

Minutes
PARKS & RECREATION COMMISSION MEETING
Regular Meeting
Parks Room, 411 W. Arapaho Rd.
April 6, 2021
6:00 p.m.

PARD Staff in attendance: Director Lori Smeby, Assistant Director Dan Baker, Assistant Director Yvonne Falgout, Superintendent of Community Events Serri Ayers.

Attending Commission Members:

Gene Fitch, Jr. – Chairman	Gregory Kish - Member
Steve Hendry – Vice Chairman	Kimberly Sisco – Member
Victor Garza – Member	Franklin Byrd – Member
Nancy Crowe – Member	Bettye Stripling - Member
Glenn Folse – Member	

Steve Mitchell – Council Liaison

1. Chairman Gene Fitch called the meeting to order at 6:02 PM.
2. Chairman Gene Fitch asked the two new members to introduce themselves: Bettye Stripling and Franklin Byrd. City Council liaison Steve Mitchell welcomed them to the commission. Remaining commissioners introduced themselves to the new members.
3. Approval of Minutes
 - March 9, 2021 minutes were approved unanimously. Member Victor Garza made a motion to approve and member Kimberly Sisco seconded the motion. In favor – 9, opposed – 0.
4. Presentations
 - Community Events Annual Report – Serri discussed the pandemic impact to the usual events and presented the new events that came about because of the pandemic. Lori Smeby followed up the discussion with information regarding the event budgeting process and timelines for upcoming events.
5. Action Items
 - Finalize Annual Budget Letter – Gene Fitch discussed letter structure and opened discussion for edits. Feedback was received. Gene Fitch followed up with the process of developing the letter. Motion to approve the letter made by Glen Folse and seconded by Steve Hendy. In favor – 9, opposed – 0.
 - Proposed Senior Center Membership Structure – Lori Smeby discussed opportunity to initiate new structure and Yvonne Falgout made presentation. Bettye Stripling had questions regarding the increased pricing and offering admission to someone younger than 55 years of age. Lori responded to the questions and discussed COR's naming strategy for the new facility. Kim Sisco inquired about timelines. Various commissioners followed up with additional questions and comments. A motion to approve proposing the new membership structure to council was initiated by Kim Sisco and seconded by Steve Hendry. In favor – 9, opposed – 0.
6. Discussion Items
 - Proposed May 11, 2021 PARC meeting @ 6:00pm, for the Commission's tour of the Senior Center. Commissioners will meet at the Senior Center.
7. Director's Reports
 - Administration – Lori Smeby
Lori Smeby asked Commissioners to replace old documents with new ones passed out at the meeting. Lori also encouraged Commissioners to direct any seniors with questions about the senior center to staff to ensure accurate information is being provided.

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- Recreation/Athletics/Events – Yvonne Falgout
Yvonne reported that seven recumbent bikes were being requested as a budget request and as a clarification in the budget letter. The Easter Drive Through event catered to 45 families and had great feedback. Recreation facilities are gradually reopening, slowly ramping up numbers. A sneak peek event will be held for the seniors allowing them to tour the Senior Center before it reopens during the last week of May. Staff are reaching out to senior membership while facility is closed to check in on them. The department experienced a positive start to summer registration. More seasonal staff are still needed for summer programs.
- Parks/Planning – Dan Baker
Demolition has begun at Memorial Park. Plant replacement for winter weather damage has begun, but challenges exist regarding availability of plant material. Wildflowers have begun to bloom after a delayed beginning due to winter weather. Dan reported on the wildflower planting strategy at Prairie Creek Park.

8. Department Calendar Items

- Gene notified everyone of a required training for the commissioners occurring on August 31, 2021

9. Items of interest

- Member Kim Sisco – pass.
- Member Victor Garza – pass.
- Member Glenn Folse – pass.
- Member Greg Kish- pass.
- Liaison Steve Mitchell – welcomed Franklin and Bettye to the group.
- Member Nancy Crowe – met with staff regarding shade the trail at Crowley park. When you see ordinance non-compliance in the parks, over the weekend, call the non-emergency police number.
- Member Franklin Byrd – pass.
- Member Bettye Stripling – pass.

10. Chairman Gene Fitch adjourned the meeting at 7:23 PM with a motion to adjourn by member Greg Kish, and a second by Nancy Crowe. In favor – 9, opposed - 0

Minutes respectfully submitted by Paula Vieregge, City of Richardson Parks & Recreation Department

Minutes approved at June 8, 2021, regular meeting:

Gene Fitch, Chairman