



RICHARDSON

T E X A S

FUNDING FINAL REPORT

**City of Richardson
2023-2024 Arts Grants**

For additional information contact:
City Manager's Office
City of Richardson
artsgroups@cor.gov
972-744-4207

Richardson Cultural Arts Commission

Completed Project Report 2023- 2024

organization _____

contact name _____

title _____

phone 1 _____ phone 2 _____ fax _____

e-mail address _____

Narrative describing scope and successful completion of funded project:

amount of funds awarded _____

season start date: _____ season completion date: _____

fiscal year begins: _____ fiscal year ends: _____

	Richardson only current season	all locations current season
# of performances		
tickets sold		
comp tickets		
total season attendance		

Additional materials (visuals, brochures, videos, etc.) may be submitted accompanying this form.

Attach proof that appropriate recognition of the grant was made . . .

“This project is funded in part, by the City of Richardson through the City of Richardson Cultural Arts Commission.”

Season Expenditures and Revenues

	Column Total Expenditures
Expenditures:	
staff salaries (not in-kind)	
professional services (not in-kind)	
facilities rental	
travel & transportation	
rentals (except facilities)	
supplies & materials	
publicity & promotion	
printing	
postage	
in-kind services (Itemize on separate sheet)	
other:	
other:	
other:	
Total Expenditures	
	Funds by Source
Revenues:	
CAC funds	
admissions	
sales	
membership	
individual donations	
corporate donations	
foundation support	
state funds	
in-kind services	
other:	
other:	
other:	
Total Revenues	

We hereby certify that all figures, facts, and representation made in this report, including any attachments, are true and correct to the best of our knowledge.

chief administrative officer:

representative completing application:

signature

signature

typed name

typed name

date

date