

The Library offers *Books by Mail* services to Homebound patrons. This service includes audiobooks and DVDs, as well as regular and large print books. Items ship and return in a prepaid envelope provided by the Library.

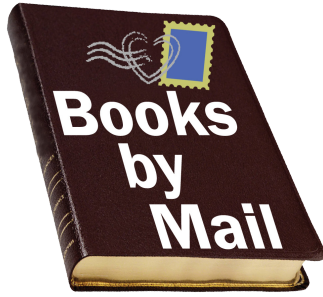
Just fill out and sign the application, review our *Books by Mail* Policies, and mail the application to the Library.

A Library staff member will contact the Homebound patron to start services once the application is approved.

For more information email Linda Lovell at [Linda.Lovell@cor.gov](mailto:Linda.Lovell@cor.gov)

Homebound Services  
**Books by Mail**





## Homebound Services **Books by Mail** **Policies**

1. Homebound services are offered free of charge to **Richardson residents** who cannot come to the Library due to short- or long-term disabilities. Certification for the Homebound *Books by Mail* program will be provided by the patron's physician.
2. Once a patron becomes a Homebound patron, their Library card for walk-in services is void. If a patron's situation changes, a regular Library card may be reissued.
3. *Books by Mail* patrons may borrow several items with each mailing.
4. Books are due back at the Library four weeks after they are mailed. Items ship in a prepaid envelope provided by the Library. Patrons are required to pay for lost or damaged items. Failure to return items in a timely manner or to pay for lost or damaged items may result in loss of *Books by Mail* services.
5. *Books by Mail* patrons may borrow books, audiobooks, and DVDs. InterLibrary loans are not available to Homebound patrons.