

City Council Meeting Handouts

January 9, 2023

- I. Discussion on the Access+Inclusion 23: A Road to Mental Wellness Event
- II. Year-End Financial Report for the FY 2021-2022 Operating Budget
- III. Review the 2023 City Council Election Calendar

ACCESS+INCLUSION 23

A Road Toward Mental Wellness

- Ally Haynes-Hamblen, Executive Director, Eisemann Center
- Philip B. Nelson, Administrative & Events Manager, Eisemann Center
- Dr. Kevin Spencer, Professor of Special Education & Arts Integration



RICHARDSON[®]

T E X A S

COUNCIL GOALS

- Continue to explore unique initiatives to attract and retain residents and other stakeholders.
 - Through engaging with, and highlighting, the Eisemann Center's ability to positively impact the community through the arts beyond entertainment and recreation, as well as through physical and mental wellness initiatives.
- Leverage our regional leadership position to positively impact County, State and Federal issues.
 - Through engaging regional public safety agencies in workshops and conversations about mental wellness and the public safety sector.
- Value, protect, and create a positive return on City, resident, and other stakeholder investments in the City.
 - Through the utilization of the Eisemann Center's staff, facility community, and national resources to build connection and well-being throughout Richardson.
- Promote avenues for public engagement and input.
 - Through talking about mental wellness in a public forum.



INCLUSION IS
Magical

HISTORY & BACKGROUND

- First presented in 2021, titled *Inclusion is Magical* with a focus on Arts & Autism to bring awareness to the opportunities and capabilities of those on the autism spectrum.
- Weeklong event showcased art and performances of the autistic community in partnership with Methodist Richardson Medical Center, UT Dallas, Richardson IQ, RISD, and many others.
- Featured activities included: Hacking Autism Hack-a-Thon, a sensory-inclusive performance of magic by Kevin Spencer, a podcast conversation with Dr. Spencer, workshops throughout the community, and an art exhibition of works by teens and young adults.



ACCESS+INCLUSION 23

A Road Toward Mental Wellness

INTRODUCTION

- Building on outstanding community feedback from the 2021 event, city staff envision future inclusive and accessible programming for the Richardson community.
- Program title updated to reflect over-arching goal of using the arts as a tool to engage all members of the community in finding a path to living a better life.
- In response to the increased need for mental health wellness post-COVID, the 2023 events focus is Mental Wellness and the Arts.
- Access+Inclusion 23 will engage community members, leaders and organizations in a series of conversations about mental wellness, including symposia on the topics of mental wellness and public safety, education, healthcare and the arts.

SCHEDULE FOR FEBRUARY 6-11, 2023

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
<p>Workshops:</p> <ul style="list-style-type: none">• UTD DEI staff• RISD Leaders• The Counseling Place• COR Library Staff	<p>Workshops:</p> <ul style="list-style-type: none">• COR Directors• RISD Theater Class• MRMC• UTD	<p>SYMPOSIA ON MENTAL WELLNESS:</p> <ul style="list-style-type: none">• Public Safety &• Education, Healthcare, Arts	<p>Workshops:</p> <ul style="list-style-type: none">• COR Public Safety Peer Support Groups• RISD Principals	<p>Workshops:</p> <ul style="list-style-type: none">• MRMC• The Counseling Place• Center for Brain Health• RISD Counselors	<p>Public Performances:</p> <p><i>Sensory-friendly & Inclusive</i></p> <p>“The Magic of Kevin Spencer”</p>

Arts Exhibition at the Forrest and Virginia Green Mezzanine Gallery at the Eisemann Center Feb 28 – Mar 26, 2023
Curated by artist and educator *Teresa Nicosia Mayo*, from The University of Texas at Dallas
Callier Center for Communication Disorders

SYMPOSIA ON FEBRUARY 8, 2023

REGISTER AT [EISEMANNCENTER.COM/ACCESS-INCLUSION-23](https://eisemanncenter.com/access-inclusion-23)
OR BY CALLING 972-744-4650

SYMPOSIUM ON MENTAL WELLNESS AND PUBLIC SAFETY

8:30 AM – 10:30 AM
@ EISEMANN CENTER FOR PERFORMING ARTS

SPEAKERS INCLUDE:

- Chief Curtis Poovey, City of Richardson Fire Department
- Chief Gary Tittle, City of Richardson Police Department
- Representatives from North Texas regional public safety agencies and peer support groups

SYMPOSIUM ON MENTAL WELLNESS AND EDUCATION, HEALTHCARE & THE ARTS

2:30 PM – 5:00 PM
@ EISEMANN CENTER FOR PERFORMING ARTS

SPEAKERS INCLUDE:

- Ken Hutchenrider, President, Methodist Richardson Medical Center
- Deborah Dobbs, M.A., Executive Director of The Counseling Place
- Dr. Amanda Smith, Dean of Students, UTD
- Tabitha Branum, RISD Superintendent
- Heather Biddle, Head Theatre Director, Pearce High School
- Ally Haynes-Hamblen, Executive Director, Eisemann Center for Performing Arts



AS AN ARTIST, EDUCATOR, SPEAKER, AND RESEARCHER, KEVIN WORKS TO CREATE COMMUNITIES WHERE EVERYONE EXPERIENCES AN AUTHENTIC SENSE OF BELONGING AND NO ONE — FOR ANY REASON — IS RELEGATED TO THE MARGINS.

Dr. Kevin Spencer

<http://kevinspencerlive.com/>



SPONSORSHIP/ COMMUNITY ENGAGEMENT

Produced and presented by the City of Richardson, this event is the possible thanks to the collaborative spirit of our community partners; many local organizations and individuals have already expressed their desire to support Access+Inclusion 23, including:

- Methodist Richardson Medical Center
- University of Texas at Dallas
- Richardson Independent School District
- Unified Empowerment, Inc.
- Eisemann Center Foundation, Eisemann Educates
- West Coast University

LOOKING TOWARD THE FUTURE

- After the conclusion of Access+Inclusion 23, an assessment of both years' events will be due to determine next steps.
- [*With ARTS remaining at the core of this work*](#), we will maintain our focus on improving the livability, and physical and mental health of our community through conversation and cross-sector local, regional and national collaboration.
- Mental wellness is an enormous subject area that we feel may warrant a multi-year focus to continue building on progress made in 2023.
- Other potential areas of future focus include:
 - Acquired & traumatic brain injury
 - Cognitive and physical challenges related to deafness and blindness
 - Mobility issues
 - Neurodiversity (ADHD, Learning Challenges, Autism, etc.)

ACCESS+INCLUSION 23

A Road Toward Mental Wellness

THANK YOU

- Ally Haynes-Hamblen, Executive Director, Eisemann Center
- Philip B. Nelson, Administrative & Events Manager, Eisemann Center
- Dr. Kevin Spencer, Professor of Special Education & Arts Integration

YEAR-END PRESENTATION

FY 2021-2022

JANUARY 9, 2023



RICHARDSON

TEXAS



PRESENTATION OVERVIEW



The focus of this presentation is on the year-end performance of the five operational funds listed below. Revenues and expenditures are compared against the original budget adopted in August 2021.

- General Fund
- Water & Sewer Fund
- Solid Waste Services Fund
- Golf Fund
- Hotel/Motel Tax Fund

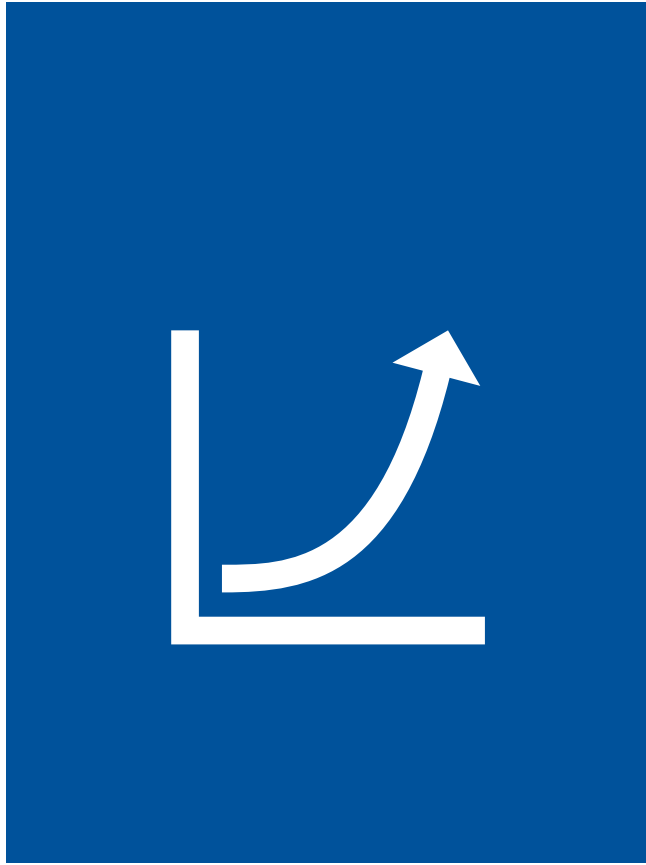
OVERVIEW



GENERAL FUND

- The largest of the City's five operating funds
- Provides for basic services like public safety, parks, health and community services and administration
- Revenue from property taxes, sales taxes and franchise fees typically make up 80-85% of the fund's total revenues

GENERAL FUND – REVENUES



Source	UNAUDITED		
	BUDGET 2021-22	ACTUAL 2021-22	VARIANCE ACT to BUD
Property Taxes	\$ 67,907,553	\$ 67,709,019	\$ (198,534)
Franchise Fees	16,429,343	17,786,396	1,357,053
Sales and Other Business Taxes	39,383,266	55,008,183	15,624,917
Licenses and Permits	2,992,209	2,625,917	(366,292)
Fines and Forfeitures	3,084,468	2,012,126	(1,072,342)
Revenue from Money and Property	187,842	449,613	261,771
Recreation and Leisure	3,279,472	3,229,113	(50,359)
Other Revenue	4,654,480	5,484,708	830,228
General and Administrative Charges	9,348,645	9,307,956	(40,689)
Total Revenues	\$ 147,267,278	\$ 163,613,032	\$ 16,345,754

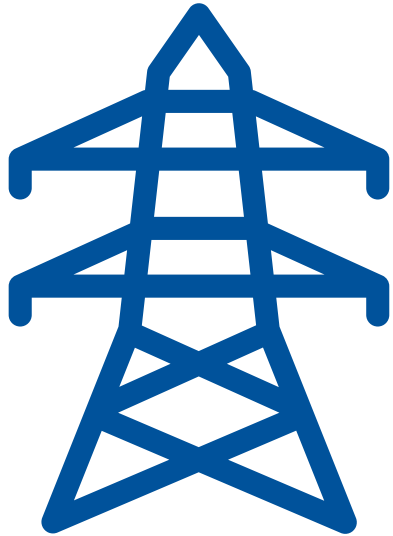
FY22 REVENUES **INCREASED \$16.3 MILLION** FROM ORIGINAL FY22 BUDGET



PROPERTY TAXES

Ended the year (\$199,000) below the original budget

- **Current Year taxes** finished the year (\$242,000) below the original budget
 - The original budget for FY 2021-2022 was based on 100% collections on the Certified Tax Roll
 - Category also impacted by Tax Roll Supplements received throughout the year
 - \$182,000 has been moved from the General Fund to the General Debt Services Fund in order to ensure that the fund finishes above its minimum fund balance position of 30 days
- **Prior Year Taxes** and **Penalties** and **Interest** ended the year \$43,000 above the original budget



FRANCHISE FEES

Ended the year \$1.4 million above the original budget of \$16.4 million

- **Telecommunications franchise fees** continue to decline as more and more customers drop their residential landlines. These fees finished the year (\$153,000) below the original budget of \$1.7 million
- **Electric franchise fees** finished the year \$620,000 above the original budget as a result of higher usage this past summer
- **Gas franchise fees** finished the year \$581,000 above the original budget and was impacted by an increase in the price of natural gas, as well as increased usage resulting from the colder than normal weather experienced earlier this year
- The remaining franchise fees finished the year \$309,000 above the original budget

SALES & OTHER BUSINESS TAXES

Ended the year \$15.6 million above the original budget of \$39.4 million

- **Sales Tax revenues** increased \$15.4 million from the original budget, ending the year at \$54.3 million. This increase is primarily a result of conservative budgeting during the COVID-19 pandemic
- **Mixed Beverage revenues** finished the year \$178,000 above the original budget as a result of stronger than anticipated mixed beverage sales
- **Bingo Tax Revenues** finished the year \$1,300 above the original budget





REMAINING REVENUE CATEGORIES

The remaining revenue categories of Licenses and Permits, Fines and Forfeitures, Revenue from Money and Property (Interest and Civic Center), Recreation and Leisure, Other/Miscellaneous, and General and Administrative charges finished the year (\$438,000) below the original budget of \$23.5 million

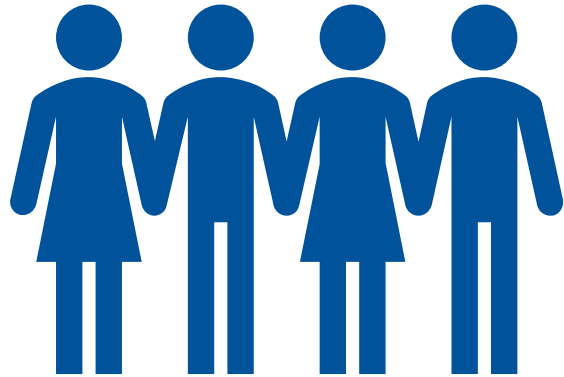
Source	UNAUDITED		
	BUDGET 2021-22	ACTUAL 2021-22	VARIANCE ACT to BUD
Licenses and Permits	\$ 2,992,209	\$ 2,625,917	\$ (366,292)
Fines and Forfeitures	3,084,468	2,012,126	(1,072,342)
Revenue from Money and Property	187,842	449,613	261,771
Recreation and Leisure	3,279,472	3,229,113	(50,359)
Other Revenue	4,654,480	5,484,708	830,228
General and Administrative Charges	9,348,645	9,307,956	(40,689)
Total Remaining Revenues	\$ 23,547,116	\$ 23,109,433	\$ (437,683)

GENERAL FUND – EXPENDITURES (EXCLUDING YEAR-END SWEEP)



Category	BUDGET	UNAUDITED	VARIANCE
	2021-22	2021-22	ACT to BUD
Personal Services	\$ 100,352,636	\$ 98,640,281	\$ (1,712,355)
Professional Services	14,343,964	13,482,449	(861,515)
Contracts	2,523,389	2,569,207	45,818
Maintenance	6,624,832	6,090,358	(534,474)
Supplies & Miscellaneous	10,817,610	10,764,545	(53,065)
Capital	-	37,496	37,496
Information Tech and Traffic Initiatives	1,850,000	2,150,000	300,000
Street and Alley Rehabilitation	6,294,355	6,294,355	-
Parks Maintenance	449,597	449,597	-
Economic Development	899,194	899,194	-
Capital Replacement Fund	4,827,017	4,527,017	(300,000)
Total Exp. (excluding year-end sweep)	\$ 148,982,594	\$ 145,904,500	\$ (3,078,094)

FY22 EXPENDITURES (EXCLUDING YEAR-END SWEEP) **DECREASED (\$3.1 MILLION)**
 FROM ORIGINAL FY22 BUDGET



PERSONAL SERVICES

Ended the year (\$1.7 million) below the original budget of \$100.4 million due to vacancies across General Fund departments

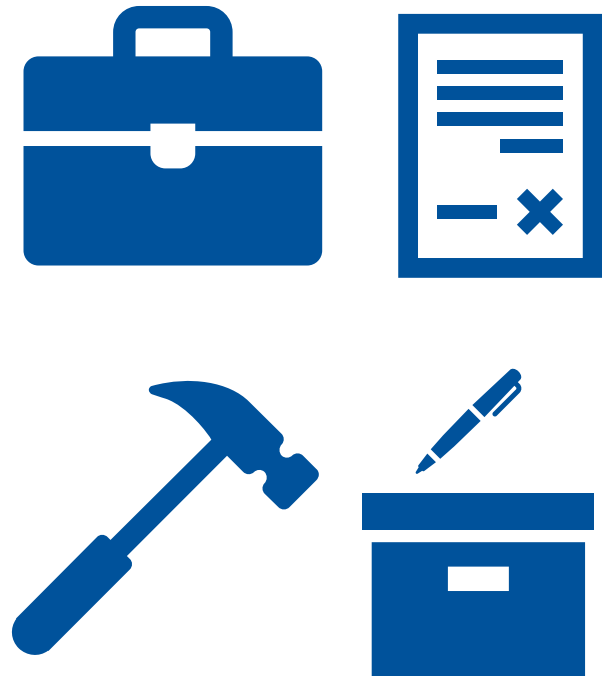
- There were an average of 77 vacancies per month, which equates to a vacancy rate of 9.21% per month
- Recruiting challenges were also experienced within the part-time positions
- As a result of the vacancies, overtime was \$1.3 million over the original budget of \$3.9 million

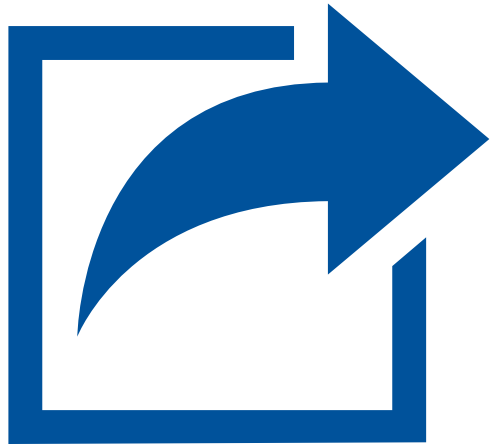
REMAINING OPERATING EXPENDITURES

The remaining General Fund operating expenditures finished the year (\$1.4 million) below the original budget of \$34.3 million

- At year-end, \$1.5 million worth of encumbrances will roll into FY 2022-2023 for the delivery of items not yet received or for the completion of work not yet finished
- Fund balance is being reserved at year-end to cover these encumbrances in the new year

Category	UNAUDITED		
	BUDGET 2021-22	ACTUAL 2021-22	VARIANCE ACT to BUD
Professional Services	\$ 14,343,964	\$ 13,482,449	\$ (861,515)
Contracts	2,523,389	2,569,207	45,818
Maintenance	6,624,832	6,090,358	(534,474)
Supplies & Miscellaneous	10,817,610	10,764,545	(53,065)
Capital	-	37,496	37,496
Total Remaining Operating Exp.	\$ 34,309,795	\$ 32,944,055	\$ (1,365,740)





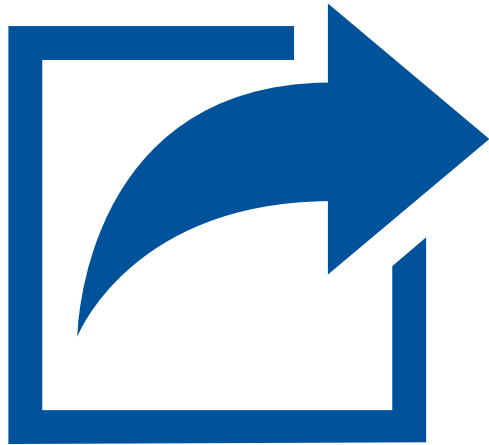
TRANSFERS

- Transfers in support of Street and Alley Rehabilitation, Parks Maintenance, and Economic Development ended the year as budgeted
- The Equipment Replacement Fund transfers finished the year (\$300,000) below the original budget due to a reclass from Equipment Replacement Fund to IT & Traffic Initiatives
- After meeting the additional fund balance requirement of \$3.4 million, \$15.885 million will be set aside to potentially assist with the City Hall/Library project, as well to buy generators for seven City facilities and to supplement the 2021 Bond Program
 - Details provided on the next slide

TRANSFERS (CONTINUED)

General Fund Sweep of \$15.885 million

- \$10.0 million will be set aside to potentially assist with the City Hall/Library project, pending a briefing scheduled for January 23rd
- \$3.9 million will be used to install generators at seven City Facilities
 - Animal Shelter - \$275,000
 - Fire Station #5 - \$275,000
 - Height Recreation Center - \$750,000
 - Huffhines Recreation Center - \$750,000
 - Richardson IQHQ - \$750,000
 - Senior Center - \$350,000
 - Service Center - \$750,000
- \$1.985 million will be set aside to supplement the 2021 Bond Program



FUND BALANCE



- Unreserved fund balance will finish the year at \$40.3 million, which equates to 90.95 days or 0.95 days over the adopted financial policy of 90.00 days

	ACTUAL 2020-21	BUDGET 2021-22	ESTIMATE 2021-22	UNAUDITED ACTUAL 2021-22
Beginning Balance	\$ 44,590,408	\$ 38,619,587	\$ 39,946,780	\$ 39,946,780
Revenues	154,023,055	147,267,278	158,493,377	163,613,032
Expenditures & Transfers	158,666,683	148,982,594	159,054,141	161,789,500
Reserve for Encumbrances	734,724	-	-	1,455,518
Ending Balance	\$ 39,212,056	\$ 36,904,271	\$ 39,386,016	\$ 40,314,795
Days of Fund Balance	90.20	90.41	90.38	90.95

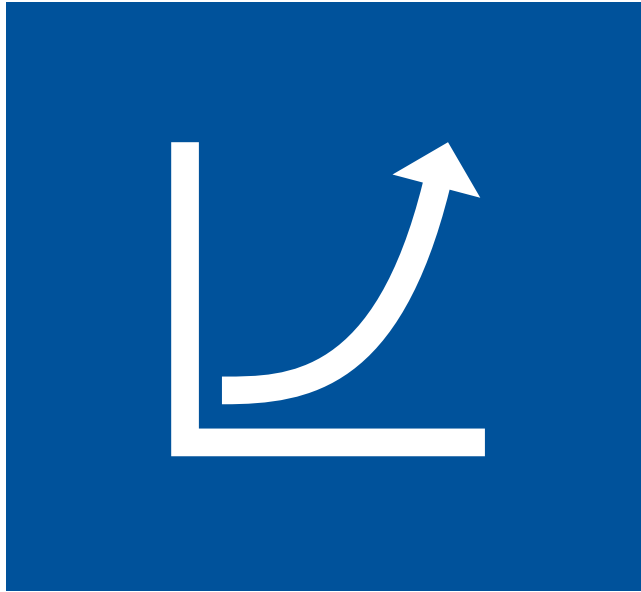
OVERVIEW



WATER & SEWER FUND

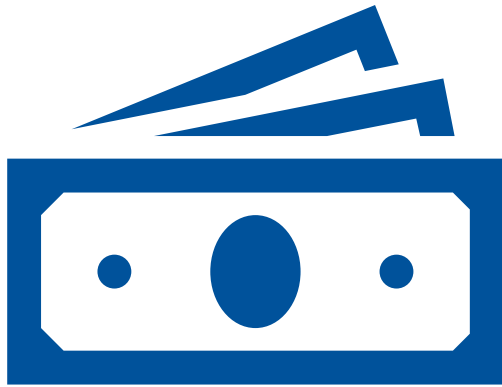
- An enterprise fund and the second largest of the City's five operating funds
- Provides for administration, operation and maintenance of the City's water and wastewater system
- Revenue from water and sewer sales make up 98% of the fund's total revenues
- Expenses for wholesale water and sewer treatment services make up about 98% of the fund's total expenses

WATER & SEWER FUND – REVENUES



Source	BUDGET	UNAUDITED	VARIANCE
	2021-22	2021-22	ACT to BUD
Water Sales & Charges	\$ 54,658,888	\$ 58,596,421	\$ 3,937,533
Sewer Sales & Charges	34,084,793	35,468,713	1,383,920
Late Charges	569,090	943,242	374,152
Interest Earnings	62,841	141,031	78,190
Service Fees - Others	50,610	66,225	15,615
Installation Charges	54,167	47,558	(6,609)
Miscellaneous	510,530	802,264	291,734
Total Revenues	\$ 89,990,919	\$ 96,065,455	\$ 6,074,536

FY22 REVENUES **INCREASED \$6.1 MILLION** FROM ORIGINAL FY22 BUDGET

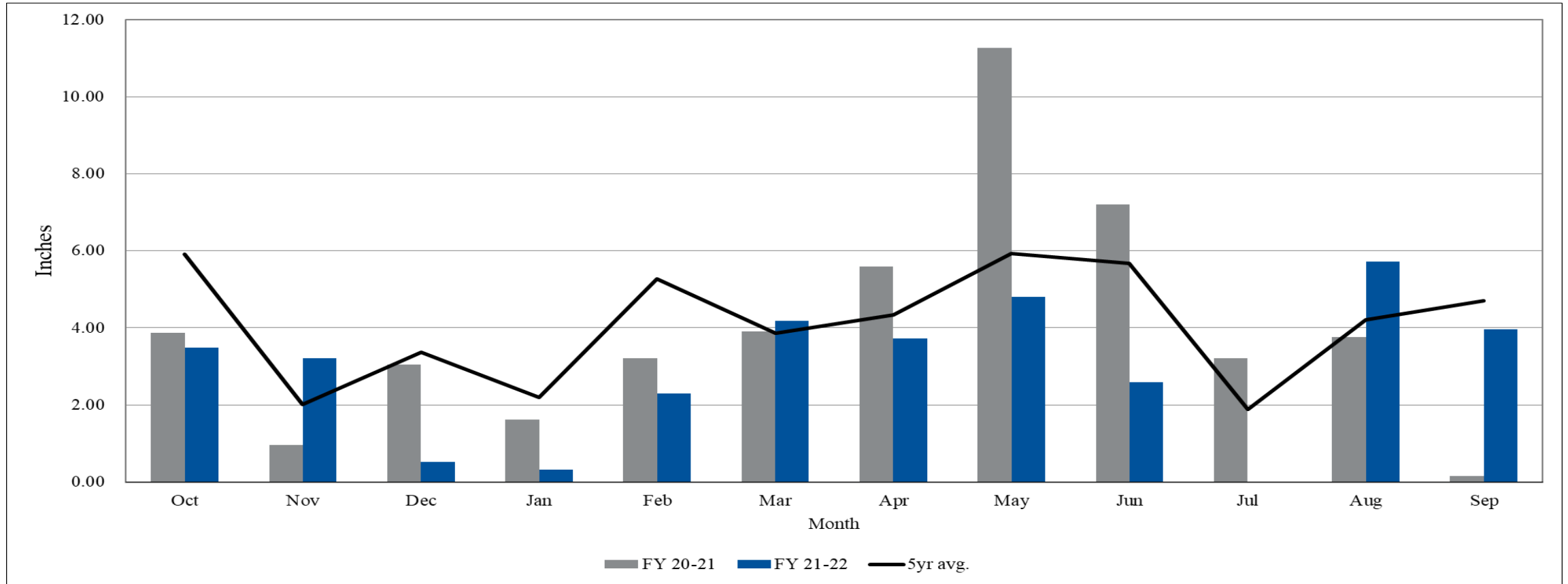


TOTAL REVENUES

Total revenues of \$96.1 million ended the year \$6.1 million above the original budget

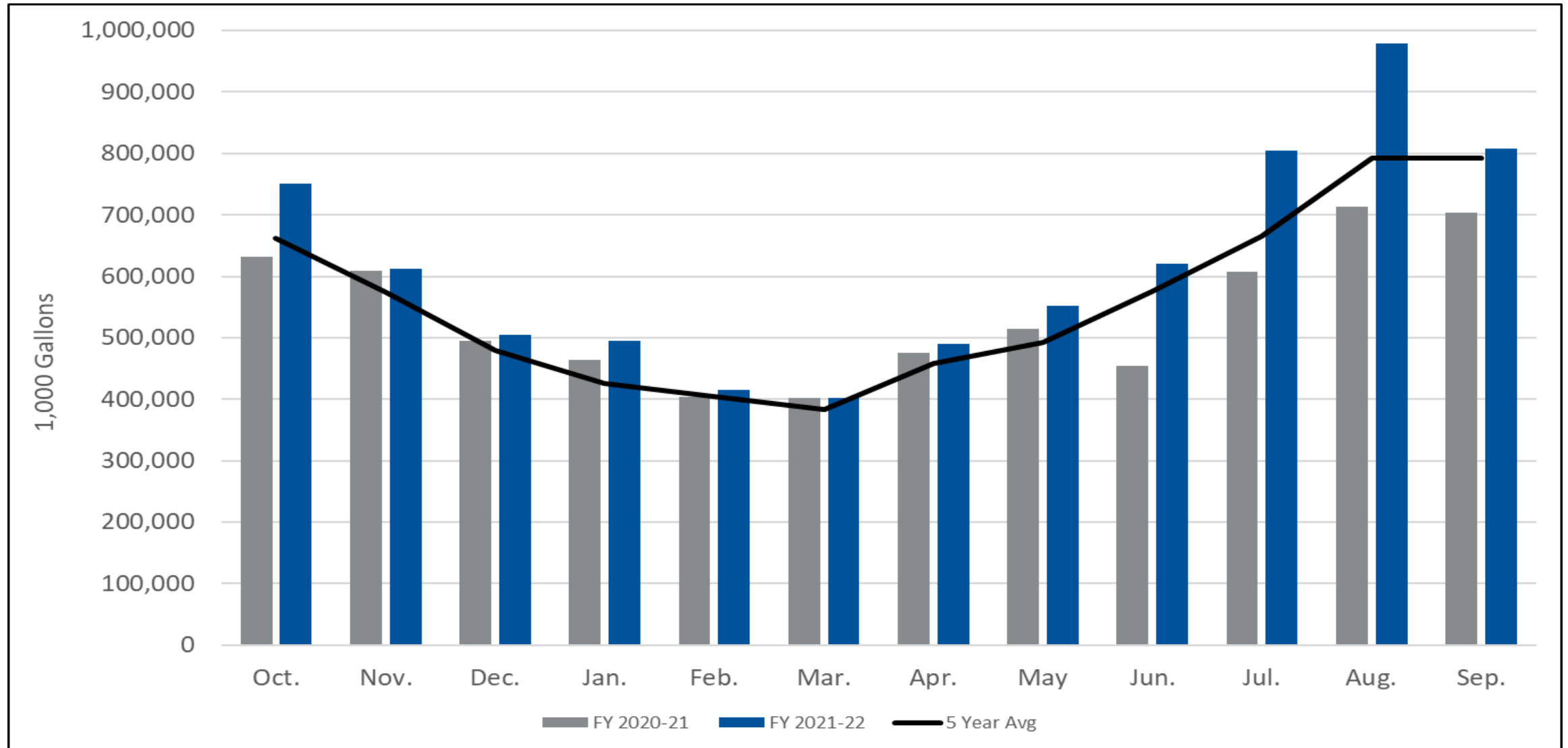
- **Water Sales** are \$3.9 million above the original budget of \$54.7 million
- **Sewer Sales** finished the year \$1.4 million above the original budget of \$34.1 million
- **Remaining revenue** sources of \$2.0 million finished the year \$753,000 above the original budget of \$1.3 million
 - Late fees finished the year \$374,000 above the original budget
 - Late fees were reactivated October 1, 2021
 - \$338,000 of unanticipated revenue was the result of a NTMWD Fund Balance true-up refund

WATER & SEWER FUND – RAINFALL

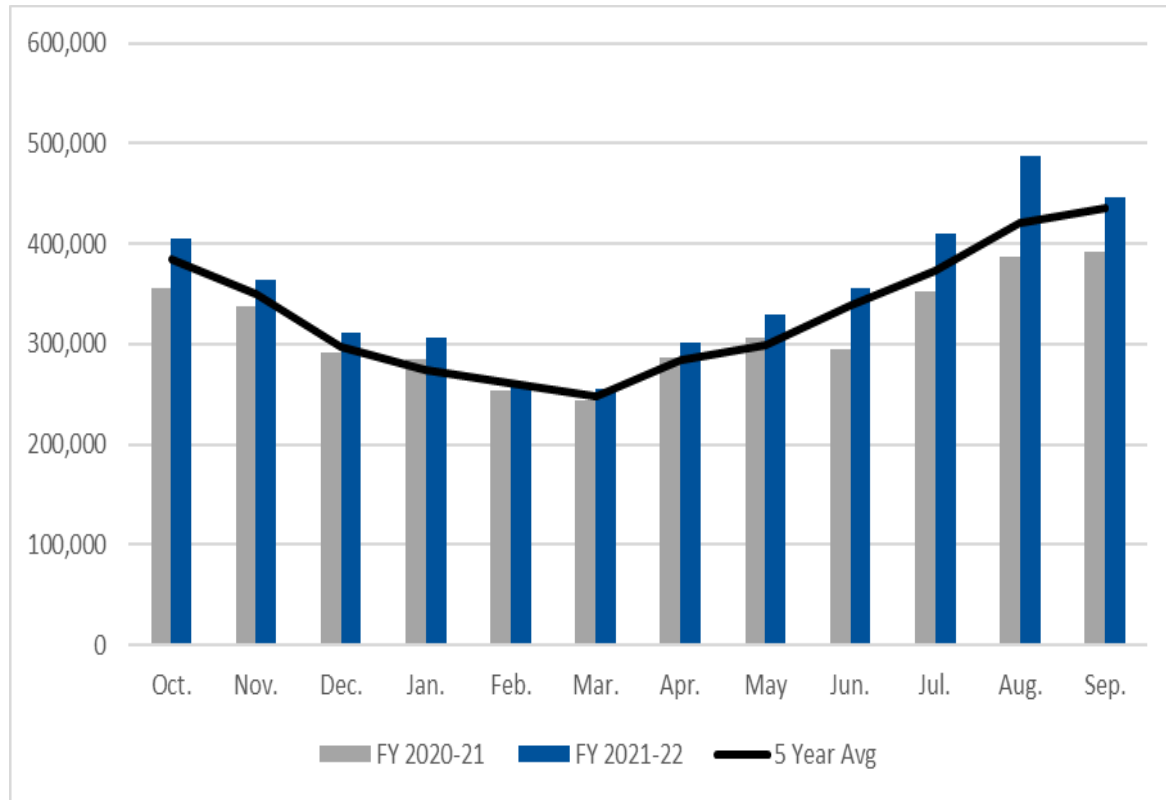


The City received 34.83” of rain in FY 2021-22, compared to 47.87” in the previous year and the five-year average of 49.31”

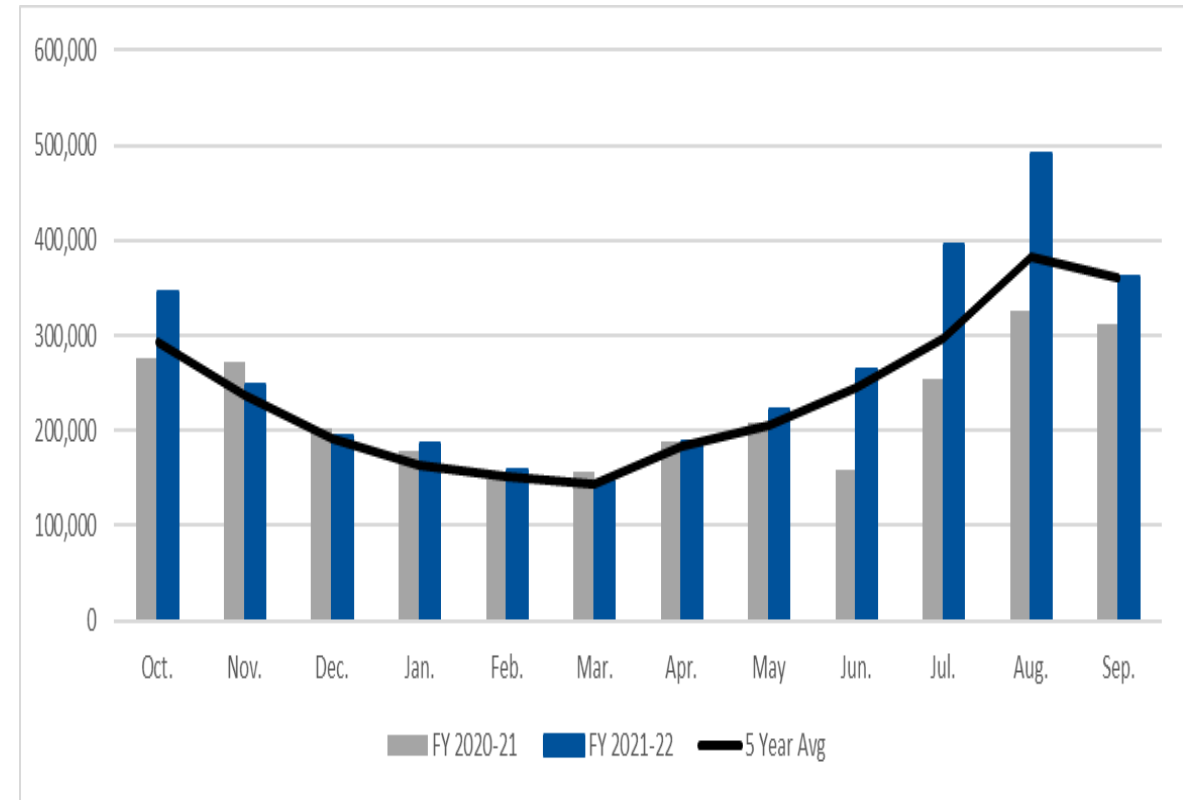
WATER & SEWER FUND – TOTAL WATER SALES



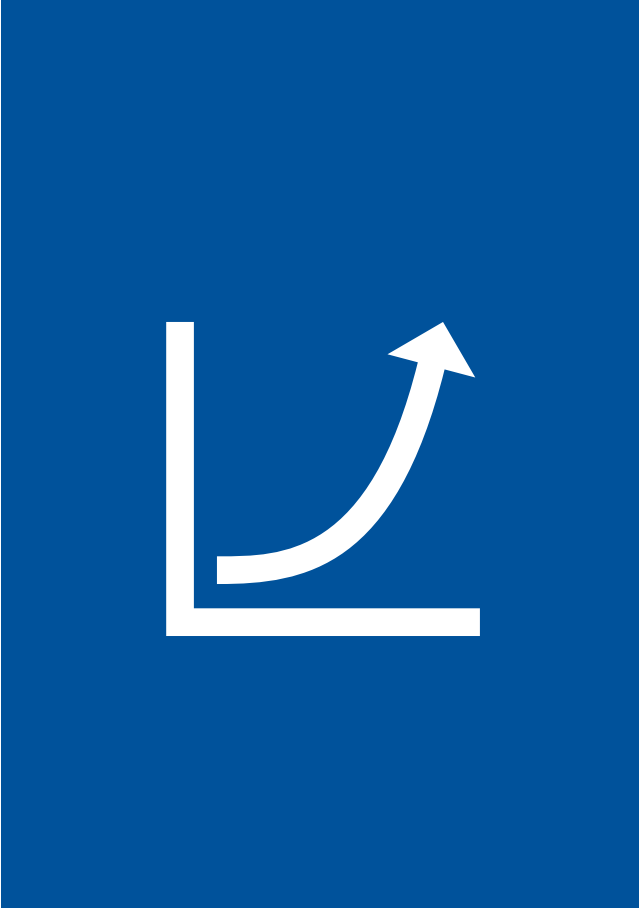
COMMERCIAL



RESIDENTIAL



WATER & SEWER FUND – EXPENDITURES (EXCLUDING YEAR-END SWEEP)



Category	BUDGET 2021-22	ACTUAL 2021-22	VARIANCE ACT to BUD
Personal Services	\$ 7,268,329	\$ 5,737,693	\$ (1,530,636)
Professional Services	3,841,424	2,848,956	(992,468)
Contracts	54,985,172	53,315,955	(1,669,217)
Maintenance	2,167,836	1,764,403	(403,433)
Supplies & Miscellaneous	1,923,651	2,457,831	534,180
Capital	105,900	21,461	(84,439)
General and Administrative Charges	4,696,453	4,696,453	-
Franchise Fees	4,437,184	4,703,257	266,073
BABIC Program	466,666	466,666	-
Information Tech and Traffic Initiatives	200,000	200,000	-
Debt Service	7,070,000	7,070,000	-
Capital Infrastructure Support	2,000,000	2,000,000	-
Total Exp. (excluding year-end sweep)	\$ 89,162,615	\$ 85,282,675	\$ (3,879,940)

FY22 EXPENDITURES (EXCLUDING YEAR-END SWEEP) **DECREASED (\$3.9 MILLION)**
FROM ORIGINAL FY22 BUDGET



PERSONAL SERVICES

- **Personal Services** ended the year (\$1.5 million), below the original budget due to personnel savings across many departments
 - There were an average of 28 vacancies per month, which equates to a vacancy rate of 32.6% per month

CONTRACTS

This category which includes, among other items, the cost of wholesale water and sewer treatment services, ended the year (\$1.7 million) below the original budget

- Wholesale water costs of \$32.4 million includes a water rebate of \$428,000
- Sewer treatment costs of \$21.0 million are (\$1.5 million) below the original budget
 - Includes a \$465,000 true-up for the Regional System and \$228,000 for the Upper East Fork System

Category	UNAUDITED		
	BUDGET 2021-22	ACTUAL 2021-22	VARIANCE ACT to BUD
WATER-NTMWD	\$ 32,522,681	\$ 32,368,547	\$ (154,134)
SEWER-NTMWD-REGIONAL SYSTEM	9,872,205	9,413,130	(459,075)
SEWER -NTMWD-UPPER E FORK	5,254,611	5,038,189	(216,422)
SEWER - DALLAS	4,059,825	3,241,319	(818,506)
SEWER - GARLAND	3,245,700	3,226,311	(19,389)
	\$ 54,955,022	\$ 53,287,496	\$ (1,667,526)

REMAINING OPERATING EXPENDITURES

The remaining Water and Sewer Fund operating expenditures finished the year (\$946,000) below the original budget of \$8.0 million

- At year-end, \$885,000 worth of encumbrances will roll into FY 2022-2023 for the delivery of items not yet received or for the completion of work not yet finished
- Fund balance is being reserved at year-end to cover these encumbrances in the new year

Category	UNAUDITED		
	BUDGET 2021-22	ACTUAL 2021-22	VARIANCE ACT to BUD
Professional Services	\$ 3,841,424	\$ 2,848,956	\$ (992,468)
Maintenance	2,167,836	1,764,403	(403,433)
Supplies & Miscellaneous	1,923,651	2,457,831	534,180
Capital	105,900	21,461	(84,439)
Total Remaining Operating Exp.	\$ 8,038,811	\$ 7,092,651	\$ (946,160)



TRANSFERS

- **Operating Transfers** finished the year \$266,000 above the original budget of \$9.8 million as franchise fees are adjusted based on final water and sewer sales revenue
 - Franchise fees are 5% of total water and sewer sales revenue
- The **transfer to the debt service fund** finished the year on target with the original budget
- As a result of better-than-expected performance in the fund, \$10.25 million will be transferred to a **capital fund** to support the City's ongoing capital infrastructure program. This is an increase of \$8.25 million from the original budget of \$2.0 million
 - \$9.0 million will be used to supplement the Northside Pump Station Project
 - \$1.25 million will be set aside for future capital needs

FUND BALANCE



The fund finished the year with 93.50 days of fund balance, 3.50 days over the adopted financial policy of 90.00 days

- These additional days will be used to support the cost of days of fund balance in FY 2022-2023 and to position the fund to handle uncertain economic conditions including high inflation

	ACTUAL 2020-21	BUDGET 2021-22	ESTIMATE 2021-22	UNAUDITED ACTUAL 2021-22
Beginning Balance	\$ 22,493,840	\$ 21,275,831	\$ 22,311,567	\$ 22,311,567
Revenues	83,814,013	89,990,919	93,883,443	96,065,455
Expenditures & Transfers	83,996,286	89,162,615	93,165,253	93,532,675
Reserve for Encumbrances	895,021	-	-	884,621
Ending Balance	\$ 21,416,546	\$ 22,104,135	\$ 23,029,757	\$ 23,959,726
Days of Fund Balance	93.06	90.49	90.23	93.50

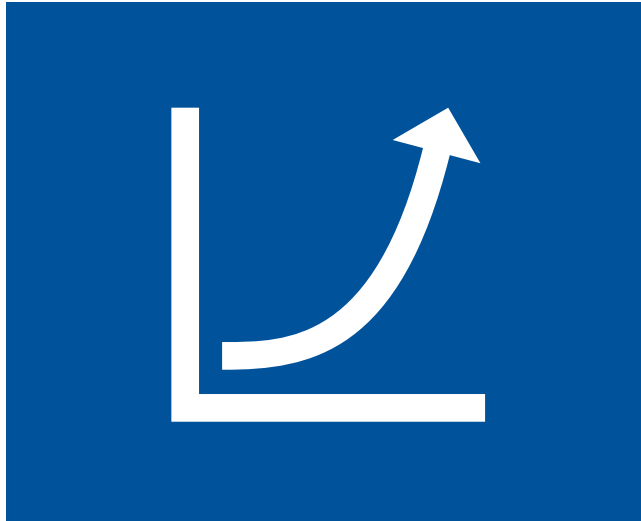
OVERVIEW



SOLID WASTE SERVICES FUND

- An enterprise fund and the third largest of the City's five operating funds
- Provides for residential and commercial solid waste collection services, including recycling and bulky item collection
- Revenue from solid waste collections make up 96% of the fund's total revenues
- Disposal fees make up roughly 25% of the fund's total expenses

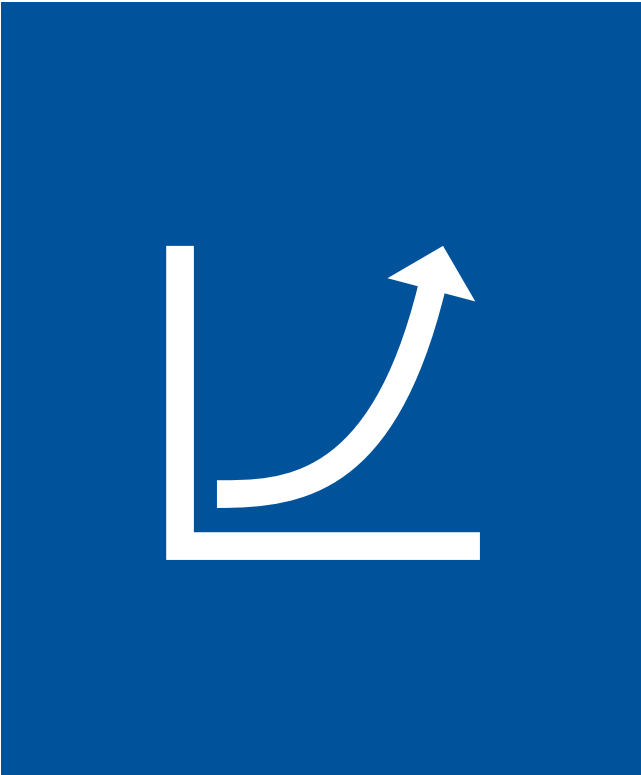
SOLID WASTE SERVICES FUND – REVENUES



Source	UNAUDITED		
	BUDGET 2021-22	ACTUAL 2021-22	VARIANCE ACT to BUD
Collection Fees - Residential	\$ 6,103,927	\$ 6,060,239	\$ (43,688)
Collection Fees - Commercial	9,105,742	9,534,382	428,640
BABIC Program	466,666	466,666	-
Other Revenues	226,420	230,865	4,445
Interest Earnings	8,460	21,305	12,845
Total Revenues	\$ 15,911,215	\$ 16,313,457	\$ 402,242

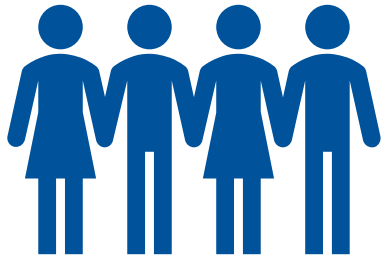
FY22 REVENUES **INCREASED \$402,000** FROM ORIGINAL FY22 BUDGET

SOLID WASTE SERVICES FUND – EXPENDITURES (EXCLUDING YEAR-END SWEEP)



Category	BUDGET 2021-22	ACTUAL 2021-22	VARIANCE ACT to BUD
Personal Services	\$ 5,924,550	\$ 5,567,310	\$ (357,240)
Professional Services	648,812	421,338	(227,474)
Contracts	4,007,000	3,805,924	(201,076)
Maintenance	105,000	97,622	(7,378)
Supplies & Miscellaneous	521,789	517,150	(4,639)
Capital	-	-	-
General and Administrative Charges	2,511,689	2,511,689	-
Franchise Fees	760,483	779,731	19,248
Debt Service	1,368,000	1,368,000	-
Total Exp. (excluding year-end sweep)	\$ 15,847,323	\$ 15,068,764	\$ (778,559)

**FY22 EXPENDITURES (EXCLUDING YEAR-END SWEEP) DECREASED (\$779,000)
FROM ORIGINAL FY22 BUDGET**



PERSONAL & PROFESSIONAL SERVICES

- **Personal Services** ended the year (\$358,000) below the original budget due to personnel savings across the fund
 - The City continues to face recruiting challenges for both full-time and contractual labor
- **Professional Services** ended the year (\$227,000) below the original budget, mainly as a result of savings on the contract for the processing of recyclable materials
- **Contracts** ended the year (\$201,000) below the original budget.
 - **Disposal costs** finished the year (\$175,000) below the original budget of \$3.8 million
 - The City's **composting expense** finished the year (\$26,000) below the original budget of \$182,000

REMAINING EXPENDITURES

- In total, **Maintenance, Supplies & Miscellaneous, and Capital** ended the year (\$12,000) below the original budget of \$627,000
- **Operating Transfers** finished the year \$19,000 above the original budget of \$3.3 million as franchise fees are adjusted based on final residential and commercial collection fees
 - Franchise fees are 5% of total residential and commercial collection fees
- The **transfer to the debt service fund** finished the year on target with the original budget
- As a result of better-than-expected revenue and expenditure performance, \$1.0 million will be transferred to a capital fund and used for the following
 - \$350,000 will be set aside to fund an update the Solid Waste Master Plan
 - The remaining \$653,000 will be reserved for capital needs that may arise from the updated Master Plan

FUND BALANCE



The fund finished the year with 93.18 days of fund balance, 3.18 days over the adopted financial policy of 90.00 days

- These additional days will be used to support the cost of days of fund balance in FY 2022-2023 and to position the fund to handle uncertain economic conditions including high inflation

	ACTUAL 2020-21	BUDGET 2021-22	ESTIMATE 2021-22	UNAUDITED ACTUAL 2021-22
Beginning Balance	\$ 3,863,715	\$ 3,849,865	\$ 3,861,239	\$ 3,861,239
Revenues	15,355,382	15,911,215	16,325,625	16,313,457
Expenditures & Transfers	15,357,858	15,847,323	16,175,979	16,071,764
Ending Balance	<u>\$ 3,861,239</u>	<u>\$ 3,913,757</u>	<u>\$ 4,010,885</u>	<u>\$ 4,102,933</u>
Days of Fund Balance	91.77	90.14	90.50	93.18

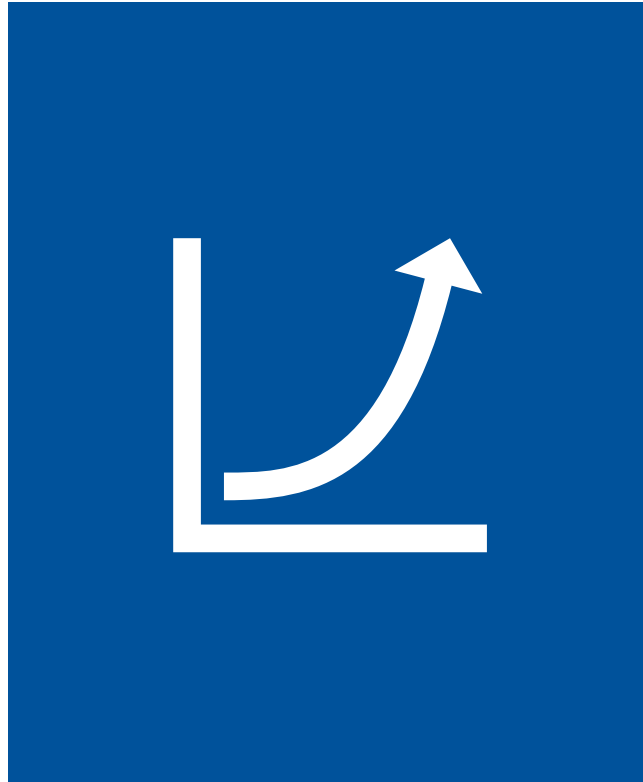
OVERVIEW



GOLF FUND

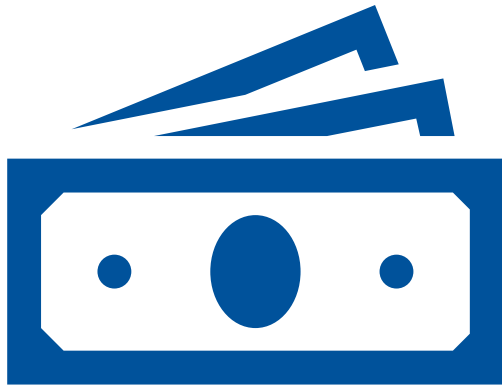
- Special revenue fund
- Provides for the administration, operations and maintenance of Sherrill Park Golf Course
- Revenue from green fees make up roughly 67% of the fund's total revenues
- Personal services expenses make up roughly 37% of the fund's total expenses

GOLF FUND – REVENUES



Source	UNAUDITED		
	BUDGET 2021-22	ACTUAL 2021-22	VARIANCE ACT to BUD
Green Fees	\$ 1,526,864	\$ 1,992,488	\$ 465,624
Cart Fees	770,369	720,589	(49,781)
Restaurant	35,320	53,284	17,964
Merchandise Sales	13,000	24,544	11,544
Driving Range	45,600	51,884	6,284
Lessons	12,500	44,344	31,844
Miscellaneous	6,500	78,183	71,683
Interest Earnings	2,163	5,881	3,718
Total Revenues	\$ 2,412,316	\$ 2,971,197	\$ 558,881

FY22 REVENUES **INCREASED \$559,000** FROM ORIGINAL FY22 BUDGET

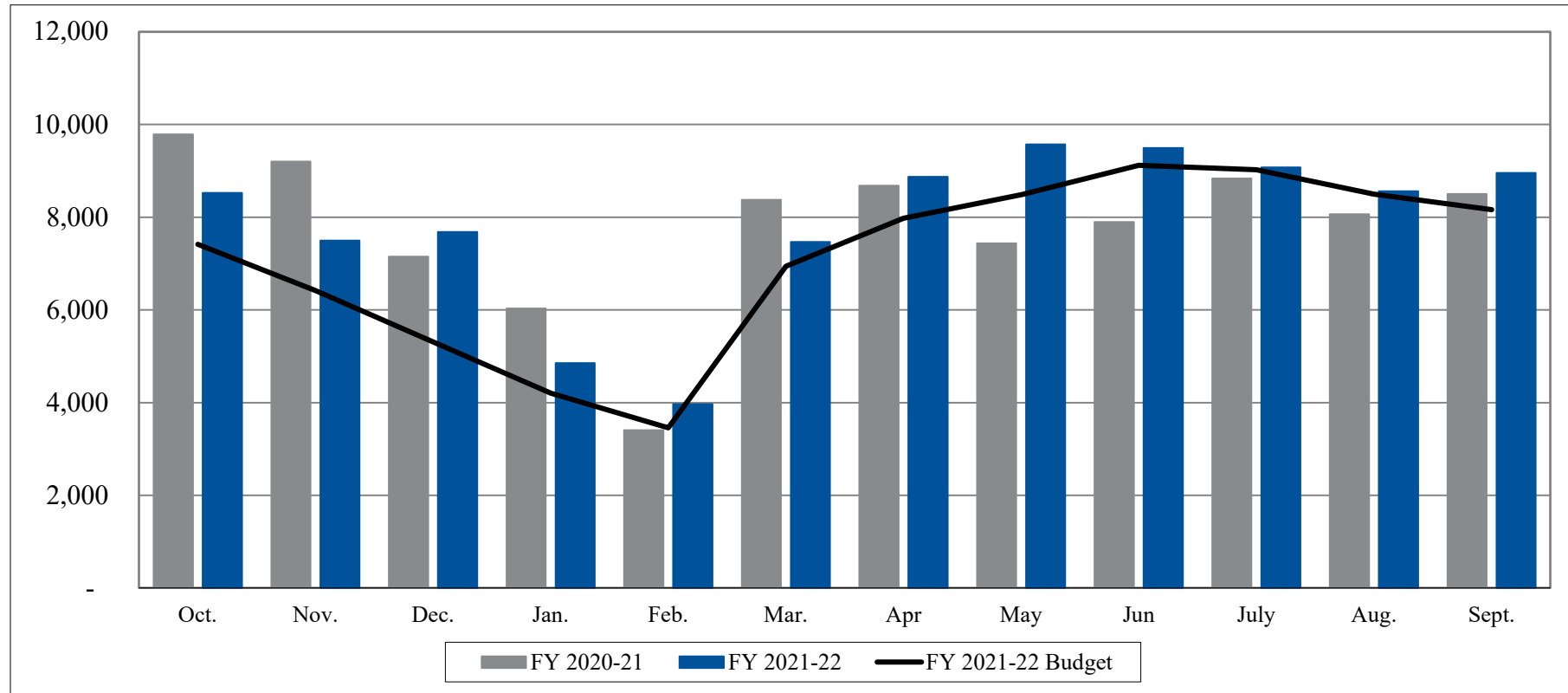


TOTAL REVENUES

In total, revenues finished the year \$559,000 above the original budget of \$2.4 million

- Revenues from **green fees** finished the year \$466,000 above the original budget of \$1.5 million as a result of strong play at Sherrill Park
- Revenues from **cart fees** fell (\$50,000) below the original budget and reflects the updated contract with the Golf Professional, in which the City's portion was reduced from 80% to 70%
 - This was offset by moving the Assistant Golf Professional out of the Golf Fund and to the Golf Professional's contract
- **Remaining revenues** totaling \$258,000 ended \$143,000 above the original budget
 - \$72,000 was a result of the recovery of prior year expenses
 - Lessons finished the year \$32,000 above the original budget of \$13,000

GOLF FUND – ROUNDS PLAYED



Rounds played of 94,499 are 1,147 above the 93,352 played in fiscal year 2020-2021

- Rounds played continue to trend above pre-pandemic levels
- 3-year pre-pandemic average for rounds is 73,794 rounds

GOLF FUND – EXPENDITURES (EXCLUDING YEAR-END SWEEP)



Category	UNAUDITED		
	BUDGET 2021-22	ACTUAL 2021-22	VARIANCE ACT to BUD
Personal Services	\$ 1,191,933	\$ 1,127,495	\$ (64,438)
Professional Services	309,561	369,250	59,689
Contracts	133,420	146,257	12,837
Maintenance	41,000	59,731	18,731
Supplies & Miscellaneous	576,001	634,249	58,248
Capital	-	-	-
General and Administrative Charges	112,176	112,176	-
Golf Reserve	102,000	102,000	-
Total Exp. (excluding year-end sweep)	\$ 2,466,091	\$ 2,551,158	\$ 85,067

FY22 EXPENDITURES (EXCLUDING YEAR-END SWEEP) **INCREASED \$85,000** FROM ORIGINAL FY22 BUDGET

TOTAL EXPENDITURES AND TRANSFERS

Total expenditures, excluding transfers, ended the year \$85,000 above the original budget

- **Personal Services** finished the year (\$64,000) below the original budget mainly as a result of the updated Golf Professional's contracts, which moved the Assistant Golf Professional out of the Golf Fund and to the Golf Professional's contract
- **Professional Services** finished the year \$60,000 above the original budget as a result of the forementioned change to the contract with the Golf Professional
- The **remaining expenditures** in the fund finished the year \$90,000 above the original budget of \$750,000 and were impacted by repairs required after the winter storm and the impacts of inflation on the fund
- As a result of better-than-expected revenues, \$491,000 will be transferred to the Golf Capital Reserve Fund. This is an increase of \$389,000 from the original budget of \$102,000
 - The \$491,000 will be used towards the **replacement of three golf course restrooms**

FUND BALANCE



The fund finished the year with 70.93 days of fund balance, 10.93 days over the adopted financial policy of “30 days of expenditures, building towards 60 days”

- These additional days will be used to support the cost of days of fund balance in FY 2022-2023 and to position the fund to handle uncertain economic conditions including high inflation

	ACTUAL 2020-21	BUDGET 2021-22	ESTIMATE 2021-22	UNAUDITED ACTUAL 2021-22
Beginning Balance	\$ 450,112	\$ 465,725	\$ 540,281	\$ 540,281
Revenues	2,919,281	2,412,316	2,785,247	2,971,197
Expenditures & Transfers	2,829,112	2,466,091	2,852,674	2,940,158
Reserve for Encumbrances	66,745	-	-	-
Ending Balance	\$ 473,536	\$ 411,950	\$ 472,854	\$ 571,320
Days of Fund Balance	61.09	60.97	60.50	70.93

OVERVIEW



HOTEL/MOTEL FUND

- Provides for the administration, operations and maintenance of the Charles W. Eisemann Center, parking garage, Convention and Visitors Bureau and annual grants to local arts organizations
- Revenue from hotel/motel occupancy taxes and revenue from the operation of the Charles W. Eisemann Center and Parking garage are the main sources of the fund's total revenues
- Eisemann Center operations make up roughly 85% of the fund's total expenses

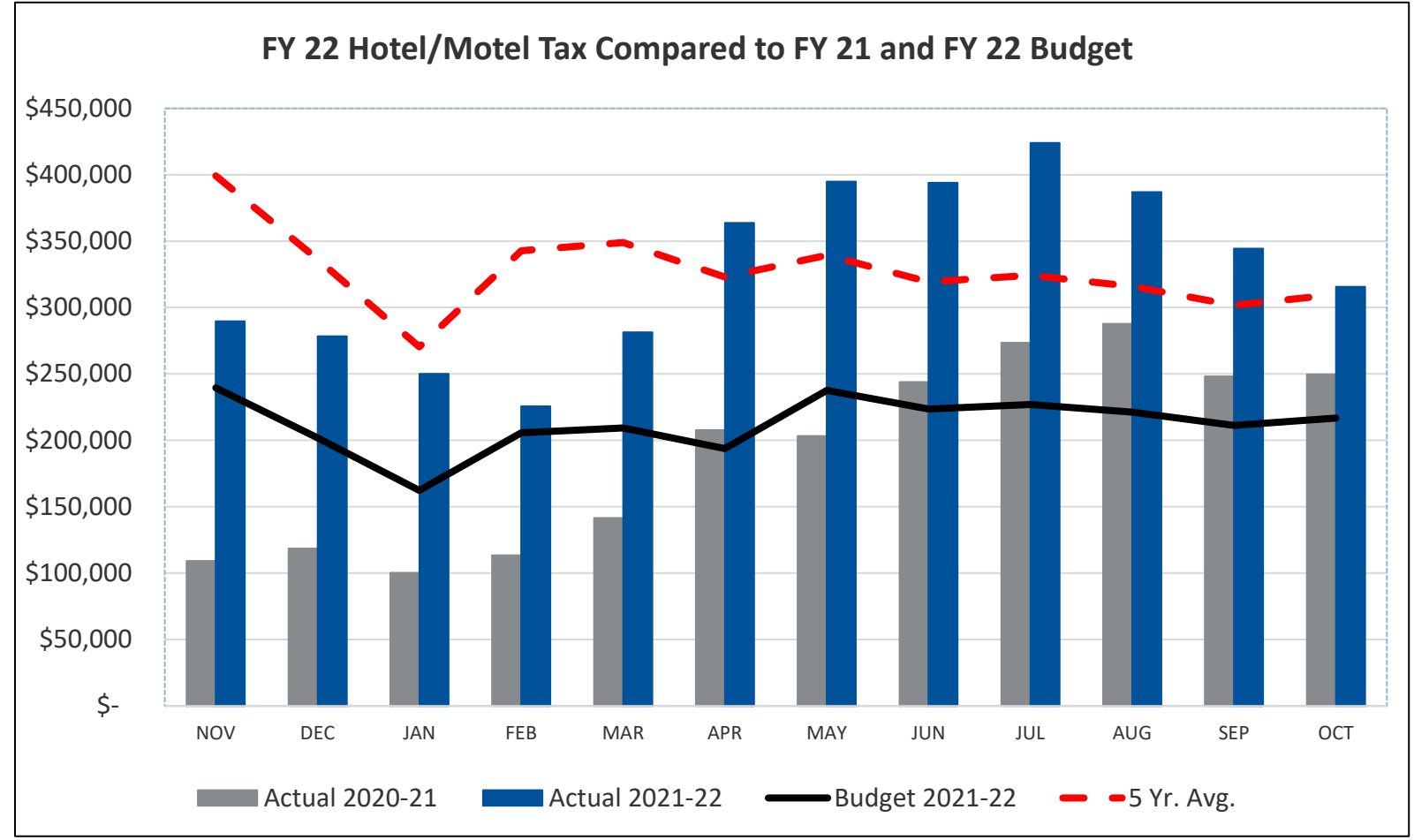
HOTEL/MOTEL FUND – REVENUES



Source	UNAUDITED		
	BUDGET 2021-22	ACTUAL 2021-22	VARIANCE ACT to BUD
Tax Revenue	\$ 2,549,521	\$ 3,956,162	\$ 1,406,641
Parking Fees	275,000	376,313	101,313
Eisemann Center Revenues	1,107,139	1,475,931	368,792
Interest Earnings	5,776	42,713	36,937
Transfer In - General Fund Support	-	-	-
Transfer In - Federal Grant Fund	-	809,019	809,019
Total Revenues	\$ 3,937,436	\$ 6,660,138	\$ 2,722,702

FY22 REVENUES **INCREASED \$2.7 MILLION** FROM ORIGINAL FY22 BUDGET

HOTEL/MOTEL FUND – OCCUPANCY TAXES



Hotel occupancy taxes ended the year at \$4.0 million, or \$1.4 million above the original budget of \$2.5 million

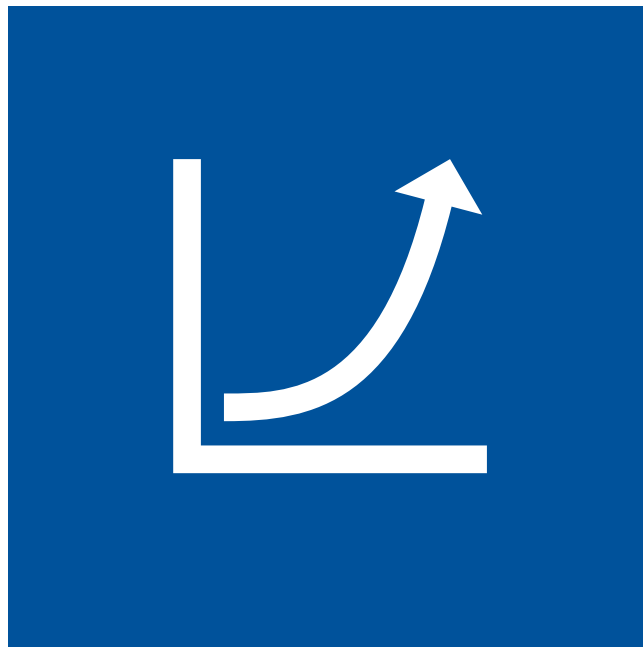
SHUTTERED VENUE OPERATIONS GRANT

- The [Shuttered Venue Operators Grant \(SVOG\)](#) program was established by the Economic Aid to Hard-Hit Small Businesses, Nonprofits, and Venues Act, and amended by the American Rescue Plan Act. The program includes over \$16 billion in grants to shuttered venues, to be administered by SBA's Office of Disaster Assistance
- The grant fund revenue was recorded in the Federal Grant Fund and transferred to the Hotel/Motel Tax Fund as authorized uses were identified and booked
 - For FY 2021-22, that amount was \$809,000

OTHER REVENUES

- **Eisemann Center revenues** finished the year at \$1.5 million, or \$369,000 above the original budget of \$1.1 million
 - Original Budget was based on conservative assumptions for activity at the Eisemann Center due to the COVID-19 pandemic
- **Parking Fees** finished the year \$101,000 over the original budget of \$275,000 and reflect the increased activity level at the Eisemann Center
- **Interest earnings** finished the year \$37,000 above the original budget of \$6,000 as a result of higher interest rates

HOTEL/MOTEL FUND – EXPENDITURES



Category	UNAUDITED		
	BUDGET 2021-22	ACTUAL 2021-22	VARIANCE ACT to BUD
Personal Services	\$ 1,809,407	\$ 1,909,655	\$ 100,248
Professional Services	322,068	1,061,779	739,711
Contracts	64,854	116,651	51,797
Maintenance	348,988	74,582	(274,406)
Supplies & Miscellaneous	427,592	659,639	232,047
Capital	-	191,598	191,598
Transfer to General Fund - C.V.B.	324,466	283,777	(40,689)
Total Expenditures	\$ 3,297,375	\$ 4,297,681	\$ 1,000,306

FY22 EXPENDITURES **INCREASED \$1.0 MILLION** FROM ORIGINAL FY22 BUDGET

TOTAL EXPENDITURES

Total expenditures ended the year \$1.0 million above the original budget

- **Eisemann Center** operating expenditures finished the year \$315,000 above the original budget
 - As with the revenues, the Original Budget was based on conservative assumptions for activity at the Eisemann Center
- The **Parking Garage** finished \$6,000 above the original budget
- **Convention and Visitors Bureau support transfer** to the General Fund finished (\$41,000) below the original budget. This transfer equals the actual CVB expenditures
- Qualified **Shuttered Venue Operations Grant** expenditures of \$680,000 were recorded in the Hotel/Motel Fund in FY 2021-2022 and offset by grant revenue

FUND BALANCE



	ACTUAL 2020-21	BUDGET 2021-22	ESTIMATE 2021-22	UNAUDITED ACTUAL 2021-22
Beginning Balance	\$ 3,057,182	\$ 3,645,878	\$ 4,201,418	\$ 4,201,418
Revenues	4,198,273	3,937,436	6,086,688	6,660,138
Expenditures & Transfers	3,054,037	3,297,375	4,514,372	4,297,681
Reserve for Encumbrances	-	-	-	5,221
Ending Balance	\$ 4,201,418	\$ 4,285,939	\$ 5,773,734	\$ 6,558,654



RICHARDSON

T E X A S



2023 City Council Election

Key Dates & Information

January 9, 2023, Council Meeting

Presentation Overview

- City Council Elections
- City Council Qualifications
- Key Election Dates
- Candidate Packets and Filing
- Next Steps

City Council Elections

- The Mayor and all Councilmembers are elected to two-year terms on the first Saturday in May in odd years (May 6, 2023)
 - No member may serve more than 6 consecutive two-year terms in any place (Eff. May 2009)
- The City Charter requires nomination by petition circulated on behalf of each candidate to appear on the ballot
 - In accordance with the Texas Election Code, the requisite number of signatures for the 2023 Election is **38**
- Mayor and Council candidates must designate the office and place on their application and petition
 - Councilmember Places 1, 2, 3, and 4 must live in their corresponding district
 - The Mayor and Councilmember Places 5 and 6 may live in any district in the City
- The Mayor and all Councilmembers are elected at-large, by all voters that vote in the election

City Council Qualifications

Texas Election Code:

- Be a United States citizen.
- Have not been determined by a final judgment of a court exercising probate jurisdiction to be: totally mentally incapacitated; or partially mentally incapacitated without the right to vote.
- Have not been finally convicted of a felony from which the person has not been pardoned or otherwise released from the resulting disabilities.
- Be registered to vote in the territory from which the office is elected.
- Satisfy any other eligibility requirements prescribed by law for the office.

City Charter:

- Be a qualified voter on the date of the election.
- Be a resident of the City of Richardson for one year prior to the date of the election.
- Be at least 21 years of age.

Key Election Dates

- Jan 3 – Candidate Packets Available
- Jan 15 – Semi-Annual Campaign Finance Report Due (Extended to Jan 17)
- Jan 18 – Feb 17 – Filing Period to File Application/Petition for Place on the Ballot
- Feb 13 – Order Election
- Feb 20 – Drawing for Order of Place on the Ballot (5pm)
- Feb 24 – Last Day for Candidate to Withdraw

Key Election Dates

- Apr 6 – 30-Day Campaign Finance Report Due
- Apr 6 – Voter Registration Deadline to Vote in May 6 Election
- Apr 24 – May 2– Early Voting
- Apr 28 – 8-Day Campaign Finance Report Due
- May 6 – Election Day
- May 15 – Canvass Election Results and Oath Ceremony

Runoff Election Dates (If Required)

- May 15 – Order Runoff
- May 30 – Jun 6 – Early Voting for Runoff
- Jun 2 – Runoff Campaign Finance Report Due
- Jun 10 – Runoff Election Day
- Jun 19 – Canvass Runoff Election and Oath Ceremony

Candidate Packets & Filing

- Jan 3 – Feb 17 – Candidate Packets Available
 - No appointment is necessary to obtain a packet, but scheduling a time is recommended for new candidates to review the information
 - Electronic Candidate Packet is available upon request via email
 - Office location & contact: 1302 E. Collins, 972-744-4290, aimee.nemer@cor.gov
- Jan 18 – Feb 17 – Application/Petition Filing Period
- Methods of Filing (Application/Petition and Campaign Finance Reports)
 - In-person delivery
 - US Mail or other contract carrier
 - By email to aimee.nemer@cor.gov

Next Steps

- Feb 13–Council Action
 - Resolution to order May 6, 2023, City Council Election
- Feb/Mar – Contracts for Election Services Executed with Collin and Dallas Counties
- Determination of Polling Locations/Vote Centers