

Minutes
PARK & RECREATION COMMISSION MEETING
Regular Meeting
City Hall, 411 W. Arapaho Rd.
City Manager's Conference Room, 202
March 20, 2018
6:00 p.m.

Members absent: Jeanne Hooker, Victor Garza

PARD Staff in attendance: Director Lori Smeby, Assistant Director Dan Baker, Assistant Director Yvonne Falgout and Administrative Secretary Paula Vieregge

Attending Commission Members:

Jeremy Thomason – Chairman	Pam Krause – Member
Daniel Burdette – Member	Steve Hendry – Member
Gene Fitch – Member	Amy Baker – Member
Kevin Williams – Member	

1. Chairman Jeremy Thomason called the meeting to order at 6:03 pm.
2. No visitors
3. Approval of minutes.
 - February 13, 2018 minutes were approved unanimously with no changes; member Pam Krause made motion to approve & member Kevin Williams 2nd the motion.
4. Presentations
 - Duck Creek Trail - Assistant Director of Parks & Planning, Dan Baker gave a PowerPoint presentation explaining the plans and challenges for the new trail expansion. Work scheduled to begin by August 2019; projected completion date undetermined, at this time.
 - Preschool Program - Assistant Director of Recreation & Events, Yvonne Falgout presented a PowerPoint guide to the new curriculum for the Heights and Huffhines Preschool Programs.
 - Wildflower Entertainment - Director of Parks and Recreation, Lori Smeby gave a PowerPoint presentation of the bands that will be playing the upcoming 2018 Wildflower! Arts and Music Festival.
5. Discussion Items
 - Photography in the parks - Prairie Creek Park. Director Lori Smeby described an educational approach for reaching out to professional photographers. A draft document, for potential signage, to be placed in the park, was passed around for review. The signs would alert professional and amateur photographers, to the protocol, on how to use the park space.
 - Annual Budget Letter - The group discussed changes made to last year's version of the Annual Budget Letter items by members Pam Krause and Kevin Williams. Small

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modifications were suggested. Member Pam Krause and Chairman Jeremy Thomason will collaborate on finalizing the draft for April 10th meeting.

6. Project Updates

- University Trail Phase II, by Assistant Director, Dan Baker – spoke about the funding for this project. Preparing to begin late April.
- Spring Creek Nature Area Perimeter Trail, by Assistant Director, Dan Baker – getting close to beginning the production of the trail and portal projects.

7. Director's Report

- Lone Star Legacy Award for Prairie Creek Park.
- Name of Breckinridge Park.
- April 19th Whole Foods Community Giving Day, for the benefit of Spring Creek Nature Area.
- Richardson Environmental Action League donation for water fountains and benches.

8. Department Calendar Items

9. Items of interest

- Member Daniel Burdette, excited about the bands for Wildflower this year.
- Member Kevin Williams, recognized the Collin County historical marker for Shady Grove Baptist Church, in Breckinridge park.

10. Chairman Jeremy Thomason called the meeting adjourned at 7:47 PM.

Minutes respectfully submitted by Paula Vieregge, City of Richardson Parks & Recreation Department

Minutes approved at April 10, 2018, regular meeting:

Jeremy Thomason, Chairman