projects, personnel experience, project schedule, safety, and value engineering ideas for the project. The proposal submitted by Rebcon, Inc. was ranked the highest. City Staff conducted negotiations in accordance with Texas Government Code 2269.155 and were able to negotiate the contract amount down to the award amount of \$16,143,240.95.

This project will remove and replace the paving and utilities on Main Street from Interurban to Abrams, and will add streetscape, plantings, pedestrian amenities, and construct the two open space areas at the northeast and northwest corners of Main Street and Greenville Avenue.

FUNDING:

Funding is from the 2015 G.O. Bond Program and 2017-2020 C.O.'s.

SCHEDULE:

The Development Services Department plans to begin this project in September 2019 and be completed in November 2020.

cc: Dan Tracy, P.E. Assistant Director of Development Services

Main Street Reconstruction




ORANGE - FULL RECONSTRUCTION
ORANGE/WHITE - PARTIAL RECONSTRUCTION

RED - TEXAS CHANNEL RECONSTRUCTION
GREEN - PUBLIC OPEN SPACE



RICHARDSON
TEXAS

MEMO

DATE: August 12, 2019
TO: Keith Dagen – Director of Finance
FROM: Todd Gastorf – Purchasing Manager 
SUBJECT: Award of Competitive Sealed Proposal (“CSP”) #904-19 for Main Street Contract Tree Grow to Environmental Design, Inc. in the amount of \$518,093

Proposed Date of Award: August 19, 2019

I concur with the recommendation of Shawn Poe – Director of Engineering, and request permission to award a contract to Environmental Design, Inc. for the above referenced project in the amount of \$518,093, as outlined in the attached memo.

Funding is provided from 2018 C.O.s.

The CSP was advertised in *The Dallas Morning News* on May 8 & 15, 2019 and posted on BidSync. A total of 5,611 electronic solicitations were distributed and thirty-seven (37) vendors viewed the CSP. The City did not hold a pre-proposal conference for this CSP. A pre-proposal conference was previously held on March 19, 2019 for CSP #901-19 which was the first time proposals were solicited for this project. The project was re-solicited as CSP #904-19 due to budgetary considerations, and one (1) proposal was received.

Concur:



Keith Dagen

ATTACHMENTS



RICHARDSON
TEXAS

MEMO

TO: Dan Johnson, City Manager

THROUGH: Joe Pantalione, Assistant City Manager *J.P. 8/10/19*

FROM: Shawn Poe, P.E., Director of Engineering *See 8/18/19*

SUBJECT: Award of CSP# 904-19 to Environmental Design, Inc. for Main Street Contract Tree Grow

DATE: August 9, 2019

ACTION REQUESTED:

Council to consider award of CSP# 904-19 to Environmental Design, Inc. for Main Street Contract Tree Grow in the amount of \$518,093.00.

BACKGROUND INFORMATION:

On May 23, 2019, the Purchasing Department received and opened one proposal for the Main Street Contract Tree Grow. The proposal amount exceeded our project budget. City Staff conducted negotiations in accordance with Texas Government Code 2269.155 and were able to negotiate the contract amount down to the award amount of \$518,093.00. City Staff reviewed the financial statements, previous work history, and references for Environmental Design, Inc. and recommend award.

This project will purchase the trees for the Main Street Reconstruction Project approximately one year before planting. A nursery will grow the trees and reserve the trees to ensure the trees are of the correct size at planting.

FUNDING:

Funding is from 2018 C.O.'s.

SCHEDULE:

The Development Services Department plans to begin this project in September 2019 and be completed in December 2020.

cc: Dan Tracy, P.E. Assistant Director of Development Services *DT*