

**Richardson Public Library Board**  
**City Hall Spring Creek Conference Room – CH127**  
**Tuesday, March 26, 2024**  
**6:30 PM**

**MINUTES**

Chair Cathy Ziegler called a regular meeting of the Richardson Public Library Board to order at 6:33 pm in the City Hall's Spring Creek Conference Room #CH127, 2360 Campbell Creek Blvd., Suite 525, Richardson, TX. A quorum was present.

Members present: **Cathy Ziegler, Traute Malhotra, Amanda Gallegos, Audrey Oatis-Newsome, Patricia Mulvihill, and Miranda McClellan**

Others present: **Jennifer Davidson**, Director of Library Services  
**Vrena Patrick**, Assistant Director of Library Services  
**Dan Barrios**, City Council Liaison  
**Dannette Garcia**, Assistant City Manager  
**Shelley Billings**, Secretary

**Visitors:**

- Diane Bashaw, Circulation Supervisor
- Kelly Keller, Librarian II Youth Services

A motion was made to approve the January meeting minutes and the minutes were approved.

**Director's Report:**

Renovation

The Board was updated on the status of the Library abatement and told that decisions on artists and furniture are nearly complete.

Update on Programs

Overall, program attendance is on the rise since moving into the temporary Library. With Spring storytimes in full swing, February saw a sharp increase in Youth programming attendance.

Upcoming Youth Spring Programs

Programs for a variety of ages are scheduled over the next few months, storytimes continue through the end of April, and outreach to local schools will take place throughout May. Summer planning is ongoing.

Upcoming Adult Spring Programs

A full calendar of programming covering the arts, science, history and more are scheduled this spring and summer. Some events are so well-attended that they are moving to the Senior Center.

Outreach

The new Outreach Librarian has been hired and the Outreach van is being outfitted, with the hope that it will be ready for summer. The Library has already participated in 9 outreach opportunities this year and many more are planned.

### National Library Week

The Library has planned activities to recognize National Library Week, April 7-13, which is a time to celebrate and promote library use and support.

### Other Library News

- The Library app, which stopped working in November, was restored.
- The Library has a puzzle swap station and will be starting a Seed Library.
- The RALC's Murder Mystery will be held at the Senior Center this year.
- Director Davidson thanked the Library Board members who helped read MLK, Jr. essay contest entries. The winners will be announced in May.

### Upcoming Dates to Note

- Easter– closed Sunday, March 31<sup>st</sup>
- Director Davidson and Assistant Director Patrick will be attending the PLA conference in April.

### **New Business:**

#### Diane Bashaw – Circulation Supervisor

Supervisor Bashaw discussed her educational and work background, described the responsibilities of the Circulation department and shared pictures of her staff. She then led the Board on a tour to look at the book sorter, much to everyone's delight.

#### Youth Services Librarian Kelly Keller – Young Author talk

Kelly Keller introduced herself and showed the Board the presentation she prepared for the upcoming Texas Library Association conference on how to start up a Young Author program.

### **City Council Liaison:**

Dan Barrios reminded the Board about the following upcoming City events:

- The Wildflower Festival
- The Cottonwood Arts Festival

### **Miscellany:**

- The *Richardson Public Library Strategic Plan 2-24-2029* flyer was distributed.
- The next regular board meeting is scheduled for Wednesday, May 8, 2024, at 6:30pm.
- Director Davidson proposed several topics for future Board meetings and asked the Board to please contact her with any other suggestions.

The meeting was adjourned at 7:59pm.

Respectfully submitted,  
Shelley Billings

