

**Richardson Public Library Board**  
**Library Millwood Creek Conference Room – L128**  
**Wednesday, May 8, 2024**  
**6:30 PM**

**MINUTES**

Chair Cathy Ziegler called a regular meeting of the Richardson Public Library Board to order at 6:33 pm in in the Library's Millwood Creek Conference Room #L128, 2360 Campbell Creek Blvd., Suite 500, Richardson, TX. A quorum was present.

**Members present:** Cathy Ziegler, Richard Lin, Traute Malhotra, Amanda Gallegos, Hawana Townsley, Patricia Mulvihill, and Miranda McClellan

**Others present:** Jennifer Davidson, Director of Library Services  
Vrena Patrick, Assistant Director of Library Services  
Dan Barrios, City Council Liaison  
Dannette Garcia, Assistant City Manager  
Shelley Billings, Secretary

New Library Board member Hawana Townsley was introduced to the Board and each person at the meeting introduced themselves to her.

**Visitors:** None

A motion was made to approve the March meeting minutes and the minutes were approved.

**Director's Report:**

Renovation

The Notice to Proceed was given to the Construction Management firm, while the asbestos abatement continues. The Public Art committee continues to prepare to choose the art for the Library's 2 sites.

Statistics

The visitor, circulation and program participation numbers continue to rise the longer the temporary Library has been open.

Update on Programs

The May the 4<sup>th</sup> Be With You Day was very popular and the Youth services Librarians will be visiting many area schools in May to promote the Library's Summer Reading Club.

Upcoming Youth Summer Programs

Many special summer programs and the Summer Reading Club (SRC) "Adventure Begins at Your Library", are scheduled over the next few months as well as the weekly programs, storytimes and book clubs.

Upcoming Adult Summer Programs

A full calendar of programming covering the arts, science, history and more is scheduled this summer. Adults are also participating in the Summer Reading Club this year.

Outreach

While work on the Outreach van nears completion, the Outreach team is still active, including a collaboration with the Richardson Police Department at the end of May.

### Other Library News

- This year's Richardson Reads One Book choice was revealed in April and the author lecture will be in September.
- The Seed Library has been successful.
- The Library budget has been turned into the Budget office.
- The Library is responsible for the Wildflower! Kids area of the Wildflower festival.
- In the last month, the Library has had staff who assisted in providing history on the City Hall building, who were recognized by the Richardson Rotary and who gave a presentation at a Library conference.

### Upcoming Dates to Note

- Closed for Memorial Day and Fourth of July.
- The Library's Volunteer Dinner is in June (invitations distributed).
- The next regular board meeting is scheduled for Wednesday, July 10th, 2024, at 6:30pm.

### **New Business:**

#### Revised Collection Development Policy

Assistant Director Patrick explained that while the policy's Philosophy of Service and Library's Mission Statement were updated, that most of the changes in the document were either a removal of outdated references, a rearrangement of sections or a tightening up of the language. She asked the Board to look over the document in the next few months in preparation for a vote.

#### **City Council Liaison:**

Dan Barrios shared that he had been part of a delegation to Washington D.C., and that he had visited the Library of Congress. He also reminded the Board about the following upcoming City events:

- The Wildflower Festival
- The Greenwood Hills Elementary School Legacy Celebration
- An Eisemann presentation previewing upcoming events.

#### **Miscellany: None**

The meeting was adjourned at 7:39pm.

Respectfully submitted,  
Shelley Billings

