

Minutes
PARKS & RECREATION COMMISSION MEETING
Regular Meeting
Civic Center Richardson Room, 411 W. Arapaho Rd.
February 8, 2022
6:30 p.m.

PARC Staff in attendance: Director Lori Smeby, Assistant Director Yvonne Falgout, Assistant Director Shohn Rodgers

Attending Commission Members:

Nancy Crowe – Chair	Bettye Stripling – Member
Steve Hendry – Vice Chair	Franklin Byrd – Member
Glenn Folsie – Member	Jane Ito – Member
Greg Kish – Member	Jamie Robertson - Member
Kimberly Sisco – Member	

1. Chair Nancy Crowe called the meeting to order at 6:30 p.m.
2. Introduction of Employee – Susan Talbot, newly promoted manager of the Richardson Senior Center, was introduced and gave a brief background on her experience as well as her plans for senior center programs.
3. Approval of Minutes
 - January 11, 2022, meeting minutes were approved unanimously. Vice Chair Steve Hendry made a motion to approve the minutes and member Kimberly Sisco seconded the motion.
4. Presentation
 - Parks, Recreation and Open Space Master Plan Update – Lori Smeby gave an overview of the master planning process, highlighting upcoming opportunities for public engagement and input.
5. Discussion Items
 - Commission Activity – Led by Chair Nancy Crowe, the Commission and staff participated in a brief ice breaker to help new and tenured members get to know each other a little better.
 - Annual Budget Letter – Items from the January meeting were reviewed and confirmed for consideration and scoring for the 2022 letter. The commission provided input and added several other items of interest for scoring consideration. Member Bettye Stripling asked about the existence of a capital maintenance program for buildings and facilities. Lori Smeby explained the scoring process and will send to Commissioners a scoring sheet with each item listed. The commission will discuss in the March meeting the final list of items to support in the letter.
6. Director's Reports
 - Parks/Planning – Shohn Rodgers
 - (1) Park assessments for ¼ penny funding projects are underway.
 - (2) Prep work is beginning at Ruth Young for the replacement of a nearby sewer line.
 - (3) Public meetings will be scheduled in late March for two playground replacements – Woodhaven Grove and Mark Twain Parks. Both are anticipated to be held at Huffhines Recreation Center.
 - (4) The new litter contract started last week. They will be in the parks on Monday, Wednesday, Friday, Saturday, and Sunday.
 - (5) Staff conducted a successful winter weather response last week. Sand is in the process of being cleared from streets and will take up to two weeks.
 - Recreation/Athletics/Events – Yvonne Falgout
 - (1) Seasonal hiring is underway including “on the spot” hiring during city job fairs.
 - (2) Daddy/Daughter Dance is this Friday and is sold out.

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- Administration – Lori Smeby
(1) Wildflower tickets are scheduled to go on sale February 15. A partial list of the band line up is anticipated to also be released at that time.

7. Department Calendar Items – Chair Nancy Crowe reminded everyone about the list of provided calendar items.

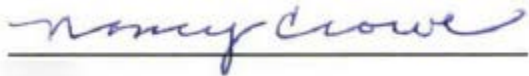
8. Items of interest

- Member Franklin Byrd – pass.
- Member Jamie Robertson - pass.
- Member Jane Ito – pass
- Member Bettye Stripling – pass
- Member Glenn Folse – pass
- Member Steve Hendry – commended staff on the winter weather response and street clean up.
- Member Greg Kish – pass.
- Member Kim Sisco – none
- Chair Nancy Crowe – limbs that were down in Crowley Park were cleaned up quickly

9. Chair Nancy Crowe adjourned the meeting at 8:15 p.m. with a motion to adjourn by member Jane Ito, and a second by Vice Chair Steve Hendry. It was unanimous by the group.

Minutes respectfully submitted by Lori Smeby, City of Richardson Parks & Recreation Department

Minutes approved March 15, 2022, regular meeting:



Nancy Crowe, Chair