

RICHARDSON CITY COUNCIL/CITY PLAN COMMISSION
MONDAY, JULY 31, 2023
JOINT WORK SESSION AT 6:00 PM
RICHARDSON POLICE DEPARTMENT, 200 N. GREENVILLE AVE., RICHARDSON, TX 75081

As authorized by Section 551.071 (2) of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.

Attention: Meeting Attendance/Viewing

City Council meetings are available for viewing via live stream on-line and on-demand at www.cor.net/city. Cablecast viewing of City Council meetings for U-verse and Spectrum customers is temporarily unavailable due to a fire which damaged Richardson City Hall. Cablecast services will be restored as soon as possible. Videos of past Council meetings are also available to view on-demand at www.cor.net/city.

Anyone wishing to address the City Council can submit comments on any topic or agenda item electronically by utilizing the Public Comment Card found here: www.cor.net/PublicCommentForm, or in-person during the Visitors section or the Public Hearing item. Comments submitted online must be received by 5 p.m. on the date of the meeting to be included in the public record.

WORK SESSION – 6:00 PM, MULTIPURPOSE ROOM #1103

- **CALL TO ORDER (THE CITY COUNCIL AND CITY PLAN COMMISSION WILL EACH CALL THEIR MEETING TO ORDER.)**

A. VISITORS/ACKNOWLEDGEMENT OF PUBLIC COMMENT CARDS

Visitors may address the Council on any topic that is not already scheduled for Public Hearing. Speakers should complete a Public Comment Card and present it to the City Secretary before the meeting. Speakers are limited to 5 minutes. Comments should be directed to the Mayor and City Council. The Texas Open Meetings Act prohibits the City Council from discussing or taking action on items that are not posted on the agenda. The Mayor or City Manager may provide specific factual information, recite an existing policy, or schedule the item for discussion on a future agenda in response to the public comments.

B. REVIEW AND DISCUSS THE ENVISION RICHARDSON COMPREHENSIVE PLAN UPDATE AND COMMUNITY SUMMIT ONE

C. ADJOURNMENT OF CITY PLAN COMMISSION PORTION OF THE JOINT MEETING

D. CONSIDER RESOLUTION NO. 23-18, APPROVING THE TERMS AND CONDITIONS OF A FIRST AMENDMENT TO THE PROJECT SPECIFIC AGREEMENT RE: ARAPAHO ROAD, "TYPE B" ROAD MADE PURSUANT TO MASTER ROAD & BRIDGE INTERLOCAL MAINTENANCE AGREEMENT, BETWEEN DALLAS COUNTY, TEXAS, AND THE CITY OF RICHARDSON, TEXAS, FOR THE PURPOSE OF TRANSPORTATION RELATED MAINTENANCE, REPAIRS, AND IMPROVEMENTS TO BE UNDERTAKEN ON PUBLIC ROADWAY WITHIN THE TERRITORIAL LIMITS AND JURISDICTION OF THE CITY OF RICHARDSON, AS MORE PARTICULARLY DESCRIBED IN EXHIBIT "A" ATTACHED HERETO; AND AUTHORIZING ITS EXECUTION BY THE CITY MANAGER.

E. CONSIDER AWARD OF THE FOLLOWING BIDS:

1. BID #74-23 – WE REQUEST AUTHORIZATION TO ISSUE AN ANNUAL REQUIREMENTS CONTRACT TO ENVIROTEK USA FOR GRAFFITI REMOVAL AND WALL WASHING/PAINTING PURSUANT TO UNIT PRICES.
2. BID #106-23 – WE RECOMMEND THE AWARD TO CANON SOLUTIONS AMERICA FOR THE COOPERATIVE LEASE OF BLACK/WHITE AND COLOR COPIERS FOR A 60-MONTH PERIOD THROUGH OMNIA PARTNERS CONTRACT #FI-R0251-18 IN THE AMOUNT OF \$42,587.88 ANNUALLY.

3. BID #107-23 – WE REQUEST AUTHORIZATION TO ISSUE A COOPERATIVE PURCHASE ORDER TO ENTECH SALES AND SERVICE TO INSTALL ACCESS CONTROLS FOR THE TEMPORARY CITY HALL AND LIBRARY RELOCATION PROJECT THROUGH BUYBOARD CONTRACT #654-21 IN THE AMOUNT OF \$78,794.00.
4. BID #108-23 – WE REQUEST AUTHORIZATION TO ISSUE A PURCHASE ORDER TO PROFESSIONAL TURF PRODUCTS FOR THE COOPERATIVE PURCHASE AND INSTALLATION OF REPLACEMENT PUMP HOUSE EQUIPMENT FOR SHERRILL PARK GOLF COURSE PURSUANT TO THE LOCAL GOVERNMENT PURCHASING COOPERATIVE ("BUYBOARD") CONTRACT #705-23 IN THE AMOUNT OF \$223,505.00.

F. CONSIDER AWARD OF REQUEST FOR PROPOSALS ("RFP") #706-23 – WE RECOMMEND THE AWARD TO AT&T FOR THE UPGRADE OF 911 NETWORK TO NG9-1-1 ESINET IN THE AMOUNT OF \$2,982,475.

G. AUTHORIZE THE FOLLOWING CHANGE ORDERS:

1. TO DECREASE CONTRACT #321000376 WITH ADVANCE CONTRACTING FOR THE CANYON CREEK ALLEY RECONSTRUCTION (ALLEYS A-E) IN THE AMOUNT OF \$117,088.88.
2. TO INCREASE CONTRACT #323000417 WITH CORE CONSTRUCTION FOR THE TEMPORARY CITY HALL AND LIBRARY RELOCATION TENANT IMPROVEMENT PROJECT IN THE AMOUNT OF \$177,006.

H. REPORT ON ITEMS OF COMMUNITY INTEREST

The City Council will have an opportunity to address items of community interest, including: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; a reminder about an upcoming event organized or sponsored by the City of Richardson; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the City of Richardson that was attended or is scheduled to be attended by a member of the City Council or an official or employee of the City of Richardson; and announcements involving an imminent threat to the public health and safety of people in the City of Richardson that has arisen after posting the agenda.

• **ADJOURN**

I CERTIFY THE ABOVE AGENDA WAS POSTED ON THE BULLETIN BOARD AT THE CIVIC CENTER/CITY HALL AND RICHARDSON POLICE DEPARTMENT ON FRIDAY, JULY 28, 2023, BY 5:00 P.M.

AIMEE NEMER, CITY SECRETARY

ACCOMMODATION REQUESTS FOR PERSONS WITH DISABILITIES SHOULD BE MADE AT LEAST 48 HOURS PRIOR TO THE MEETING BY CONTACTING THE ADA COORDINATOR, VIA PHONE AT (972) 744-4168, VIA EMAIL AT ADACOORDINATOR@COR.GOV, OR BY APPOINTMENT AT 2003 E. RENNER RD., RICHARDSON, TEXAS 75082.

PURSUANT TO SECTION 46.03, PENAL CODE (PLACES WEAPONS PROHIBITED), A PERSON MAY NOT CARRY A FIREARM OR OTHER WEAPON ON THIS PROPERTY. *

FOR THE PURPOSE OF THIS NOTICE "PROPERTY" SHALL MEAN THE RICHARDSON POLICE DEPARTMENT, MULTIPURPOSE ROOM OR ANY OTHER ROOM WHERE A MEETING SUBJECT TO AN OPEN MEETING UNDER GOVERNMENT CODE CHAPTER 551 OF THE RICHARDSON CITY COUNCIL IS HELD.

**This does not apply to licensed carriers.*

**City Council Worksession
Agenda Item Summary**

- Worksession Meeting Date:** July 31, 2023
- Agenda Item:** Review and Discuss the Comprehensive Plan Update and Community Summit One
- Staff Resource:** Keith Krum, AICP, Planning Projects Manager
- Summary:** The project consultant team will provide a briefing on the Envision Richardson Comprehensive Plan Update project in a joint work session with the City Plan Commission. Topics will include:
- Responses to City Council questions at their June 19 Comprehensive Plan Update briefing.
 - A summary of public engagement activities and participation (Community Summit 1)
 - A discussion of preliminary vision concepts, strategic issues, and reinvestment areas
- City Council Strategic Goals:** This agenda item helps further the following City Council Strategic Goals:
- Value, protect, and create a positive return on City, resident, and other stakeholder investments in the City
- Background Information:** The City's Comprehensive Plan provides clear goals, objectives and policies to guide the City's development and redevelopment for the next 20 years. Periodic reviews and updates are necessary to ensure that the document integrates changes in demographics, land use, transportation, environmental considerations, and development trends.



TO: Charles Goff, Assistant City Manager *Charles Goff*
 FROM: Jim Dulac, P.E., Director of Engineering and Capital Projects
 SUBJECT: Resolution for a Project Specific Agreement with Dallas County for Type B Road Maintenance

COUNCIL DATE: July 31, 2023

DATE: July 20, 2023

ACTION REQUESTED:

Council to consider approving resolution authorizing the City Manager to execute Amendment #1 to the Project Specific Agreement between Dallas County and the City of Richardson pertaining to road and bridge transportation-related improvements and/or maintenance of certain designated roadways located within the City of Richardson and any amendment or instruments related thereto.

BACKGROUND INFORMATION:

On October 30, 2017 and renewed on February 13, 2023, City Council approved a Master Interlocal Agreement Pertaining to Transportation-Related Maintenance between the City of Richardson and Dallas County, pursuant to Resolution No 23-04. This agreement authorizes the City and County to partner on repair and maintenance activities for Type B roadways of mutual interest within Richardson city limits. Type B roadways are defined as thoroughfares designated by Dallas County as having major cross-county importance, principally those thoroughfares that support regional mobility. Dallas County has identified specific qualifying Type B thoroughfares within the City of Richardson.

On April 25, 2022, City Council approved a Project Specific Agreement (PSA) under the Master Interlocal Agreement for the road segments in the table below for a total project cost of \$4,207,000. Since the execution of the PSA, costs have increased and the estimate for completing Arapaho Road have almost doubled.

Road Name	Limits - From	Limits - To	Status	Original PSA	Amendment #1 Adjustment	Revised Cost
Collins Boulevard	U.S. 75	Campbell Road	Complete	\$280,000		\$280,000
Campbell Road	U.S. 75	Plano Road	Complete	\$271,000		\$271,000
Arapaho Road	Bowser Road	U.S. 75	Awarded	\$1,167,000	\$917,075	\$2,084,075
Coit Road	Roundrock Road	Dumont Drive	FY25	\$1,000,000		\$1,000,000
Beltline Road	Waterview Drive	Weatherred Drive	FY24	\$802,000		\$802,000
Beltline Road	Walton Street	Plano Road	FY24	\$687,000		\$687,000

The locations for these road segments are depicted on the attached location map. All locations are programmed in the City's street rehabilitation plan. The segments on Collins and Campbell are completed. Beltline Rd was bid out recently but, like Arapaho Rd, cost for the street repair work was almost double the project estimate and was therefore moved to be completed in FY24 in order to fit the increase cost of work for Arapaho and Beltline. Generally, the scope of work will consist of removing and replacing select deficient concrete pavement to extend the pavement service life. Where an asphalt overlay exists, the asphalt will be removed, then the underlying deficient concrete pavement will be repaired. A new asphalt overlay will be applied thereafter, along with new pavement striping.

FUNDING:

This amendment increases the total estimate project cost by \$917,075 for a revised total project cost of \$5,124,075. Dallas County will reimburse project costs in an amount not to exceed \$2,562,037.50, representing 50% of total project costs. Funding is programmed in Fund 3530 – Street Rehabilitation Fund.

Attachments:
Resolution

RESOLUTION NO. 23-18

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RICHARDSON, TEXAS, APPROVING THE TERMS AND CONDITIONS OF A FIRST AMENDMENT TO THE PROJECT SPECIFIC AGREEMENT RE: ARAPAHO ROAD, “TYPE B” ROAD MADE PURSUANT TO MASTER ROAD & BRIDGE INTERLOCAL MAINTENANCE AGREEMENT, BETWEEN DALLAS COUNTY, TEXAS AND THE CITY OF RICHARDSON, TEXAS, FOR THE PURPOSE OF TRANSPORTATION-RELATED MAINTENANCE, REPAIRS, AND IMPROVEMENTS TO BE UNDERTAKEN ON PUBLIC ROADWAY WITHIN THE TERRITORIAL LIMITS AND JURISDICTION OF THE CITY OF RICHARDSON, AS MORE PARTICULARLY DESCRIBED IN EXHIBIT “A” ATTACHED HERETO; AUTHORIZING ITS EXECUTION BY THE CITY MANAGER; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Chapter 791 of the Texas Government Code and Chapters 241 and 472 of the Texas Transportation Code provides authorization for local governments to contract with each other for the performance of governmental functions and services, as well as joint funding of maintenance, repairs, and improvements of road or street projects; and

WHEREAS, pursuant to Dallas County Commissioners Court Order 2023-0549 dated May 2, 2023, the County, acting by and through the Dallas County Commissioners Court, and the City entered into a Master Interlocal Agreement, whereby the County agreed to provide partial funding for duly qualified “Type B” road and bridge maintenance projects, said project within the territorial limits and jurisdiction of the City; and

WHEREAS, pursuant to Dallas County Commissioners Court Order No. 2022-0558 dated May 17, 2022, the County and the City entered into a Project Specific Agreement Re: “Type B” Public Roadway – Made Pursuant to Master Road & Bridge Interlocal Agreement Between Dallas County, Texas and the City of Richardson for street repairs in the City of Richardson (“Project”); and

WHEREAS, pursuant to Dallas County Commissioners Court Order 2017-1606 dated December 5, 2017, the County and the City entered into a Master Interlocal Agreement, whereby the County agreed to provide partial funding for duly qualified “Type B” road and bridge maintenance projects, which were within the territorial limits and jurisdiction of the City; and

WHEREAS, the City Council has been presented with a proposed First Amendment to the Project Specific Agreement Re: Arapaho Road, “Type B” Road – Made Pursuant to Master Road & Bridge Interlocal Maintenance Agreement, more fully described in Exhibit “A” attached hereto; and

WHEREAS, upon full review and consideration of the First Amendment to the Project Specific Agreement, and all matters related thereto, the City Council is of the opinion and finds that the terms and conditions thereof should be approved, and that the City Manager should be authorized to execute the First Amendment to the Project Specific Agreement on behalf of the City of Richardson, Texas;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RICHARDSON, TEXAS:

SECTION 1. That the terms, provisions, and conditions of the First Amendment to Project Specific Agreement Re: Arapaho Road, “Type B” Road – Made Pursuant to Master Road & Bridge Interlocal Maintenance Agreement for the purpose of transportation-related maintenance, repairs, and improvements to be undertaken on public roadway within the territorial limits and jurisdiction of the City of Richardson be, and the same are, hereby approved.

SECTION 2. That the City Manager is hereby authorized to execute the First Amendment to the Project Specific Agreement on behalf of the City, and any amendments or other instruments related thereto.

SECTION 3. That this Resolution shall become effective immediately from and after its passage.

DULY RESOLVED AND ADOPTED by the City Council of the City of Richardson, Texas, on this the 31st day of July 2023.

CITY OF RICHARDSON, TEXAS

MAYOR

ATTEST

CITY SECRETARY

APPROVED AS TO FORM:

CITY ATTORNEY

(PGS:6-12-23:TM 135472)

RESOLUTION NO. 23-18
EXHIBIT "A"

**(First Amendment to the Project Specific Agreement
to be attached)**

**FIRST AMENDMENT
TO THE PROJECT SPECIFIC AGREEMENT**

**Re: Arapaho Road, “Type B” Road
Made Pursuant to Master Road & Bridge Interlocal Maintenance Agreement between
Dallas County, Texas and City of Richardson, Texas**

This First Amendment to the Project Specific Agreement (“First Amendment”) is entered into this _____ day of _____, 2023 to amend the Project Specific Agreement (“PSA”) between the City of Richardson, Texas (“City”), and the County of Dallas (“County”) acting by and through their duly authorized representatives and officials for the purpose of transportation-related maintenance, repairs, and improvements to be undertaken on public roadway within the territorial limits and jurisdiction of the City of Richardson (“hereinafter “Project”) on the streets listed as more fully set forth and described in Attachment “A-1,” which is attached hereto and incorporated herein by reference

WHEREAS, Chapter 791 of The Texas Government Code and Chapters 241 and 472 of the Texas Transportation Code provide authorization for local governments to contract with each other for the performance of governmental functions and services, as well as joint funding of maintenance, repairs, and improvements of road or street projects; and

WHEREAS, pursuant to Dallas County Commissioners Court Order 2023-0549 dated May 2, 2023, the County acting by and through the Dallas County Commissioners Court, and the City entered into a Master Interlocal Agreement (“Agreement”), whereby the County agreed to provide partial funding for duly qualified “Type B” road and bridge maintenance projects, said project within the territorial limits and jurisdiction of the City; and

WHEREAS, pursuant to Dallas County Commissioners Court Order No. 2022-0558 dated May 17, 2022, the County and the City entered into a Project Specific Agreement Re: “Type B” Public Roadway – Made Pursuant to Master Road & Bridge Interlocal Agreement Between Dallas County, Texas and the City of Richardson (“PSA”) for street repairs in the City of Richardson (“Project”); and

WHEREAS, pursuant to Dallas County Commissioners Court Order 2017-1606 dated December 5, 2017, the County and the City entered into a Master Interlocal Agreement, whereby the County agreed to provide partial funding for duly qualified “Type B” road and bridge maintenance projects, which were within the territorial limits and jurisdiction of the City; and

NOW THEREFORE, this First Amendment is made by and entered into by the City and the County for the mutual consideration stated herein.

I. PURPOSE

The additional dollar amounts needed for this First Amendment will cover costs associated with material and labor market adjustments and construction methods.

II. AMENDED PROVISIONS

A. Article II. - "Incorporated Documents" of the PSA shall be amended by deleting and replacing the language with the following:

2. The Construction Cost Estimate, as shown in Attachment "A-1," which is attached hereto and incorporated herein by reference.

B. Article VI - "Agreements" Section III. "Funding" of the PSA is amended by deleting it in its entirety and replacing it with the following:

County and City mutually agree to proportionately fund the Direct Project and Program cost as follows:

Notwithstanding any provision in the Master Agreement, the PSA, This First Amendment, any subsequent amendment thereto, or any other agreement between the Parties, the total cost of the Project is estimated to be Five Million, One Hundred Twenty-Four Thousand, Seventy-Five Dollars and Zero Cents (\$5,124,075.00) as set forth in Attachment "A-1." The parties further agree that City shall be totally responsible for the construction and maintenance of said Project and shall be responsible to provide funding for the Project in an amount not to exceed Two Million, Five Hundred Sixty-Two Thousand, Thirty-Seven Dollars and Fifty Cents (\$2,562,037.50) for its portion of the "Type B" roadwork. The parties further agree that the County's total obligation to this Project is that it shall only be responsible to the City for a contribution, in the form of reimbursements, in an amount not to exceed Two Million, Five Hundred Sixty-Two Thousand, Thirty-Seven Dollars and Fifty Cents (\$2,562,037.50), which amount shall not exceed Fifty Percent (50%) of the actual Project costs. City and County further agree as follows:

1. Should the actual total Project costs exceed the anticipated, estimated Project costs herein, the City agrees to either reduce the scope of the Project, or to seek additional funding to facilitate its completion. In either event, City shall be solely responsible for all such costs in excess thereof, and County shall bear no additional responsibilities beyond those contemplated herein.
2. City shall submit invoices to County, which invoices shall provide complete information and documentation to substantiate City's charges. County's acceptances of City's invoices are contingent upon City's compliance with County's invoicing procedures. County may withhold any disputed amounts until such time as the underlying dispute is resolved to the County's satisfaction, but shall pay all undisputed amounts timely.

C. Article VII - "Miscellaneous" IV. "Notice" of the PSA is amended by deleting it in its entirety and replacing it with the following:

County:

Director of Public Works
Dallas County
500 Elm Street, Suite 5300
Dallas, Texas 75202

and

Commissioner Andy Sommerman
Road and Bridge District #2
500 Elm Street, Suite 7200
Dallas, Texas 75202

City:

City Manager
City of Richardson
1302 E. Collins Blvd.
Richardson, Texas 75081

- D. Article VII – “Miscellaneous” IV., XII. “Effective Date” of the PSA is amended by deleting it in its entirety and replacing it with the following:

Effective Date. The First Amendment shall commence on the Effective Date. The effective Date of this PSA shall be the date it is executed by the last of the parties. Reference to the date of execution shall mean the Effective Date.

III. EFFECT OF AMENDMENT

This First Amendment shall not change or waive any contractual provisions, clauses or conditions of the original PSA, unless otherwise provided for herein. In the event of any conflict between the original PSA and this First Amendment to the PSA, this First Amendment shall control. The original PSA, including any and all incorporated or referenced documents and any and all exhibits, attachments and amendments that by their terms have been incorporated into any of the foregoing documents, are collectively referred to herein as the PSA. All provisions of the PSA shall remain in full force and effect throughout the term of the PSA, as well as any duly authorized amendments or extensions, including this First Amendment.

(the remainder of this page intentionally left blank)

(signatures appear on the following page)

The City of Richardson, State of Texas, has executed this this First Amendment pursuant to duly authorized City Council Resolution _____, Minutes _____, dated the ___ day of _____, 2023.

The County of Dallas, State of Texas, has executed this this First Amendment pursuant to Commissioners Court Order Number _____ and passed on the _____ day of _____, 2023.

CITY OF RICHARDSON:

COUNTY OF DALLAS:

DON MAGNER
CITY MANAGER

CLAY LEWIS JENKINS
COUNTY JUDGE

ATTEST:

APPROVED AS TO FORM:*
JOHN CREUZOT
DISTRICT ATTORNEY

By: _____
City Secretary

Jana Prigmore Ferguson
Assistant District Attorney

APPROVED AS TO FORM:
PETER G. SMITH
City Attorney

By: _____
Peter G. Smith
City Attorney

*By law, the District Attorney’s Office may only advise or approve contracts or legal documents on behalf of its clients. It may not advise or approve a contract or legal document on behalf of other parties. Our review of this document was conducted solely from the legal perspective of our client. Our approval of this document was offered solely for the benefit of our client. Other parties should not rely on this approval, and should seek review and approval by their own respective attorney(s).

City of Richardson PSA (Court Order 2017-1606)
Street Repairs on Arapaho Road - Additional Funding Request

ATTACHMENT A-1

Road Name	Limits - From	Limits - To	Original PSA Court Order (2017-1606)	Revised Requested	Difference
Campbell Rd	US 75	Plano Rd	\$280,000.00		
Collins Blvd	US 75	Campbell Rd	\$271,000.00		
*Arapaho Rd	Bowser Rd	US 75	\$1,167,000.00	\$2,084,075.00	\$917,075.00
Coit Rd	Roundrock Rd	Dumont Dr	\$1,000,000.00		
Beltline Rd	Waterview Dr	Weatherred Dr	\$802,000.00		
Beltline Rd	Walton St	Plano Rd	\$687,000.00		
Total Original PSA (court Order 2017-1606)			\$4,207,000.00		

Increase funding amount **\$917,075.00**

Revised Funding amount **\$4,207,000.00 + \$917,075.00 = \$5,124,075.00**

Revised 50/50 Fund Matching by County & City	Revised Requested Amendment	Difference
Revised City of Richardson Total 50/50 Funding Share:	\$2,562,037.50	\$458,537.50
Revised Dallas County Total 50/50 Funding Share:	\$2,562,037.50	\$458,537.50
Revised Total Funding:	\$5,124,075.00	

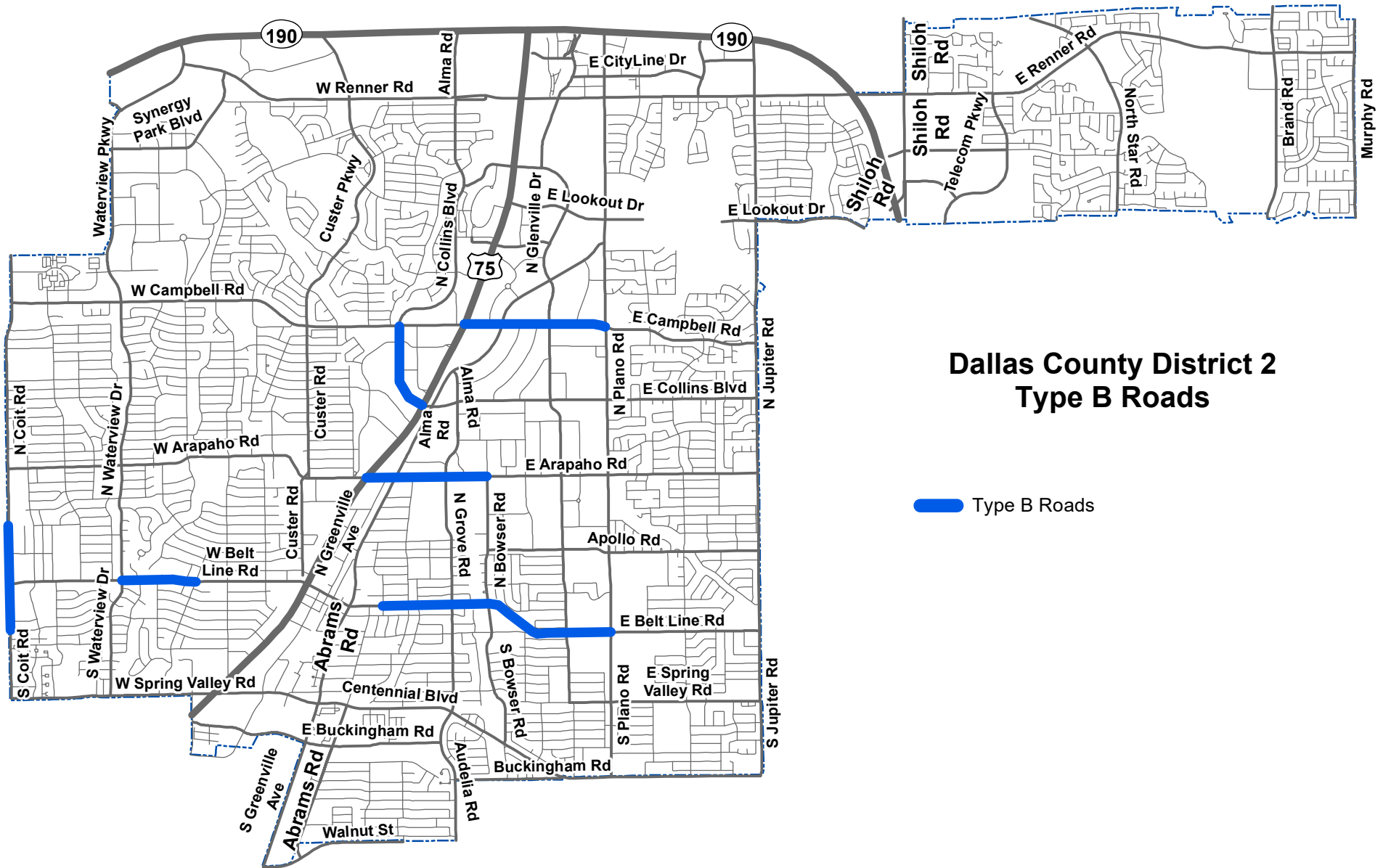
The amended PSA is going to keep the original list of roads.

*Only Arapho Road is going to increase from \$1,167,000.00 to **\$2,084,075.00**.

The city and county 50% participation is increasing by \$458,537.50 each to a revised total of **\$2,562.037.50**.

Revised Total PSA contract amount is **\$5,124,075.00**

ATTACHMENT B



Dallas County District 2 Type B Roads

 Type B Roads

MARCH 2022

 Document Approval

Close

Document Approval

27-Jun-2023 09:54 AM CST

STR_Annual Street Maintenance - FY23 - Arterials and Collectors

411 W Arapaho Rd, Richardson Richardson, TX 75044

Project Number: 1233

	Date/Time Added	Size
PSA Amend 1 - City Council Packet.pdf	23-Jun-2023 02:36 PM CST	734.18 KB

Due: 4-Jul-2023

Approval Approved

	Name or Role	Status	Actions
1	Project Manager	Approved Christina Hickey 23-Jun-2023 02:37 PM CST	Comments: I have revised memo to show a column that clearly indicates the increase in Arapaho Rd and add verbiage after the table that talks about delaying Beltline until FY24. I also deleted the duplicate page.
2	Director	Approved Nicholas Kohel 27-Jun-2023 09:32 AM CST	
3	Contract Administrator	Approved Kalim Khattak 27-Jun-2023 09:54 AM CST	




RICHARDSON
TEXAS

MEMO

DATE: July 24, 2023

TO: Keith Dagen – Director of Finance

FROM: Ally Dobbins – Purchasing Manager 

SUBJECT: Award of Bid #74-23 for Annual Requirements Contract for Graffiti Removal and Wall Washing/Painting to Envirotek USA pursuant to unit pricing

Proposed Date of Award: July 31, 2023

I concur with the recommendation of Lindsay Turman – Community Services Administrator, and request permission to issue an annual requirements contract for graffiti removal and wall washing/painting to Envirotek USA, pursuant to the attached unit prices.

The award of this contract was based on best value criteria as provided in the Texas Local Government Code Chapter 252.043. The criteria included price (40%), contractor's experience & demonstrated ability to perform the contract (35%), and reputation of the bidder for like work of similar size and scope (25%). While Envirotek USA was not the lowest in price, they were the overall top ranked contractor when factoring in all criteria. Envirotek USA had the previous contract and City staff feel confident they will continue to provide excellent service to the city.

The term of the contract is for one (1) year with options to renew for up to four (4) additional one-year periods, if exercised and mutually agreed upon by both parties. The award of this contract allows the city to purchase graffiti removal and wall washing/painting services as the requirements and needs of the city arise on an annual basis and during any subsequent renewal period(s). Since the city is not obligated to pay for a minimum or maximum amount of services, payment will be rendered pursuant to the unit prices specified.

City staff estimates annual expenditures to be approximately \$80,000 and funding is provided from Community Services Operating Budget.

The bid was advertised in *The Dallas Morning News* on May 23 & 30, 2023 and posted on BidSync. A total of 1,972 electronic solicitations were distributed and thirty (30) vendors viewed the bid. A pre-bid conference was held on June 6, 2023 and five (5) bids were received.

Concur:

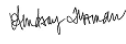


Keith Dagen

ATTACHMENTS

Date: June 19, 2023

To: Ally Dobbins, Purchasing Manager

From: Lindsay Turman, Community Services Administrator 

Subject: Award of Bid 74-23 Annual Requirements Contract for Graffiti Removal and Wall Washing/Painting

After careful review, Community Services recommends awarding an Annual Requirements Contract for Graffiti Removal and Wall Washing/Painting to Envirotek USA. The decision was made using the best value criteria in the bid which included: price, experience, ability to perform required duties, and references. Although Envirotek USA was not the lowest in price, based on the evaluation criteria, they were the top-ranked contractor. Of the five submittals, Envirotek USA listed the most experience abating graffiti, and all of their references were positive. The other bidders did not have experience with similar contracts including graffiti abatement and wall washing; most had experience in just one of those categories. Further, the contractor with the most similar qualifications had a reference that stated they were not always prompt with invoicing and were not as quick to abate instances of graffiti. We have worked with Envirotek USA in prior years and are confident they can continue to meet our needs and provide us with the services specified in the bid.

We estimate spending approximately \$80,000.00 annually and funding will come from account 0110-0250-700-000-686192.

BID TABULATION
ANNUAL REQUIREMENTS CONTRACT
GRAFFITI REMOVAL AND WALL WASHING/PAINTING
BEST VALUE

ITEM NO.	DESCRIPTION	EST. QTY.	UNIT	TEXAS POWER WASH		PORTLAND GRAFFITI		ENVIRO TEK USA	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
CATEGORY 1 - GRAFFITI REMOVAL									
1	PRICE FOR GRAFFITI REMOVAL FOR AREAS UNDER 100 SQUARE FEET	100	EACH	\$ 60.00	\$ 6,000.00	\$ 161.00	\$ 16,100.00	\$ 78.00	\$ 7,800.00
2	SODA OR SAND BLASTING - PRICE PER SQUARE FOOT (FOR AREAS GREATER THAN 100 SQ. FEET)	5000	SQ. FT.	\$ 0.57	\$ 2,850.00	\$ 2.50	\$ 12,500.00	\$ 0.70	\$ 3,500.00
3	WATER BLASTING WITH SAND - PRICE PER SQUARE FOOT (FOR AREAS GREATER THAN 100 SQ. FEET)	2500	SQ. FT.	\$ 0.57	\$ 1,425.00	\$ 2.50	\$ 6,250.00	\$ 0.70	\$ 1,750.00
4	WATER BLASTING WITH SODA - PRICE PER SQUARE FOOT (FOR AREAS GREATER THAN 100 SQ. FEET)	2000	SQ. FT.	\$ 0.57	\$ 1,140.00	\$ 2.50	\$ 5,000.00	\$ 0.75	\$ 1,500.00
5	WATER BLASTING - PRICE PER SQUARE FOOT (FOR AREAS GREATER THAN 100 SQ. FEET)	2500	SQ. FT.	\$ 0.50	\$ 1,250.00	\$ 2.50	\$ 6,250.00	\$ 0.40	\$ 1,000.00
6	PAINTING; CONTRACTOR TO PROVIDE COLOR MATCHED PAINT - PRICE PER SQUARE FOOT (FOR AREAS GREATER THAN 100 SQ. FEET)	5000	SQ. FT.	\$ 0.52	\$ 2,600.00	\$ 0.46	\$ 2,300.00	\$ 0.70	\$ 3,500.00
7	PAINTING; CITY TO PROVIDE COLOR MATCHED PAINT - PRICE PER SQUARE FOOT (FOR AREAS GREATER THAN 100 SQ. FEET)	1000	SQ. FT.	\$ 0.39	\$ 390.00	\$ 0.35	\$ 350.00	\$ 0.40	\$ 400.00
8	STEAM REMOVAL OF GRAFFITI - PRICE PER SQUARE FOOT (FOR AREAS GREATER THAN 100 SQ. FEET)	100	SQ. FT.	\$ 0.69	\$ 69.00	\$ 2.50	\$ 250.00	\$ 0.40	\$ 40.00
9	APPLYING GRAFFITI PREVENTIVE/BARRIER AFTER REMOVAL OF GRAFFITI - PRICE PER SQUARE FOOT (FOR AREAS GREATER THAN 100 SQ. FEET)	100	SQ. FT.	\$ 0.72	\$ 72.00	\$ 1.60	\$ 160.00	\$ 0.80	\$ 80.00
10	REAPPLYING STAIN AFTER GRAFFITI REMOVAL - PRICE PER SQUARE FOOT (FOR AREAS GREATER THAN 100 SQ. FEET)	100	SQ. FT.	\$ 0.64	\$ 64.00	\$ 0.64	\$ 64.00	\$ 0.70	\$ 70.00
11	EMERGENCY SERVICE RATE FOR GRAFFITI REMOVAL - FLAT RATE IN ADDITION TO PRICE PER SQUARE FOOT	20	EACH	\$ 50.00	\$ 1,000.00	\$ 50.00	\$ 1,000.00	\$ 80.00	\$ 1,600.00
12	TRAFFIC CONTROL - PRICE PER HOUR	50	HR	\$ 22.00	\$ 1,100.00	\$ 45.00	\$ 2,250.00	\$ 35.00	\$ 1,750.00
	CATEGORY 1 - SUBTOTAL				\$ 17,960.00		\$ 52,474.00		\$ 22,990.00
CATEGORY 2 - WALL WASHING/PAINTING									
1	PAINT SCREENING WALLS, BRIDGES, ENTRY FEATURES/SIGNS WITH CONTRACTOR PROVIDING PAINT - PRICE PER SQUARE FOOT	50000	SQ. FT.	\$ 0.30	\$ 15,000.00	\$ 0.38	\$ 19,000.00	\$ 0.70	\$ 35,000.00
2	PAINT SCREENING WALLS, BRIDGES, ENTRY FEATURES/SIGNS WITH CONTRACTOR PROVIDING ECO PAINT - PRICE PER SQUARE FOOT	50000	SQ. FT.	\$ 0.30	\$ 15,000.00	\$ 0.38	\$ 19,000.00	\$ 0.65	\$ 32,500.00
3	PAINT SCREENING WALLS, BRIDGES, ENTRY FEATURES/SIGNS WITH CITY OR OWNER PROVIDING PAINT - PRICE PER SQUARE FOOT	15000	SQ. FT.	\$ 0.30	\$ 4,500.00	\$ 0.17	\$ 2,550.00	\$ 0.40	\$ 6,000.00
4	SODA OR SAND BLASTING ENTRY FEATURES/SIGNS, BRIDGES AND SCREENING WALLS- PRICE PER SQUARE FOOT	50000	SQ. FT.	\$ 0.20	\$ 10,000.00	\$ 0.17	\$ 8,500.00	\$ 0.60	\$ 30,000.00
5	WATER BLASTING ENTRY FEATURES/SIGNS, BRIDGES AND SCREENING WALLS - PRICE PER SQUARE FOOT	50000	SQ. FT.	\$ 0.20	\$ 10,000.00	\$ 0.17	\$ 8,500.00	\$ 0.50	\$ 25,000.00
6	TRAFFIC CONTROL - PRICE PER HOUR	50	HR	\$ 24.00	\$ 1,200.00	\$ 45.00	\$ 2,250.00	\$ 35.00	\$ 1,750.00
	CATEGORY 2 - SUBTOTAL				\$ 55,700.00		\$ 59,800.00		\$ 130,250.00
	TOTAL GROSS PRICE				\$ 73,660.00		\$ 112,274.00		\$ 153,240.00

NOTE:

This contract will be awarded pursuant to unit prices which allows the City of Richardson to purchase the above listed services as the requirements and needs of the city arise on an annual basis. The city is not obligated to pay for a minimum or maximum of any of the above listed services. The city estimates expenditures to be approximately \$80,000 annually through this contract and will adjust order quantities as needed to meet requirements and stay within budget.

**BID TABULATION
 ANNUAL REQUIREMENTS CONTRACT
 GRAFFITI REMOVAL AND WALL WASHING/PAINTING
 BEST VALUE**

ITEM NO.	DESCRIPTION	EST. QTY.	UNIT	H & W CLEANING SYSTEMS		RELIEF STAFFING SOLUTIONS LLC	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
CATEGORY 1 - GRAFFITI REMOVAL							
1	PRICE FOR GRAFFITI REMOVAL FOR AREAS UNDER 100 SQUARE FEET	100	EACH	\$ 150.00	\$ 15,000.00	\$ 300.00	\$ 30,000.00
2	SODA OR SAND BLASTING - PRICE PER SQUARE FOOT (FOR AREAS GREATER THAN 100 SQ. FEET)	5000	SQ FT.	\$ 1.49	\$ 7,450.00	\$ 4.00	\$ 20,000.00
3	WATER BLASTING WITH SAND - PRICE PER SQUARE FOOT (FOR AREAS GREATER THAN 100 SQ. FEET)	2500	SQ FT.	\$ 1.49	\$ 3,725.00	\$ 2.00	\$ 5,000.00
4	WATER BLASTING WITH SODA - PRICE PER SQUARE FOOT (FOR AREAS GREATER THAN 100 SQ. FEET)	2000	SQ FT.	\$ 1.49	\$ 2,980.00	\$ 4.00	\$ 8,000.00
5	WATER BLASTING - PRICE PER SQUARE FOOT (FOR AREAS GREATER THAN 100 SQ. FEET)	2500	SQ FT.	\$ 1.49	\$ 3,725.00	\$ 1.00	\$ 2,500.00
6	PAINTING; CONTRACTOR TO PROVIDE COLOR MATCHED PAINT - PRICE PER SQUARE FOOT (FOR AREAS GREATER THAN 100 SQ. FEET)	5000	SQ FT.	\$ 1.76	\$ 8,800.00	\$ 0.70	\$ 3,500.00
7	PAINTING; CITY TO PROVIDE COLOR MATCHED PAINT - PRICE PER SQUARE FOOT (FOR AREAS GREATER THAN 100 SQ. FEET)	1000	SQ FT.	\$ 1.00	\$ 1,000.00	\$ 0.60	\$ 600.00
8	STEAM REMOVAL OF GRAFFITI - PRICE PER SQUARE FOOT (FOR AREAS GREATER THAN 100 SQ. FEET)	100	SQ FT.	\$ 1.49	\$ 149.00	\$ 150.00	\$ 15,000.00
9	APPLYING GRAFFITI PREVENTIVE/BARRIER AFTER REMOVAL OF GRAFFITI - PRICE PER SQUARE FOOT (FOR AREAS GREATER THAN 100 SQ. FEET)	100	SQ FT.	\$ 2.00	\$ 200.00	\$ 200.00	\$ 20,000.00
10	REAPPLYING STAIN AFTER GRAFFITI REMOVAL - PRICE PER SQUARE FOOT (FOR AREAS GREATER THAN 100 SQ. FEET)	100	SQ FT.	\$ 1.50	\$ 150.00	\$ 200.00	\$ 20,000.00
11	EMERGENCY SERVICE RATE FOR GRAFFITI REMOVAL - FLAT RATE IN ADDITION TO PRICE PER SQUARE FOOT	20	EACH	\$ 175.00	\$ 3,500.00	\$ 600.00	\$ 12,000.00
12	TRAFFIC CONTROL - PRICE PER HOUR	50	HR	\$ 50.00	\$ 2,500.00	\$ 35.00	\$ 1,750.00
CATEGORY 1 - SUBTOTAL					\$ 49,179.00		\$ 138,350.00
CATEGORY 2 - WALL WASHING/PAINTING							
1	PAINT SCREENING WALLS, BRIDGES, ENTRY FEATURES/SIGNS WITH CONTRACTOR PROVIDING PAINT - PRICE PER SQUARE FOOT	50000	SQ FT.	\$ 1.75	\$ 87,500.00	\$ 1.50	\$ 75,000.00
2	PAINT SCREENING WALLS, BRIDGES, ENTRY FEATURES/SIGNS WITH CONTRACTOR PROVIDING ECO PAINT - PRICE PER SQUARE FOOT	50000	SQ FT.	\$ 1.50	\$ 75,000.00	\$ 1.50	\$ 75,000.00
3	PAINT SCREENING WALLS, BRIDGES, ENTRY FEATURES/SIGNS WITH CITY OR OWNER PROVIDING PAINT - PRICE PER SQUARE FOOT	15000	SQ FT.	\$ 1.50	\$ 22,500.00	\$ 2.00	\$ 30,000.00
4	SODA OR SAND BLASTING ENTRY FEATURES/SIGNS, BRIDGES AND SCREENING WALLS- PRICE PER SQUARE FOOT	50000	SQ FT.	\$ 1.49	\$ 74,500.00	\$ 4.00	\$ 200,000.00
5	WATER BLASTING ENTRY FEATURES/SIGNS, BRIDGES AND SCREENING WALLS - PRICE PER SQUARE FOOT	50000	SQ FT.	\$ 1.49	\$ 74,500.00	\$ 0.60	\$ 30,000.00
6	TRAFFIC CONTROL - PRICE PER HOUR	50	HR	\$ 50.00	\$ 2,500.00	35.000	\$ 1,750.00
CATEGORY 2 - SUBTOTAL					\$336,500.00		\$ 411,750.00
TOTAL GROSS PRICE					\$385,679.00		\$ 550,100.00

NOTE:

This contract will be awarded pursuant to unit prices which allows the City of Richardson to purchase the above. The city is not obligated to pay for a minimum or maximum of any of the above listed services. The city estimate will adjust order quantities as needed to meet requirements and stay within budget.



DATE: July 26, 2023

TO: Keith Dagen –Director of Finance

FROM: Ally Dobbins – Purchasing Manager

SUBJECT: Award of Bid #106-23 for the cooperative lease of black/white and color copiers for a 60-month period to Canon Solutions America in the amount of \$42,587.88 annually through Omnia Partners Contract #FI-R0251-18

Proposed Date of Award: July 31, 2023

The previous copier contract was split among two companies providing equipment from two different manufacturers and different termination dates. We allowed both contracts to expire and moved to a month-to-month contract so that all term dates could align. Having all copiers under one contract provides the City leverage for better pricing as well as streamlines administrative oversight of the contract.

Purchasing staff evaluated proposals from five (5) vendors which hold cooperative contracts for leasing copiers. Canon Solutions America provides the best overall value to the City when considering annual cost and reporting capabilities. The annual lease costs listed below remain constant during the life of the agreement and include maintenance and all supplies (toner, staples, etc.) excluding paper. The total estimated annual costs listed below include copy costs based on historical usage. Copy costs are charged back to each user department monthly.

Locations	Cost per Copy Black/White	Cost per Copy Color	Monthly Lease Cost	Annual Lease Cost	Estimated Annual Cost
Various City Locations	\$.0052	\$.033	\$ 1,979.25	\$ 23,751.00	\$ 37,549.43
Police Department	\$.0052	\$.033	\$ 1,357.65	\$ 16,291.80	\$ 25,779.82
Fire Department	\$.0052	\$.033	\$ 212.09	\$ 2,545.08	\$ 2,649.35
		Citywide Totals	\$ 3,548.99	\$ 42,587.88	\$ 65,978.60

Page 2, Bid #106-23 Award Recommendation Memo

The copier equipment will be leased through Canon Solutions America, a contract vendor through Omnia Partners Contract #FI-R0251-18. The City of Richardson participates in this program through its existing interlocal agreement for cooperative purchasing pursuant to Texas Government Code Chapter 791.025 and Texas Local Government Code Chapter 271.102.

Funding is available in the Central Services Fund, Fire Department Operating Budget, and Police Department Operating Budget.

Concur:



Keith Dagen

ATTACHMENTS

EQ ID	CURRENT MODEL	DEPARTMENT	ACCESSORIES/ADD ONS	Canon Model	Printer Cost
Various City Locations					
DAL04750	BIZHUB 3320	Gymnastics	Extra paper tray	IC-MF1238ii	\$18.37
DAL04768	BIZHUB 368	Senior Center	Staple/Punch	IR- 4925i	\$73.98
*DAL08598	BIZHUB C458	IQ Building		IR- C3930i	\$75.47
DAL04747	BIZHUB C458	Heights Recreation	Staple/Punch	IR- C3930i	\$91.05
DAL04771	BIZHUB C458	Library	Staple/Punch/2 extra paper sources	IR- C3930i	\$98.39
DAL08553	BIZHUB C458	Temp City Hall	Staple/Fax/LCT	IR- C3930i	\$98.77
DAL04763	BIZHUB C458	Fleet Management	Staple/Punch/Fax/LCT	IR- C3930i	\$106.11
DAL04778	BIZHUB C458	Huffines Recreation	Staple/Punch/Fax/LCT	IR- C3930i	\$106.11
DAL04779	BIZHUB C458	Community Events	Staple/Punch/Fax/2 extra paper sources	IR- C3930i	\$106.11
DAL04780	BIZHUB C458	Eisemann Center	Staple/Punch/Fax/2 extra paper sources	IR- C3930i	\$106.11
DAL04749	BIZHUB C458	Animal Services	Staple/Punch	IR- C5840i	\$129.77
DAL07813	BIZHUB C458	Temp City Hall	Staple/Fax/2 extra paper sources	IR- C5840i	\$131.83
DAL08669	BIZHUB C650I	Temp City Hall	Staple/Punch/LCT	IR- C5840i	\$134.31
	BIZHUB C458	Temp City Hall	Staple/Punch/Fax/2 extra paper sources	IR- C5840i	\$137.85
	BIZHUB C458	Temp City Hall	Staple/Punch/Fax/2 extra paper sources	IR- C5840i	\$137.85
	BIZHUB C650I	Temp City Hall	Staple/Punch/Fax/LCT	IR- C5840i	\$142.39
*DAL04764	BIZHUB C558	Service Center	Staple/Punch/Fax/LCT	IR- C5840i	\$142.39
*DAL04783	BIZHUB C558	Court	Staple/Punch/Fax/2 extra paper sources/LCT	IR- C5840i	\$142.39
TOTAL MONTHLY					\$1,979.25
Fire Department					
DSA400415	BIZHUB 4052	Fire Department	Fax	IC-MF1238ii	\$15.14
DSA400417	BIZHUB 4052	Firestation 2	Fax	IC-MF1238ii	\$15.14
DSA400464	BIZHUB 4052	Firestation 5	Fax	IC-MF1238ii	\$15.14
DSA400465	BIZHUB 4052	Firestation 3	Fax	IC-MF1238ii	\$15.14
DSA400466	BIZHUB 4052	Firestation 6	Fax	IC-MF1238ii	\$15.14
DSA400468	BIZHUB 4052	Firestation 4	Fax	IC-MF1238ii	\$15.14
DSA400705	BIZHUB 4052	Fire Department	Fax	IC-MF1238ii	\$15.14
DAL04759	BIZHUB C558	Fire Department	Staple/Punch/Fax/2 extra paper sources	IR- C3930i	\$106.11
TOTAL MONTHLY					\$212.09
Police Department					
DAL04737	BIZHUB C458	Property	Staple/Punch/Fax	IR- C3930i	\$106.11
DAL04751	BIZHUB C368	Communications	Staple/Punch/Fax/2 extra paper sources	IR- C3930i	\$106.11
DAL04752	BIZHUB C368	Substation	Staple/Punch/Fax/2 extra paper sources	IR- C3930i	\$106.11
DAL04754	BIZHUB C458	Administration	Staple/Punch/Fax/2 extra paper sources	IR- C3930i	\$106.11
DAL04757	BIZHUB C558	Youth Crimes	Staple/Punch/Fax/LCT	IR- C3930i	\$106.11
DAL04755	BIZHUB C458	Detention (Jail)	Staple/Punch/Fax/2 extra paper sources	IR- C5840i	\$137.85
DAL04738	BIZHUB C754E	Patrol	Staple/Punch/Fax	IR- C5840i	\$137.85
DAL04753	BIZHUB C458	Investigations	Staple/Punch/Fax/2 extra paper sources	IR- C5840i	\$137.85
DAL04758	BIZHUB C558	Mail Room	Staple/Punch/Fax/2 extra paper sources	IR- C5840i	\$137.85
DAL04770	BIZHUB C759	Records	Staple/Punch/Fax	IR- C5840i	\$137.85
DAL04748	BIZHUB C458	Fire Training Center	Staple/Punch/Fax/2 extra paper sources	IR- C5840i	\$137.85
TOTAL					\$1,357.65
GRAND TOTAL MONTHLY					\$3,548.99



RICHARDSON

T E X A S

MEMO

DATE: July 24, 2023
TO: Keith Dagen – Director of Finance
FROM: Ally Dobbins – Purchasing Manager *AD*
SUBJECT: Award of Bid #107-23 for the Cooperative Purchase to Install Access Controls for the Temporary City Hall and Library Relocation Project to Entech Sales and Service in the amount of \$78,794.00 through BuyBoard Contract #654-21

Proposed Date of Award: July 31, 2023

I concur with the recommendation of Jim Dulac – Director of Engineering & Capital Projects and request permission to issue a purchase order to Entech Sales and Service in the amount of \$78,794.00 for installation of access controls for the temporary City Hall and Library, as provided in the attached quote. Entech Sales and Service will remove and reuse the access controls from the vacant City Hall building. The total amount includes alternate 1 which is an allowance for adding or replacing any equipment that is unreliable during the removal and installation process.

The above referenced equipment has been competitively bid through Buyboard Contract #654-21. The City of Richardson is a member of Buyboard through its existing interlocal agreement for cooperative purchasing pursuant to Texas Government Code Section 791.025 and Texas Local Government Code Section 271.102.

Funding is provided from Insurance Proceeds from the City Hall fire and bond funds.

Concur:



Keith Dagen

ATTACHMENTS



MEMO

TO: Ally Dobbins, Purchasing Manager
 THROUGH: Charles Goff, Assistant City Manager *Charles Goff*
 FROM: Jim Dulac, Director of Engineering & Capital Projects *Jim Dulac*

SUBJECT: Request for permission to award a Construction Contract to Entech Sales and Service to Install Access Controls for the Temporary City Hall and Library Relocation Tenant Improvement Project.

COUNCIL DATE: July 31, 2023

DATE: July 24, 2023

ACTION REQUESTED:

Council to consider authorizing award a Construction Contract to Entech Sales and Service to Install Access Controls for the Temporary City Hall and Library Relocation Tenant Improvement Project under Buy Board Contract 654-21.

CONTRACT SUMMARY:

Base Scope of Work	\$ 66,794
Alternate Add #1	\$ 12,000
Alternate Add #2	NA
Total Authorized Contract Amount	\$ 78,794

BACKGROUND INFORMATION:

Construction is underway for the Temporary City Hall and Library Relocation Project, and it has reached a point where access controls can be installed. Entech Sales and Service has been providing majority of the City’s access controls services and are available to help complete this critical installation within our required timeline. They will save time and cost by reusing much of the access control devices and equipment from the existing vacant City Hall in the Temporary City Hall and Library space. Alternate Add #1 is a contingency allowance for adding to or replacing any equipment found unreliable during the removal and reinstallation process. Any unused portion of the allowance will not be invoiced and will be returned to the City. Alternate Add #2 to install an intrusion detection system is not accepted at this time.

City Staff recommends awarding Entech Sales and Service the contract for relocating and providing and installing access control systems at the Temporary City Hall and Library Location in the not to exceed amount of \$78,794.

FUNDING:

Funding for the temporary City Hall and City Hall Annex portion will be from insurance proceeds. Funding for the temporary Library will be from 2021 Bond funds and Certificates of Obligation.

SCHEDULE:

Installation of the access control system is anticipated to begin in August 2023 and will be completed in coordination with the City Hall and Library construction schedule.

Proposal

Date: July 23, 2023 BuyBoard Contract #654-21
Submitted to: City of Richardson Job: City Hall/Library Temporary
Relocation – Access Control Scope
REV II
Attention: Jim Dulac E-Mail: Jim.Dulac@cor.gov

Entech Sales & Service, LLC proposes to provide a relocation/installation of the existing Access Control System per the site surveys completed on 7/7/23, 7/10/23 and 7/12/23 for above project as outlined in the below scope of work description and pricing.

SCOPE OF WORK:

- Includes the installation-termination of forty-four (44) HID MultiClass SE RP40 card readers at the locations identified on the site survey and as marked up on sheets A1.01, A1.03, A1.05 and A1.07. We will remove and re-use the existing card readers at City Hall that are assumed to be operational and functional. Please see the contingency allowance for additional card reader and access control module provisions if the demo'd equipment at City Hall does not meet the quantity requirements of the base bid.
- Includes the provision and installation of all door position switches for the access control openings and five (5) DPDT monitor only door position switches for openings CH157.3, L116.3, L116.2, L123.2 and L123.1.
- Includes the provision and installation of two (2) PIR request to exit motion detection devices for the electric strikes provided in this proposal. All other existing electromagnetic lock and electric strike locations that will be reused to have all of the peripheral PIR request to exit device and/or request to exit push button device (electromagnetic lock locations).
- Includes the provision of interfacing with all of the electric door hardware with integral request to exit that the door hardware contractor will be providing and installing. All door hardware to be operational and functional. Any required troubleshooting will be priced up separately.
- Includes the provision and installation of two (2) electric strikes; one each for openings CH165.1 and Ch143.1.
- Includes the provision and installation of three (3) local door alarms at the Library openings L123.1, L123.2 and L116.2.
- Includes the installation of one (1) existing dual power supply enclosure with one (1) S2-EP-1502 and eight (8) S2-MR-52 dual reader modules to be installed in AV/IT closet CH155, one (1) existing dual power supply enclosure with seven (7) S2-MR-52 dual reader modules to be installed in IT server room L136 (comm cable to be installed to the controller in CH155) and one (1) existing dual power supply enclosure with six (6) S2-MR-52 dual reader modules to be installed in IT server room A117 for the Annex (comm cable to be installed to the controller in CH155). This will be a relocation of the existing access control system that is assumed to be operational and functional.
- Includes the demolition of the existing access control panels and card readers at the old City Hall. All equipment is assumed to be operational and functional. Any required additional equipment will be priced up separately.
- Includes the provision and installation of security cabling for the devices in this proposal. Any required conduit, pathways/raceways, junction boxes, back boxes, coring/penetrations, etc. to be completed by the electrician or Division 26. All network cabling and infrastructure to be completed by others.
- Owner to provide personnel database that can be converted to a useable file and programmed into the access control system (manual entry of records will be completed by the owner).
- This proposal is based on installation during normal business hours.
- All patching and painting required will be provided by others.
- Includes applicable permitting fee submitted as an overall permit per building, if required.



Austin • Dallas • Ft. Worth • Garland • Houston • San Antonio

Proposal

- Includes installation, programming, testing, start-up, commissioning and checkout.
- Entech to provide a one (1) year warranty on labor and material of all systems defined in this scope of work to begin with the substantial completion of the installation.

COORDINATION ITEMS:

- Entech assumes 120 volt power by Division 26 at access panel location(s).
- Fire alarm interface “dropout” relay in accordance with local code requirements within three (3) feet of all access control panel(s), by others, if applicable.
- All TCP/IP network drops for the Ethernet Level Access controller(s) and IP addressing scheme and switches for cameras to be provided by others.
- Extra cost may be incurred from additional equipment and labor as required by the local authority having jurisdiction after the project has been submitted for permitting.

PRICING SUMMARY (Material & Labor):

• Material (composite cable, 22/4 cable, REX, DPS, door alarms).....	\$14,475.00
• Labor (Field Labor (including demo), PM, programming).....	\$50,650.00
• Payment and Performance Bond.....	\$1,669.00
NET TOTAL:	\$66,794.00

VOLUNTARY ALTERNATE ADD #1: Contingency Allowance

- Entech to provide ten (10) HID Multiclass card reader, one (1) power supply enclosure, five (5) S2-MR-52 2-reader access control modules, two (2) lots 1,000 ft composite cable for the added price of: **\$12,000.00** to the base bid. Initials_____.

VOLUNTARY ALTERNATE ADD #2: Intrusion Detection System

- Entech to provide, install and configure one (1) intrusion detection system with one (1) head end alarm panel location, two (2) expansion modules, three (3) keypad locations, sixty-five (65) glass break detection and/or motion detection devices for the added **BUDGET** price of: **\$54,500.00** to the base bid. Initials_____.

Submitted by: Monica Bonfiglio
Monica Bonfiglio

This proposal may be withdrawn by us if not accepted within 30 days.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alterations or deviations from the above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry Fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation. All sales are per Entech's standard terms and conditions.

Signature _____

Date: _____

Printed Name _____

PO#: _____

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment due upon receipt of invoice(s).



Austin • Dallas • Ft. Worth • Garland • Houston • San Antonio

Proposal



RICHARDSON
T E X A S

MEMO

DATE: July 24, 2023
TO: Keith Dagen – Director of Finance
FROM: Ally Dobbins – Purchasing Manager *AD*
SUBJECT: Award of Bid #108-23 for the Cooperative Purchase and Installation of Replacement Pump House Equipment for Sherrill Park Golf Course in the amount of \$223,505.00 pursuant to The Local Government Purchasing Cooperative ("Buyboard") Contract #705-23

Proposed Date of Award: July 31, 2023

I concur with the recommendation of Jim Dulac – Director of Engineering and request permission to issue a purchase order for the purchase and installation of pump house equipment for Sherrill Park Golf Course to Professional Turf Products in the amount of \$223,505.00 as provided in the attached quote.

This procurement is being executed now due to supply chain delays so that installation can coincide with the Sherrill Park Golf Course #2 Renovation Project.

The above referenced equipment has been competitively bid through Buyboard Contract #705-23. The City of Richardson is a member of Buyboard through its existing interlocal agreement for cooperative purchasing pursuant to Texas Government Code Section 791.025 and Texas Local Government Code Section 271.102.



Funding is provided from 2023 C.O.s.

Concur:


Keith Dagen

ATTACHMENTS

MEMO

TO: Ally Dobbins, Purchasing Manager
THROUGH: Kent Pfeil, Chief Financial Officer 
FROM: Jim Dulac, Director of Engineering & Capital Projects 

SUBJECT: Request for award of contract to Professional Turf Products for the purchase and installation of replacement pump house equipment for Sherrill Park Golf Course through the Local Government Purchasing Cooperative, BuyBoard, Contract #705-23

DATE: July 21, 2023

ACTION REQUESTED:

Council to consider awarding a contract to Professional Turf Products for the purchase and installation of replacement pump house equipment as part of the Sherrill Park Golf Course #2 Renovation project.

BACKGROUND INFORMATION:

The Sherrill Park Golf Course #2 Renovation project includes golf hole renovations, drainage improvements, replacement of the existing restrooms, and replacement of the existing pump house equipment. The project is scheduled to begin in January 2024 with estimated completion by October 2024.

The existing pump house equipment was installed when Course #2 was last renovated in 2001. The anticipated design life of such equipment is generally between 15–25 years which means, at an age of approximately 22 years, it is nearing the end of its operational life. The renovation project will require the closure of Course #2 during construction making this the ideal time to replace the equipment without further affecting golf course operations.

This procurement is being executed now to get out in front of supply chain delays so installation can begin by Spring 2024. The existing structure surrounding the equipment is also in need of replacement. Staff is currently in the process of evaluating replacement structures.

Staff recommends the award of this contract to Professional Turf Products in an amount not to exceed \$223,505.00. All purchases will be made through BuyBoard contract #705-23.

FUNDING:

Funding for this project is from 2023 taxable certificates of obligation.

VARIABLE SPEED VERTICAL TURBINE PUMP STATION PROPOSAL

Virtual Vision III Pumping System

U. L. Approved Package Pumping System Suitable for Three Phase Power

All Watertronics control panels meet or exceed the Federal Communications Commission (FCC)
Standard #15 for emitted and conducted noise

Project Name:	Sherril Park GC	Date:	July 6, 2023
Project Location:	Richardson, TX	Quotation:	230705Q1
Contact:	Grant Jones	Quoted By:	Bobby Anderson – PTP
Company:	City of Richardson	Phone:	817-875-5791
Address:		Email:	andersonb@proturf.com
City/State/Zip			
Phone:			
Email:			
Performance:	1500 GPM at 120 PSI	Panel	35
		SCCR:	FCC Type: B
Incoming Power:	480/3/60	Installation Location:	Inside
Main Disconnect:	400	Full Load Amps:	
Model Number:	VTV-7C-75X2/5ST-480-3-1500-120		
Wet Well Size:	60"	Wet Well Depth:	20'-0"

SCOPE: A variable speed Vertical Turbine pump station including variable frequency drive speed control, vertical turbine pumps, piping, valves, electrical panel, base and all other features (where applicable as detailed below). A formed and reinforced base platform will support all manifolding, pumps, motors, and control panels to provide an integral unit ready to quickly install at the job site. Configuration of station inlet, discharge, power connections and layout/orientation of basic system components will be indicated on the sales drawing. The pump station will be completely assembled (where applicable), calibrated, and subjected to a dynamic run test including safety check prior to breakdown and shipment to customer.

ELECTRICAL:

- A heavy-duty industrial grade UL Listed, NEMA 4 outdoor rated enclosure will be provided to protect electrical control system components. The enclosure, custom built by Watertronics specifically for water pumping applications and is to be fabricated of no less than 12GA carbon steel finished on all inside and outside surfaces in polyester based WHITE powder coat finish for maximum durability. The enclosure will be equipped with heavy duty integral hinges with lift off doors, INTERIOR LIGHTING PACKAGE, heavy duty key lockable door handles, continuously welded seams, mechanical interlocks, and drip shield. The electrical component back panel will be galvanized steel for superior EMC performance.

- The station ELECTRICAL CONTROL PANEL will be UL listed and meet or exceed UL508A specifications for safety of industrial control panels. Panel will be assembled and tested in a UL508A certified panel shop.
- The station electrical control panel will meet or exceed Federal Communications Commission, (FCC) Part #15 Subpart B performance requirements for conducted and radiated emissions.
- A 3-pole 400 amp maximum FUSED UL Listed main disconnect switch with operating handle mounted in the main electrical panel door. The disconnect switch, mechanically interlocked to prevent access while the operating handle is in the ON position.
- A premium quality closed loop water to air HEAT EXCHANGER NEMA 4 cooling system will control temperature levels within the electrical enclosure protecting sensitive electronic components from overheating conditions.
- A lighted switch actuator will be provided for each pump and will illuminate GREEN whenever a pump is active.

CONTROLS:

- Pump system will include and Industrial Logic Controller with a custom program written specifically for this project. Control logic based on redundant design and interlocking of control devices for maximum safety an proper and efficient sequence of operation. In addition to diagnostic functionality available through the touchscreen the Logic Controller sha;; also have diagnostic LED's for monitoring status of discrete inputs and outputs.
- The Logic Controller integration are Ethernet 1 with RJ45 connector and 10/100BASE-T interface, Ethernet 2 with RJ45 connector and 10/100BASE-T interface, interface serial link with RJ45 connector and RS232/RS485, Interface Smart Communication Bus, TM3 IO Bus, USB type mini B.
- Memory capacity, 32 MB for program RAM, 32 MB for OS/website RAM, 192 MB for system memory RAM.
- Backed up data capacity will be 1GB built-in flash memory.
 - Alarm conditions w/safety shut down, condition time stamp & automatic diagnostic system.
 - Automatic re-pressurization after fault condition.
 - Low discharge pressure shutdown.
 - High discharge pressure shutdown.
 - Individual motor overload/phase loss.
 - VFD fault shutdown.
 - Low water level shutdown.
- A solid-state pressure transducer provides a noise free, linear output proportional to discharge pressure. Transducer is solid-state, strain gauge type with integral voltage regulation and output accuracy not less than 0.25%. Transducer constructed of stainless steel and is rated for the pump station discharge pressure.
- A 120-volt control transformer provides power to the pump station controls. The control transformer protected on primary and secondary sides with appropriately sized fuses. No load other than the pump controls will be supplied by the control transformer.
- Emergency Stop button on door front.

- An industrial grade 10.0" industrial touchscreen panel PC. The touchscreen PC user interface display provides access to: Digital flow (GPM) and pressure (PSI) display, Both cumulative and resettable gallons pumped indicators, Pump ready/running status with elapsed run time display per pump. Flow-based pressure regulation to match discharge pressure with irrigation demand, Individual motor overload reporting, Minute by minute data logging saved to a removable flash RAM card, 32MB card to store approximately 12 months of data, Historic and real time X-Y plotting of pump station operation, Filter controls, Alarm log file, Ability to change system parameters such as setpoint pressure, time delays, Fertigation graphic and control interface when sold with a Watertronics EZ Feed Injection Package. Life of the display shall be 50,000 hours. The display software shall be configured for the pump station features.
 - Digital flow (GPM) and pressure (PSI) display.
 - Both cumulative and resettable gallons pumped indicators. On screen and remote total flow by day, week, month and years. Report can be auto generated and automatically emailed as per the users requirements.
 - Pump ready/running status with elapsed run time display per pump.
 - Flow-based pressure regulation to match discharge pressure with irrigation demand.
 - Individual motor overload reporting.
 - Minute by minute data logging saved to a removable flash RAM card.
 - 1 G card to store approximately 3 years of data.
 - VFD interface for reading frequency, AMPS and Faults.
 - Historic & real time X-Y plotting of pump station operation on screen and remotely.
 - Filter controls with filter flush counter.
 - Level transducers displayed in inches of water.
 - Remote fill output for remote fill source settable by level.
 - Alarm log file.
 - Ability to change system parameters such as setpoint pressure, time delays.
 - Fertigation graphic and control interface when sold with a Watertronics EZ Feed Injection Package.
- The station will be equipped with a router utilizing a VPN encryption for security. It will be capable of WAN/LAN/VLAN utilizing 5 Ethernet ports. Standard WIFI for remote viewing of the Touchscreen for the end user and service provider through Tablets as well as iPhones and Android devices.
- An advanced microprocessor-based Power Phase Monitoring system installed to protect the pump system from equipment failure due to power faults occurring on the incoming electrical service to the pump station. The monitor actively monitors for phase loss, phase reversal, phase unbalance, under voltage and overvoltage conditions. If one or more of these conditions occur, the Phase Monitor signals the PLC logic controller to shut down the pump system preventing damage to pump system components.
- Premium 200kA max impulse current rated surge protective device provided on the incoming power connections to the station utilizing high-energy solid-state suppression circuitry to effectively protect electrical equipment from extreme electrical disturbances. An additional 70kA max impulse current rated surge protective device installed on the secondary of the control transformer. A remote disable relay provided can disable the pump station when the

remote start relay coil is supplied 24VAC/DC power from an irrigation controller or other external power source provided by customer. If the station is running and relay is powered, the station will safely shutdown. When power is removed from the relay, the station will return to normal operation.

- An industrial grade two inch round non-resettable shock proof hour meter shall be provided. The hour meter shall record pump running time to one tenth of an hour with + or - 1% accuracy. The hour meter shall be durable and sealed against dirt and moisture for long service life. One-hour meter is required per pump.
- WETWELL level control system consists of a level transducer and a low-level safety shutdown float located in the WETWELL for accurate and reliable level control. The controls are fully integrated with the control system with programmable set points accessible through the station touchscreen display. An additional isolated 5A relay contact is provided for control of ONE external pond fill or other external fill source. Level control system to display water level in inches.
- **75HP** variable frequency drive specifically designed for water pumping applications and include a graphical control interface keypad. VFD shall have an input line reactor prior to the VFD.
- **Two (2) 75HP** cross line (XL) industrial grade dual interlocking contactor. The contactor allows the assigned pump to be run manually across the line in case of VFD fault or failure.

PUMPS:

- A **5HP** sustain pump motor. The motor, inverter duty rated, class F windings, and fully sealed with stainless steel splined output shaft.
- A **5HP** Submersible Turbine pump shall be provided. The pump shall consist of one or more stages and be designed for maximum performance and efficiency. Bowls shall be made of cast iron or stainless steel. Impellers shall be investment cast stainless steel.
- A 2" diameter pressure maintenance pump column shall be provided fabricated from A53, G B schedule 40 carbon steel. The discharge shall be equipped with a 2" silent wafer check valve and 2" butterfly valve.
- **Two (2) 75HP** premium efficient (VHS) vertical hollow shaft motor, inverter duty rated, class F windings and internal 120V winding heaters.
- **Two (2) 75HP** 1800RPM Vertical Turbine pump assembly shall be provided. The pump assembly shall consist of one or more stages designed by Integrity to Watertronics specifications for each application in order to achieve maximum performance and efficiency. Impellers are investment cast 201SS, for higher tensile strength and hardness to prevent wear. The bowls are ductile iron to handle abrasive and corrosive water. The pumps will have polymer bearings and are more abrasive resistant. All bolts and hardware shall be stainless steel.
- **6"** heavy-duty ductile iron pump discharge head assembly.
- **Two (2) 6"** diameter vertical turbine pump column fabricated from A53, Grade B schedule 40 CARBON STEEL, in inter-changeable sections not more than 10 feet in length. Pump line shaft shall be AISI 416 SST.
- All pumps will be equipped with a silent wafer style non-slam check valve.
- All pumps will be equipped with a butterfly style isolation valve to allow for pump isolation during maintenance.

- Each turbine pump discharge head will contain a mechanical seal assembly located where the line shaft protrudes through the discharge head. The mechanical seal assembly consist of a main housing, shaft sleeve assembly, locking and drive collars.

SKID, PIPING AND VALVES:

- The pump station skid and all components will be mounted on formed steel base. Formed steel base to be 3/8" thick ASTM A-26 hot rolled carbon steel plate. Structural steel shall be welded on the underside of the base to maximize structural rigidity. Base includes a hinged wet well hatch as detailed on the drawings whenever possible.
- Custom fabricated pump discharge manifold designed and fabricated by Watertronics to maximize flow and efficiency. All fabricated piping conforms to ASTM specifications A53 for Grade B welded or seamless pipe. All welded flanges shall be forged steel slip-on or weld neck type.
- Piping includes a discharge isolation valve, discharge pressure gauge, three 3/4" fertigation ports and a winterization drain port with 3/4" ball valve.
- A 4" pressure relief valve installed on the manifold piping sized to bypass sufficient water back to the water source to avoid the discharge pressure from exceeding the maximum programmed pressure set point.
- A 8" diameter electromagnetic flow meter shall be provided to measure water flow rate with an accuracy of +/- 2%. The flowmeter shall include an integrated LCD display and be constructed of epoxy coated ASTM carbon steel suitable for indoor or outdoor installation.
- A skid shim kit shall be provided to take up small gaps between skid and floor and to insure level installation of skid. Each kit shall include the following stainless-steel shims.
- The paint system consists of a multi-step system including media blasting, application of a rust prohibitive epoxy prime coat followed by a two-part industrial grade ultraviolet resistant polyurethane finish having a total dry film thickness of not less than 5 mils. Each coat will be applied and baked for one half hour at 165 degrees F.
- **Testing:**
 - The pump station manufacturer shall conduct and document a complete factory dynamic test of the pump station prior to shipment. Pump station shall be tested throughout the entire operating range at the net discharge pressure called for in the technical specifications.
Watertronics Dynamic Pump Test:
 - Station Full Flow
 - Station discharge pressure
 - Individual pump pressure
 - Individual pump flow
 - Pump RPMs
 - Pump curve (flow vs. TDH)
 - Motor Voltage
 - Motor frequency
 - Motor Phase
 - Motor Full Load Amps
 - Motor amps at service factor (1.15)
 - Motor Efficiency
 - Vertical Motor vibration Standard Testing (V1, V2, H1, H2, A1)

- Pump Vibration Testing (PH1, PH2)
- Power factor
- The test shall be documented for verification by the consulting engineer or owners' representative prior to delivery upon request. Test results shall be included in the electronic owner's manual.
- A detailed OPERATION and MAINTENANCE manual shall be provided detailing basic system operation, alarms, general maintenance procedures and use of the operator interface. The manual shall be in English and provided in electronic format on a thumb drive.
 - Full electrical schematics shall be supplied in a door pocket inside the control panel.

Additional Equipment Included in Pricing:

- A high efficiency low pressure drop 10" INCH wye strainer shall be provided. The wye strainer housing made entirely from ASTM A126B cast iron rated for 175PSIG at 150 degrees F. The internal screen shall be fabricated from 304 stainless steel with 1/8" perforations. The strainer will be automatically flushed after a specific pump station run time
- A steel (8"x12") (Flange, PE) - 36" bury depth DISCHARGE drop pipe shall be provided. The drop pipe shall be custom fabricated for the application and painted the station pipework color.
- **Watervision 2.0 - 3 years Cell Connection** The Pump Station contains a node controlling computer system. The Touch Screen (HMI) interface is integrated directly to node control system. The Touch Screen interface allows for direct monitoring and control from the station. The Station contains integrated local Wi-Fi router that allows for connection to node control panel via HTML5. Multiple concurrent local clients can connect and access HMI Panel (each station has a QR code to allow quick connection to the stations WIFI). The node control system additionally moves data to a control/monitoring solution. Watervision 2.0 architecture allows for factory direct access for Monitoring, Trouble Shooting and Programming.
 - The system shall come equipped for either Ethernet (internet direct into the ethernet switch or via cell modem).
 - Remote monitoring and control through Watervision 2.0 include the following.
 - Dashboard for overall view of the system
 - System Information
 - Water management
 - Time of use lockout
 - Water Source Settings
 - Alert Settings (creating alert priorities)
 - Output Settings (US and Other readouts like pressure in Bar.
 - Reports
 - Discharge Pressure
 - Flow

- Water Level
 - Water Sources
 - Filters
 - Ability to create water usage and power reports in one simple step If managing multiple stations equipment groups can be set to do reporting on all stations for easy viewing and reporting.
 - **Watervision Integrates with TORO LYNX Central Control System**
- An arm mounted 5KW - 480V industrial forced air heater shall be provided. The unit shall include an integrated 40 - 120F temperature control thermostat. A separate disconnect and branch circuit protection shall be provided that will allow the heater power to be controlled independently of the station main electrical panel.
 - A 5 KVA power supply shall be provided for auxiliary customer loads. The power supply shall consist of a minimum 8 place NEMA 3R load center, resin filled power transformer, fused disconnect and convenience outlet mounted on a heavy duty steel stand or station enclosure where applicable. The power supply shall produce a minimum of 40A/20A @120/240VAC with 460- 480VAC input voltage.

BUYBOARD Contract # 705-23

PUMP STATION PRICE (INCLUDES ALL COMPONENTS LISTED ABOVE)	\$205,108.00
Discount to Order the Pump Station Prior to July 31, 2023	(\$7,215.00)
Domestic US Freight from Factory to Job Site: FOB Factory:	Included
SUBTOTAL – ALL Labor and Equipment Items Listed as Included:	\$15,131.00
Removal and Disposal of Existing Station:	Included
Off Load, Pump Setup (One Day):	Included
Crane to Remove Old Station, Off-Load and Set New Pump Station (One Day):	Included
Start-Up (One Day):	Included
TOTAL Pump Station Including Discount, Labor and Crane	\$213,024.00
Warranty:	2 YR Standard
Taxes:	Not Included

Estimated delivery time, 28-30 weeks from date of approval and signed drawings.

Pricing is good for 30 days. **Discount good until July 31, 2023**

OPTIONAL EQUIPMENT NOT INCLUDED IN TOTAL STATION PRICE

(Indicate acceptance of an Option by initialing each one being added to purchase)

Description	Amount	Accepted
Two (2) Patented Electronic Butterfly Valve (EBV) system that provides the following features: 1) VFD back-up mode to automatically function on the fly during an event of a VFD failure, without loss of irrigation, 2) purge air from VT column, 3) reduces PSI overshoot, 4) eliminates water hammer and check valve slam, 5) provides superior slow fill or surge, 6) provides variable flow without causing line surge, 7) eliminates abrupt PSI drop, and 8) improves pump sequencing PSI regulation.	\$6,011.00	

PUMP STATION PRICE (INCLUDES ALL OPTIONS and Early Order Discount and ESTIMATED BONDING PRICE)	\$223,505.00
---	---------------------

TERMS AND CONDITIONS
DELIVERY AND SET-UP:

- All reasonable efforts will be made to meet the requested delivery date after the receipt of a signed contract however; PTP and Watertronics will not be liable for delays in delivery.
- Pump station components shipped separately from the station, at the Customer's request, may incur additional freight charges, payable by the Customer.
- Customer will be responsible for having job site readily accessible for station delivery via flatbed truck and provide crane for the removal and setting of the pump station.
- DOMESTIC (USA): Station Set-up charges include one day on site for supervision of the installation by the awarded contractor. If more than one day is required, additional charges of \$2,500.00 per day (PLUS ANY Additional Crane Charges) will be assessed if the customer caused the delay. Travel time not included if separate service call is required.
- INTERNATIONAL DESTINATIONS: It is the responsibility of the owner's representative (contractor) to offload the station, identify any freight damage, inventory equipment and place the skid in position on the concrete slab. Vertical Turbines may be set in place on the skid for final assembly by an authorized service agent at time of technical startup. Any delays when on site due to events out of our control may incur additional charges. Charges include technician's time (\$1,225/day), travel fees, airline penalties, hotel, and meals.
- FREIGHT DAMAGE must be written on shipping documents with copies going to the carrier and Watertronics. Watertronics will require pictures of damage caused by the carrier.
- MISSING EQUIPMENT from the Bill of Materials (BOM) must be identified within 2 weeks of delivery.
- Customer will be responsible for electrical permit if required. Electrical connection to the pump station and building is the customer responsibility (or the Contractor). Any additional electrical work required will be performed by the customer.
- Customer will be responsible for all piping connections.
- Customer will be responsible for building modifications (roof and/or wall removal & installation).

- Customer will be responsible for wet well, slab, and concrete work.
- Customer will be responsible for piping wye strainer / filter flush line back to supply lake

START-UP:

- Customer is responsible to guarantee the following before station calibration can be performed: a.) Permanent utility power is available and installed on pump station disconnect, b.) adequate water supply to operate station to full capacity, c.) installed irrigation system to be operate station to full capacity.
- DOMESTIC (USA): Start-up charges include one day on site. If more than one day is required, additional charges of \$1,225.00 per day will be assessed if the customer caused the delay.
- INTERNATIONAL DESTINATIONS: Final assembly and startup will be completed under the terms listed above. If the site is ready for startup i.e. power in place, site and infrastructure ready to run water the time allotted is adequate. Any delays due to events out of our control may incur additional charges. Charges include technician's time (\$950/day), travel fees, airline penalties, hotel, and meals.
- Purchaser will notify Watertronics two weeks in advance of the desired start-up date.

WARRANTY:

- Watertronics warrants its pump station products to be free of defects in materials and workmanship for a period of **two (2) years from the date of startup, but not later than 27 (27) months from the date of invoice**. Stations deemed delivery complete and invoiced accordingly, at Watertronics' factory and stored there, shall have the warranty period commence as of the invoice date.
- This warranty is limited to replacing or repairing any defective component at the sole option of Watertronics, Inc. and does not apply to equipment that has been damaged, misapplied or has been modified in any way.
- Regular scheduled maintenance is required to keep the pump station running in top condition. A minimum of two (2) scheduled preventative maintenance service calls must be performed during the warranty period for the warranty to remain in force. Scheduling and payment for maintenance shall be the responsibility of the owner. Any work performed on the pump station must be provided by **Professional Turf Products** -a Watertronics recognized PSN (Pump Service Network) service provider - and documentation of all work performed within the warranty period must be on file at the factory. Any maintenance or repairs done without the pre-authorization of Watertronics, Inc., or **Professional Turf Products** shall void this warranty.
- This warranty does not cover damages under the following conditions, unless otherwise specified in writing: (1) Lightning strikes, misapplied or inappropriate in-coming power, improper grounding, vandalism, or acts of God, (2) repairs or replacements made without the pre-authorization of Watertronics, Inc., or its recognized service providers, (3) exposure to destructive gaseous or chemical solutions, (4) exposure to water pH levels of less than 6.0 which is typically the result of SO2 burner or sulfuric acid injection, (5) water salinity levels greater than 2000 parts per million, (6) water from a reverse osmosis process plant, (7) unusually high dirt load or abrasives in the water, or (8) pumping water not suitable for turf irrigation.

- Watertronics will not accept liability for any costs associated with the removal or replacement of equipment in difficult to access locations. This includes, but is not limited to, the use of cranes larger than 15 tons, scuba divers, barges, helicopters, or other unusual means. These extraordinary costs shall be borne by the owner, regardless of the reason necessitating removal of the product from service.
- THIS WARRANTY IS ABSOLUTELY IN LIEU OF ANY OTHER EXPRESS OR IMPLIED WARRANTIES. THIS INCLUDES ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, AND OF ANY OTHER OBLIGATION ON THE PART OF WATERTRONICS, INC.
- NO AGENT, EMPLOYEE OR REPRESENTATIVE OF WATERTRONICS, INC., HAS ANY AUTHORITY TO BIND WATERTRONICS, INC. TO AN AFFIRMATION, REPRESENTATION OR WARRANTY CONCERNING THE PRODUCT SOLD UNDER THIS WARRANTY. THERE ARE NO WARRANTIES WHICH EXTEND BEYOND THE DESCRIPTION ON THE FACE HEREOF.

POWER SUPPLY:

- **The pump station proposed herein is designed for 480V, WYE configured or closed delta balanced 3 phase power. The acceptable range of voltage is 455 volts (min) – 495 volts (max). Open delta, phase converter, or other forms of unbalanced three phase power are NOT acceptable.**
- If the supply voltage is not within this acceptable range, the purchaser is responsible for making the necessary corrections. This may include re-tapping or replacing the primary transformer. If the supply voltage is outside the stated range, electrical components such as VFD's, fuses, breakers, overloads, motors, power supplies may intermittently trip or prematurely fail and will not be considered for warranty coverage.
- The use of generator power is not recommended. If a generator is required as a temporary power supply, the pump station will be covered under Watertronics' limited warranty provided that their "Engine Driven Generator Power Warranty Policy and Operation Guidelines" document is strictly adhered to.
- Proper electrical grounding of the pump station is a requirement. Station will not operate properly and could pose a health hazard if not properly grounded. Failures of any magnitude due to improper grounding will not be covered under warranty.

1.

PAYMENT TERMS: U. S. Dollars Only.

1. All purchase orders are subject to acceptance at factory in Hartland, Wisconsin. Receipt of Production deposit, verification of acceptable credit and confirmation of order are required before production. **Orders over \$10,000 may require up to a 50% production deposit** with the balance due upon completion of setting the pump station. For international orders, either an Irrevocable Letter of Credit (ILC) drawn on a U.S. Bank, with all costs of the ILC borne by the purchaser, is required for the full amount of purchase at time of order, or a 50% cash deposit with order and the remainder paid in cash when product is stated ready for shipment.
2. Late fee of 1.5% per month will be added to any balance due after thirty (30) days from the date of invoice. All payments and/or credits are applied to the outstanding balance before computing a finance charge.
3. In the event the customer cannot take delivery on the requested date, delivery shall be deemed completed, and the warranty period shall commence, at Watertronics' factory with storage for future shipment. For the purpose of payment, eighty (80) percent of the contract price will be due, payable net 30 days from invoice. The customer will be responsible for storage and handling charges at the factory. A minimum charge of \$200 per week will apply, with total storage charges added to the final invoice.

OTHER INFORMATION:

1. Prices valid for sixty (60) days from the date of this proposal.
2. State and local sales taxes are not included in these prices.



- 3. Seller retains a security interest in the above-mentioned equipment as provided by the UNIFORM COMMERCIAL CODE, until payment is received in full.
- 4. All claims for incorrect deliveries must be submitted in writing to Watertronics Customer Service within 15 days after receipt of goods.
- 5. All claims for price discrepancy must be submitted in writing to Watertronics Customer Service within 60 days after receipt of goods.
- 6. A completed pump station may not be returned to Watertronics for credit.

CHANGE ORDERS:

- 1. Change Orders initiated by parties outside of Watertronics, after an order has been entered, may require additional charges to the purchaser regardless of the reason or initiating party. A minimum administrative fee of \$ 150.00 will be charged.
 - a. Lost engineering and order administration time will be charged to the purchaser at \$150.00 per hour.
 - b. Purchase orders to vendors perfected by Watertronics made invalid by the Change Order will incur charges against the purchaser equal to any penalties levied against Watertronics. To include, restocking charges, lost freight charges or return goods freight charges and any vendor administrative costs.
 - c. Watertronics lost manufacturing time will be charged to the purchaser at \$100.00 per hour. Additional labor to satisfy the Change Order will be estimated at \$100.00 per hour and added to the total Change Order amount.
 - d. Materials made unusable or scrapped because of the Change Order will be charged to the purchaser at actual sale value as originally assigned to the job. Replacement materials or goods will be valued as required by the Change Order and be shown in its total.

ACCEPTANCE TERMS:

- 1. Purchaser hereby agrees that in the event of default in the payment of any amount due, that if this account is placed in the hands of an attorney, or agency for collection or legal action, to pay any and all related attorney's fees, costs of collection including agency, private process servers fees, court costs, etc., incurred and any other costs of collection permitted by the laws governing these transactions. **Terms are subject to final credit approval.**
- 2. Equipment cancelled before completion will incur restocking charges that will be calculated at time of cancellation. Restocking fees may be the full cost of the pump station depending on the nature of the pump station that is cancelled.
- 3. Equipment shipped separately from the station, at Purchaser's request, may incur additional freight charges, payable by Purchaser.
- 4. Delayed deliveries by the customer once equipment is ready to ship, will incur minimum storage charges of \$200 per week, added to the final invoice.

ACCEPTED BY:

Company Name: _____ By: _____

Print Name: _____ Title: _____

Signature Date: _____ Requested Delivery Date: _____

Is this sale taxable? (circle one) Yes No (If the order is non-taxable, a tax exempt certificate for the "ship to" state must be submitted with this order).



Please Return One Signed Copy of This Quotation On Acceptance. Merchandise delivered or shipped is due and payable to: Professional Turf Products, 1010 N. Industrial Blvd, Euless, TX 76039.
 Fax number: 817-785-1901 Phone 817-785-1900.

BILL TO INFORMATION:

Company Name: _____ Phone: _____ Fax: _____ Email
 Address _____
 Billing Address: _____ City: _____ State: _____ Zip
 Code: _____

Contact Name
 (Print): _____ Title: _____

SHIP TO INFORMATION:

Company
 Name: _____ Phone: _____ Fax: _____
 Shipping Address: _____ City: _____ State: _____ Zip
 Code: _____

Contact Name (Print): _____ Title: _____ Phone
 : _____

Thank you for the opportunity to quote on your pump station needs. If you have any questions or require further information, please call us at 817-785-1900.



RICHARDSON
TEXAS

MEMO

DATE: July 24, 2023
TO: Keith Dagen – Director of Finance
FROM: Ally Dobbins – Purchasing Manager *AD*
SUBJECT: Award of Request for Proposals (“RFP”) #706-23 for Upgrade 911 Network to NG9-1-1 ESInet to AT&T in the amount of \$2,982,475
Proposed Date of Award: July 31, 2023

I concur with the recommendation of Gary Tittle – Police Chief and request permission to issue a contract to AT&T for the upgrade of 911 network to NG9-1-1 ESINet in the amount of \$2,982,475. A federal mandate requires all entities in Texas to be on the NG9-1-1 system by September 1, 2025.

The initial term of the contract is for five (5) year with options to renew annually, if exercised and mutually agreed upon by both parties. This project will be funded through grants, Police Operating Budget, and the Wireless Fund.

The RFP was advertised in *The Dallas Morning News* on March 21 & 28, 2023 and posted on Periscope. A total of 3,889 electronic solicitations were distributed and thirty-three (33) vendors viewed the RFP. A pre-proposal conference was held online via Cisco Webex on March 29, 2023 and one (1) proposal was received.

Concur:


Keith Dagen

ATTACHMENTS



RICHARDSON
POLICE DEPARTMENT

MEMO

DATE: July 25, 2023
TO: Ally Dobbins, Purchasing Manager
FROM: Gary Tittle, Chief of Police 
SUBJECT: Award or Request for Proposals #706-23 for Upgrade to 911 Network Services

After careful review and consideration, the Richardson Police Department recommends that an Upgrade to 911 Network Services contract be awarded to AT&T.

The awarded contract includes providing an upgrade to NexGen 911 Network Services, turnkey solution for Vesta call handling refresh and I3 logging recorder.

The decision was made by evaluation of the proposals based on the criteria specified in the proposal which included: Price, technicians, previous experiences, local business, reference(s) from other clients for past performances, key personnel/customer service, and statement of distinction.

It is estimated the City of Richardson will spend approximately \$2,982,475 for this contract, which is for a term of five years and covers the upgrade to the new system as well as monthly operating costs. Funding for the project will come primarily from the \$1,612,874 awarded to the City from the SB8 federal grant as well as the balance of the Wireless Fund. Currently, the monthly operating cost for 911 Network Services is paid out of the General Fund and the operating costs for the new system will continue to be funded there.



RICHARDSON
TEXAS

MEMO

DATE: July 24, 2023
TO: Keith Dagen – Director of Finance
FROM: Ally Dobbins – Purchasing Manager *AD*
SUBJECT: Change Order to decrease Contract #321000376 with Advance Contracting for the Canyon Creek Alley Reconstruction (Alleys A-E) in the amount of \$117,088.88

Proposed Date of Change Order Authorization: July 31, 2023

I concur with the recommendation of Jim Dulac – Director of Engineering and Capital Projects, and request permission to decrease the above referenced contract in the amount of \$117,088.88 for a total contract value of \$978,831.57, as outlined in the attached memo. The project is 100% complete.

Texas Local Government Code Section 252.048 allows for change orders to contracts if changes in plans or specifications are necessary after the performance of the contract is begun or to decrease or increase the quantity of work to be performed or of materials, equipment, or supplies to be furnished. The contract may not be increased by more than 25% of the original contract amount and any change order that involves a decrease or increase of over \$50,000 must be approved by the governing body of the municipality.

This change order requires approval by the governing body because it is over \$50,000.

Concur:


Keith Dagen


ATTACHMENT




RICHARDSON
TEXAS

MEMO

TO: Ally Dobbins, Purchasing Manager

THROUGH: Charles Goff, Assistant City Manager 

FROM: Jim Dulac, P.E., Director of Engineering and Capital Projects 

SUBJECT: Permission to Authorize Change Order No. 1 to the Contract with Advance Contracting Group for CANYON CREEK ALLEY RECONSTRUCTION (ALLEYS A, B, C, D & E) Project

COUNCIL DATE: 7/31/2023

DATE: 7/21/2023

ACTION REQUESTED:

Council to consider authorizing deductive Change Order No. 1 to the contract with Advance Contracting Group for CANYON CREEK ALLEY RECONSTRUCTION (ALLEYS A, B, C, D & E) Project, in the amount of -\$117,088.88

ACCOUNT SUMMARY:

<i>Award Amount</i>	\$ 1,095,920.45
<i>Previous Change Order</i>	\$ 0.00
<i>Change Order No. 1</i>	\$ -117,088.88
<i>Total Contract Amount</i>	\$ 978,831.57

BACKGROUND INFORMATION:

Advance Contracting Group completed construction of the CANYON CREEK ALLEY RECONSTRUCTION ALLEYS A, B, C, D & E (Creekwood Cir, Nantucket Dr, Fall Creek Dr, and Fairmeadow Dr) Project Improvements. This project was satisfactorily completed under budget by a total of \$117,088.88. Construction of the work was finished in the Fall of 2022 after experiencing significant franchise utility relocation delays and subsequent punch list work identified several long lead items during the final walk-thru requiring completion. The project was completed in the Spring 2023 and is now ready to be closed out.

Project savings are due to fewer quantities than originally anticipated as well as unspent owner contingency. Change Order No. 1 is necessary to decrease the contract with Advance Contracting Group by a total amount of \$117,088.88 and provide 273 additional days for the project delays not caused by Advanced Contracting.

Texas State law requires any change order which increases or decreases a publicly bid construction contract by \$50,000 or more be approved by City Council.

FUNDING:

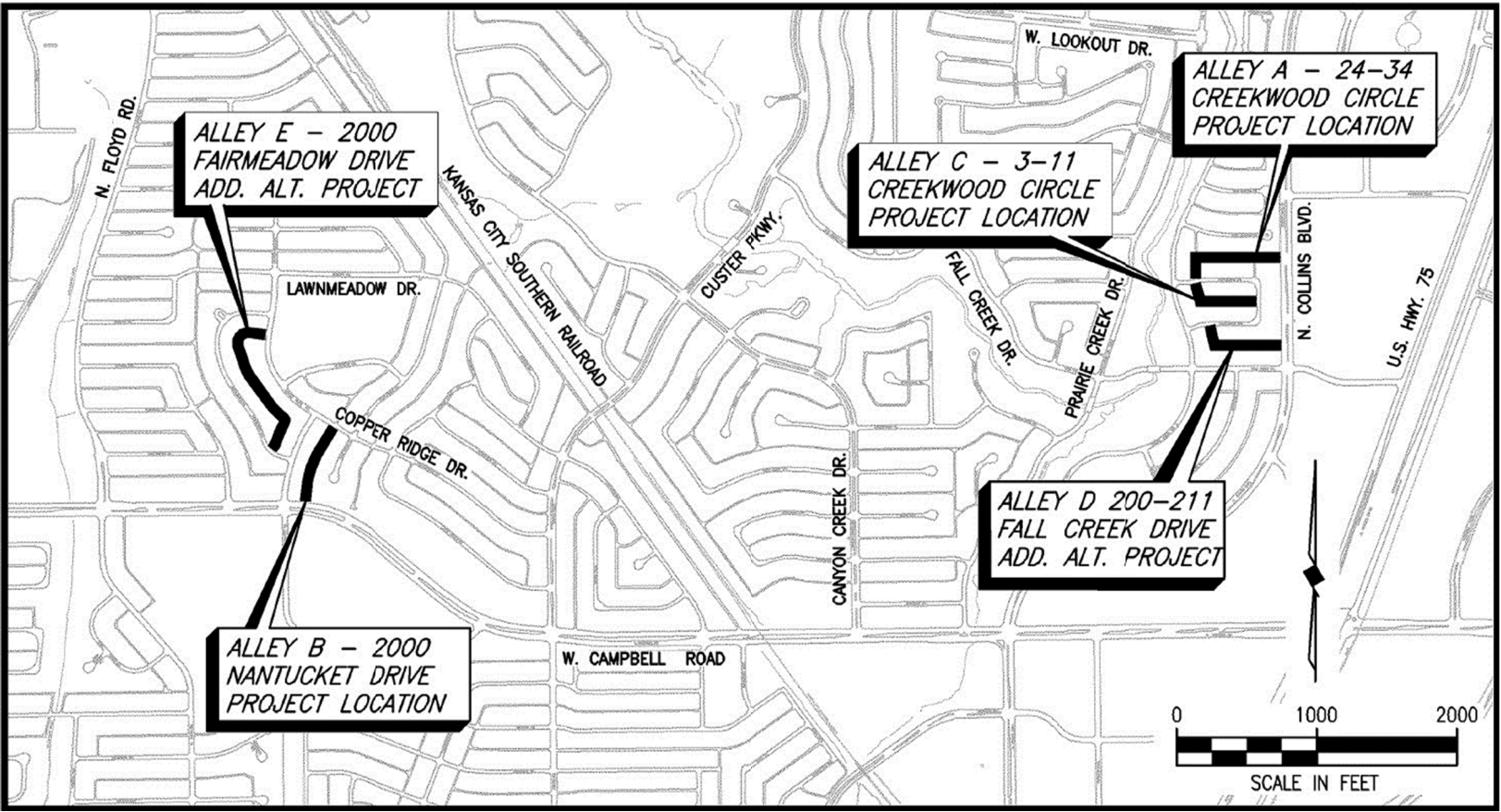
No additional funding is required.

SCHEDULE:

Construction began in the Winter of 2021, and was substantially completed in the Fall of 2022.

Attachments: Project Map
Construction Contract Change Order Form

PROJECT LOCATION MAP





RICHARDSON
TEXAS

CONSTRUCTION CONTRACT CHANGE ORDER FORM

Contract No. 321000376
 Contractor: Advance Contracting Group
 Change Order No. 1

Client: City of Richardson	Project: CANYON CREEK ALLEY RECONSTRUCTION (ALLEYS A, B, C, D & E)
1302 E. Collins Blvd.	Project Manager: David Cruz
Richardson, TX 75081	Date: 6/21/2023

SUMMARY OF ADDITIONS, MODIFICATIONS, OR DELETIONS TO THE WORK DESCRIBED IN THE CONTRACT DOCUMENTS (ATTACH ADDITIONAL DETAILS AS NEEDED):

Construction of this project has been satisfactorily completed under budget by a total of \$117,088.88. Project savings are due to unused miscellaneous items, as well as unspent contingency. Refer attachment A

DESCRIBE WHY THE CHANGE ORDER IS NEEDED:

Change Order No. 1 to the contract with Advance Contracting Group is necessary to reduce the project funds to match total project cost and close out the project. An additional 273 calendar days are added to the contract time due to utility relocation and weather delays.

CHANGE ORDER SUMMARY:

	Amounts	Contract Duration (Days)
Original Contract	\$ 1,095,920.45	300
Previously Approved Change Orders	\$ 0.00	0
Proposed Change Order No. 1	\$ -117,088.88	273
Total Change Orders	\$ -117,088.88	273
Total Authorized Contract	\$ 978,831.57	573

Notice to Proceed 1/14/2021

Completion Date: 8/10/2022

The compensation agreed upon in this Change Order is full, complete and final payment for all costs the Contractor may incur as a result of or relating to this change whether said costs are known, unknown, foreseen or unforeseen at this time, including without limitation, any cost for delay, extended overhead, ripple or impact cost, or any other effect changed or unchanged work as a result of this Change Order.

Recommended By:
 Birkhoff, Hendricks & Carter, LLP
 By: *[Signature]* June 22, 2023
 Title: Andrew Mata Jr., P.E. Date

Approved By:
 Advance Contracting Group
 By: *[Signature]* June 23, 2023
 Title: _____ Date

Recommended By:
 City Project Manager
 By: _____
 David Cruz Date

Approved By:
 City of Richardson
 By: _____
 [Assistant City Manager or Supervisor] Date

FOIA EXEMPT - TO BE FILLED BY PROJECT MANAGER BEFORE ROUTING TO ASSISTANT CITY MANAGER

<u>Project ID</u>	<u>Account Number</u>	<u>Amount</u>	<u>Comments</u>
SD1907	(39508702-707524) CONSTR	-117,088.88	Decrease Account



Change Order Attachment A

Modifications to Items of Work

Project:	CANYON CREEK ALLEY RECONSTRUCTION (ALLEYS A, B, C, D & E)	Contract No. 321000376
Contractor:	Advance Contracting Group	Change Order No. 01
City Project Manager:	David Cruz	
Engineering Firm:	Birkhoff, Hendricks & Carter, LLP	Date: 6/21/2023

Item No.	Description	Unit	Original Qty	Revised Qty	Change in Qty	Unit Price	Change \$
	BASE BID		0.00	0.00	0.00	\$ -	\$ -
3	Remove & Dispose of Existing Concrete Alley Pavement, including Curb	S.Y.	1,935.00	1,952.80	17.80	\$ 11.00	\$ 195.80
4	Remove & Dispose of Existing Concrete Driveway Pavement and Miscellaneous Concrete	S.Y.	763.00	694.55	(68.45)	\$ 11.00	\$ (752.95)
5	Furnish & Install 6-Inch Thick Class "C" Reinforced Concrete Alley Pavement, including Compacted Subgrade	S.Y.	2,418.00	2,490.60	72.60	\$ 80.00	\$ 5,808.00
6	Furnish & Install 5-Inch Thick Class "A" Reinforced Concrete Driveway, including Compacted Subgrade	S.Y.	576.00	619.55	43.55	\$ 79.00	\$ 3,440.45
7	Furnish & Install 6-inch Class "C" Reinforced Monolithic Concrete Curb	L.F.	522.00	444.50	(77.50)	\$ 5.00	\$ (387.50)
8	Furnish & Install Variable Height Reinforced Monolithic Concrete Curb (18" Max Height)	L.F.	29.00	250.20	221.20	\$ 25.00	\$ 5,530.00
9	Furnish & Install 4-Inch Thick Class "A" Reinforced Concrete Sidewalks	S.Y.	30.00	29.71	(0.29)	\$ 65.00	\$ (18.85)
10	Furnish & Install Solid Sod with 4-Inch Top Soil (Bermuda, St. Augustine, or Match Existing)	S.Y.	710.00	756.38	46.38	\$ 8.00	\$ 371.04
11	Remove & Dispose of Existing Tree (4 - 12-inch Diameter) including Stump Grinding	Ea.	10.00	0.00	(10.00)	\$ 300.00	\$ (3,000.00)
13	Furnish, Install, Maintain and Remove Tree Protection	Ea.	6.00	4.00	(2.00)	100.00	\$ (200.00)
15	Furnish, Install, & Maintain Turf Reinforcement Mat	S.Y.	128.00	42.67	(85.33)	24.00	\$ (2,047.92)
19	Remove and Replace Existing Chain Link Fence (Variable Height)	L.F.	46.00	0.00	(46.00)	75.00	\$ (3,450.00)
20	Remove and Replace Existing Wooden Fence (All Types and Variable Height)	L.F.	100.00	0.00	(100.00)	70.00	\$ (7,000.00)
21	Remove and Reset Existing Wood/Metal Slide Gate/Chain Link Gate (All Types and Variable Height)	Ea.	5.00	1.00	(4.00)	650.00	\$ (2,600.00)
34	Construction Contingency	LS	1.00	0.08	(0.92)	\$ 60,000.00	\$ (55,102.50)
	ALTERNATE BID #1		0.00	0.00	0.00	\$ -	\$ -
104	Remove & Dispose of Existing Concrete Driveway Pavement and Miscellaneous Concrete	S.Y.	308.00	317.00	9.00	\$ 11.00	\$ 99.00
106	Furnish & Install 5-Inch Thick Class "A" Reinforced Concrete Driveway, including Compacted Subgrade	S.Y.	208.00	317.00	109.00	\$ 79.00	\$ 8,611.00
107	Furnish & Install Class 6-inch Class "C" Reinforced Monolithic Concrete Curb	L.F.	219.00	339.80	120.80	\$ 5.00	\$ 604.00
108	Furnish & Install Variable Height Class "C" Reinforced Monolithic Concrete Curb (18" Max Height)	L.F.	94.00	118.60	24.60	\$ 25.00	\$ 615.00
109	Furnish & Install 4-Inch Thick Class "A" Reinforced Concrete Sidewalks	S.Y.	8.00	14.00	6.00	\$ 60.00	\$ 360.00
110	Furnish & Install Solid Sod with 4-Inch Top Soil (Bermuda, St. Augustine, or Match Existing)	S.Y.	243.00	244.79	1.79	\$ 8.00	\$ 14.32
111	Furnish, Install, Maintain and Remove Tree Protection	Ea.	2.00	0.00	(2.00)	\$ 150.00	\$ (300.00)
113	Furnish, Install, & Maintain Turf Reinforcement Mat	S.Y.	50.00	0.00	(50.00)	\$ 25.00	\$ (1,250.00)
117	Remove and Reset Existing Wood/Metal Slide Gate (All Types and Variable Height)	Ea.	1.00	0.00	(1.00)	\$ 70.00	\$ (70.00)
118	Construction Contingency	LS	1.00	0.00	(1.00)	\$ 15,000.00	\$ (15,000.00)
	ALTERNATE BID #2		0.00	0.00	0.00	\$ -	\$ -
210	Furnish & Install Solid Sod with 4-Inch Top Soil (Bermuda, St. Augustine, or Match Existing)	S.Y.	480.00	1,422.76	942.76	\$ 8.00	\$ 7,542.08
212	Furnish, Install, Maintain and Remove Tree Protection	Ea.	5.00	0.00	(5.00)	\$ 100.00	\$ (500.00)
214	Furnish, Install, & Maintain Turf Reinforcement Mat	S.Y.	44.00	0.00	(44.00)	\$ 100.00	\$ (4,400.00)
215	Furnish, Install, Maintain & Remove Stabilized Construction Entrances	Ea.	2.00	1.00	(1.00)	\$ 600.00	\$ (600.00)
218	Remove and Replace Existing Wooden Fence (All Types and Variable Height)	L.F.	271.00	0.00	(271.00)	\$ 70.00	\$ (18,970.00)
219	Remove and Reset Existing Wood/Metal Slide Gate (All Types and Variable Height)	Ea.	4.00	0.00	(4.00)	\$ 300.00	\$ (1,200.00)
237	Construction Contingency	LS	1.00	0.04	(0.96)	\$ 35,000.00	\$ (33,429.85)
	Total Change Order					\$	\$ (117,088.88)

CHANGE ORDER SUMMARY		
	Amounts	Contract Duration
Original Contract	\$ 1,095,920.45	300 Days
Previously Approved Change Orders	\$ -	0 Days
This Proposed Change Order	\$ (117,088.88)	273 Days
Total Change Orders (25% Max)	\$ (117,088.88)	273 Days
Total Authorized Contract	\$ 978,831.57	573 Days
Notice to Proceed Date:	1/14/2021	
Projected Completion Date:	8/10/2022	



RICHARDSON
TEXAS

MEMO

DATE: July 24, 2023
TO: Keith Dagen – Director of Finance
FROM: Ally Dobbins – Purchasing Manager *AD*
SUBJECT: Change Order to Increase Contract #323000417 with CORE Construction for the Temporary City Hall and Library Relocation Tenant Improvement Project in the amount of \$177,006

Proposed Date of Change Order Authorization: July 31, 2023

I concur with the recommendation of Jim Dulac – Director of Engineering and Capital Projects, and request permission to increase the above referenced contract in the amount of \$177,006 for a total contract value of \$2,143,740, as outlined in the attached memo.

Texas Local Government Code Section 252.048 allows for change orders to contracts if changes in plans or specifications are necessary after the performance of the contract is begun or to decrease or increase the quantity of work to be performed or of materials, equipment, or supplies to be furnished. The contract may not be increased by more than 25% of the original contract amount and any change order that involves a decrease or increase of over \$50,000 must be approved by the governing body of the municipality.

This change order requires approval by the governing body because it is over \$50,000.

Concur:


Keith Dagen

ATTACHMENT



MEMO

TO: Ally Dobbins, Purchasing Manager
 THROUGH: Charles Goff, Assistant City Manager *Charles Goff*
 FROM: Jim Dulac, Director of Engineering & Capital Projects

SUBJECT: Request to authorize Change Order No. 2 to the contract with CORE Construction (CORE) for the Temporary City Hall and Library Relocation Tenant Improvement Project.

DATE: July 20, 2023

ACTION REQUESTED:

Council to consider authorizing Change Order No. 2 to the contract with CORE Construction for the Temporary City Hall and Library Relocation Tenant Improvement Project.

ACCOUNT SUMMARY:

Original Contract Amount	\$1,715,000
Previous Change Orders	\$251,734
Change Order No. 2	\$177,006
Total Authorized Contract Amount	\$2,143,740

BACKGROUND INFORMATION:

On April 24, 2023, City Council awarded the Construction contract for the temporary City Hall and Library Relocation Tenant Improvement project to CORE Construction. During the permit review process, it was noted that certain existing non-compliant electrical conditions in the City Hall Annex would have to be corrected to be in compliance with electrical code requirements.

The total cost for this work is approximately \$256,000. A portion of this work is being funded utilizing the in-contract contingency. The additional cost for this work is \$177,006 and the new total authorized contract amount remains under the overall Temporary City Hall and Library Tenant Improvement Project budget presented to Council in January 2023.

Staff recommends approval of this change order to include installation of a new electrical sub panel in the City Hall Annex in the City’s Construction Contract with CORE Construction. Expenses associated with this pre-existing condition may be eligible for reimbursement by the building owner. Staff is working with building ownership to make sure these expenses are handled in accordance with the lease agreement.

Texas State Law requires any change order which increases, or decreases, a publicly bid construction project by \$50,000 or more be approved by City Council.

FUNDING:

Funding for the temporary City Hall and City Hall Annex portion will be from insurance proceeds.

SCHEDULE:

The electrical panel replacement is expected to delay the occupying City Hall Annex until mid-September adding forty-four calendar days to the contract time. Staff is continuing to work with CORE Construction to minimize the schedule impact.



CONSTRUCTION CONTRACT CHANGE ORDER FORM

Contract No. 323000417
 Contractor: CORE Construction
 Change Order No. 02

Client: City of Richardson	Project: City Hall and Library
1302 E. Collins Blvd.	Project Manager: Tayseer Hourani
Richardson, TX 75081	Date: 7/20/2023

SUMMARY OF ADDITIONS, MODIFICATIONS, OR DELETIONS TO THE WORK DESCRIBED IN THE CONTRACT DOCUMENTS (ATTACH ADDITIONAL DETAILS AS NEEDED):

A new electrical sub-panel needs to be installed at the City Hall Annex.

DESCRIBE WHY THE CHANGE ORDER IS NEEDED:

The City Hall Annex is currently served by an electrical panel which is in an adjacent tenant space. This existing condition does not comply with code and needs to be corrected by adding a new electrical sub-panel at the Annex. The city requested scope revisions from CORE Construction to correct the existing electrical condition at the City Hall Annex and make it code compliant.

CHANGE ORDER SUMMARY:

	Amounts	Contract Duration (Days)
Original Contract	\$ 1,715,000.00	70
Previously Approved Change Orders	\$ 251,734.00	0
Proposed Change Order No. 02	\$ 177,006.00	0
Total Change Orders	\$ 428,740.00	44
Total Authorized Contract	\$ 2,143,740.00	114

Notice to Proceed: 5/22/2023

Completion Date: 9/13/2023

The compensation agreed upon in this Change Order is full, complete and final payment for all costs the Contractor may incur as a result of or relating to this change whether said costs are known, unknown, foreseen or unforeseen at this time, including without limitation, any cost for delay, extended overhead, ripple or impact cost, or any other effect on changed or unchanged work as a result of this Change Order.

Recommended By:
Architexas

By: _____
 Title: _____ Date

Approved By:
CORE Construction

By: _____
 Title: _____ Date

Recommended By:
City Project Manager

By: _____
 Tayseer Hourani Date

Approved By:
City of Richardson

By: _____
 Assistant City Manager Date

FOR CITY STAFF – TO BE FILLED BY PROJECT MANAGER BEFORE ROUTING TO ASSISTANT CITY MANAGER

<u>Project ID</u>	<u>Account Number</u>	<u>Amount</u>	<u>Comments</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____