

RICHARDSON CITY COUNCIL
SEPTEMBER 12, 2011
7:30 P.M.
CIVIC CENTER/CITY HALL, 411 W. ARAPAHO, RICHARDSON, TX

- 1. INVOCATION – MARK SOLOMON**
 - 2. PLEDGE OF ALLEGIANCE: U.S. AND TEXAS FLAGS – MARK SOLOMON**
 - 3. MINUTES OF THE AUGUST 22, 2011 AND AUGUST 29, 2011 MEETINGS**
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4. VISITORS. (THE CITY COUNCIL INVITES CITIZENS TO ADDRESS THE COUNCIL ON ANY TOPIC NOT ALREADY SCHEDULED FOR PUBLIC HEARING. PRIOR TO THE MEETING, PLEASE COMPLETE A "CITY COUNCIL APPEARANCE CARD" AND PRESENT IT TO THE CITY SECRETARY. THE TIME LIMIT IS FIVE MINUTES PER SPEAKER.)
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5. CONSIDER ORDINANCE NO. 3835, APPROVING AND ADOPTING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2011 AND ENDING SEPTEMBER 30, 2012.

ACTION TAKEN:

6. CONSIDER ORDINANCE NO. 3836, LEVYING THE AD VALOREM TAXES FOR THE YEAR 2011 (FISCAL YEAR 2011-2012) AT A RATE OF \$0.63516 PER ONE HUNDRED DOLLARS (\$100) ASSESSED VALUATION ON ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY OF RICHARDSON AS OF JANUARY 1, 2011.

ACTION TAKEN:

7. CONSIDER INCREASING THE PROPERTY TAX REVENUE THROUGH THE ADOPTION OF THE PROPOSED PROPERTY TAX RATE OF \$0.63516 PER \$100 OF ASSESSED VALUATION.

ACTION TAKEN:

ALL ITEMS LISTED UNDER ITEM 8 OF THE CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSIONS OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY:

8. CONSENT AGENDA:
 - A. CONSIDER THE FOLLOWING RESOLUTIONS:
 1. RESOLUTION NO. 11-25, ESTABLISHING INSPECTION FEES FOR BUILDINGS AND APARTMENT BUILDING UNITS AS AUTHORIZED BY SECTIONS 6-326(a) AND (c) OF THE CODE OF ORDINANCES.
 2. RESOLUTION NO. 11-26, AMENDING THE AMBULANCE SERVICE USER FEES AS PROVIDED BY SECTION 10-1 (b) OF THE CODE OF ORDINANCES.
 3. RESOLUTION NO. 11-27, ESTABLISHING REVISED FEES AND CHARGES FOR THE REMOVAL OF GARBAGE AND REFUSE WITHIN THE CITY.

4. RESOLUTION NO. 11-28, ESTABLISHING FEES AND CHARGES FOR SHERRILL PARK GOLF COURSE.
- B. CONSIDER ADVERTISEMENT OF THE FOLLOWING BIDS:
1. BID #65-11 – TERRACE DRIVE & EAST TYLER STREET PAVING, DRAINAGE & UTILITY REHABILITATION. BIDS TO BE RECEIVED BY THURSDAY, OCTOBER 6, 2011 AT 2:00 P.M.
 2. BID #66-11 – PARK SHELTER ROOF REPLACEMENT. BIDS TO BE RECEIVED BY THURSDAY, SEPTEMBER 29, 2011 AT 2:00 P.M.
- C. CONSIDER AWARD OF THE FOLLOWING BIDS:
1. BID #63-11 – WE REQUEST AUTHORIZATION TO ISSUE A COOPERATIVE ANNUAL REQUIREMENTS CONTRACT TO LEGACY CONTRACTING, LP DBA CONTROL SPECIALISTS, LP FOR WATER AND WASTEWATER PUMPING FACILITIES MAINTENANCE THROUGH THE CITY OF PLANO BID 2011-210-C PURSUANT TO UNIT PRICES.
 2. BID #64-11 – WE REQUEST AUTHORIZATION TO ISSUE A COOPERATIVE ANNUAL REQUIREMENTS CONTRACT TO INSITUFORM TECHNOLOGIES, INC., FOR THE 2011 TRENCHLESS SEWER REPAIR PROJECT PURSUANT TO UNIT PRICES BID THROUGH THE LOCAL GOVERNMENT PURCHASING COOPERATIVE (BUYBOARD) CONTRACT #354-10.

THE RICHARDSON CITY COUNCIL WILL MEET AT 5:30 P.M. ON MONDAY, SEPTEMBER 12, 2011, IN THE RICHARDSON ROOM OF THE CIVIC CENTER/CITY HALL, 411 W. ARAPAHO, RICHARDSON, TEXAS. AS AUTHORIZED BY SECTION 551.071(2) OF THE TEXAS GOVERNMENT CODE, THIS MEETING MAY BE CONVENED INTO CLOSED EXECUTIVE SESSION FOR THE PURPOSE OF SEEKING CONFIDENTIAL LEGAL ADVICE FROM THE CITY ATTORNEY ON ANY AGENDA ITEM LISTED HEREIN. THIS BUILDING IS WHEELCHAIR ACCESSIBLE. ANY REQUESTS FOR SIGN INTERPRETIVE SERVICES MUST BE MADE 48 HOURS AHEAD OF THE MEETING. TO MAKE ARRANGEMENTS, CALL 972-744-4000 VIA TDD OR CALL 1-800-735-2989 TO REACH 972-744-4000.

WORK SESSION – 6:00 P.M.:

- Call to Order
- A. Review and Discuss Items Listed on the City Council Meeting Agenda
- B. Review and Discuss the Administrative Code Renewal
- C. Review and Discuss the Dallas Central Appraisal District and Collin Central Appraisal District Board Election Process
- D. Review and Discuss the 2011 – 2013 City Council Near Term Action Items
- E. Report on Items of Community Interest

EXECUTIVE SESSION

- In compliance with Section 551.074 and Section 551.087 of the Texas Government Code, Council will convene into a closed session to discuss the following:

- Personnel
 - Civil Service Board
- Deliberation Regarding Economic Development Negotiations
 - Commercial Development – Floyd Rd./U.S. 75 Area
 - Commercial Development – St. Paul Dr./Spring Valley Rd. Area
 - Residential Development – W. Spring Valley Rd./Waterview Dr. Area
- Council will reconvene into open session, and take action, if any, on matters discussed in executive session.

I CERTIFY THE ABOVE AGENDA WAS POSTED ON THE BULLETIN BOARD AT THE CIVIC CENTER/CITY HALL ON FRIDAY, SEPTEMBER 9, 2011, BY 5:00 P.M.

CITY SECRETARY

MINUTES OF A WORK SESSION OF THE CITY COUNCIL
August 22, 2011
City of Richardson, Texas

A Work Session of the City Council was convened at 6:00 p.m., Monday, August 22, 2011 with a quorum of said Council present, to-wit:

Bob Townsend	Mayor
Laura Maczka	Mayor Pro Tem
Mark Solomon	Council member
Scott Dunn	Council member
Kendal Hartley	Council member
Steve Mitchell	Council member
Amir Omar	Council member

City staff present:

Bill Keffler	City Manager
Dan Johnson	Deputy City Manager
Michelle Thames	Assistant City Manager Administrative Services
David Morgan	Assistant City Manager Community Services
Cliff Miller	Assistant City Manager Development Services
Samantha Woodmancy	Management Analyst
Pamela Schmidt	City Secretary

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- **Call to Order** – Mayor Townsend called the meeting to order at 6:02 p.m.

A. Review and Discuss Items Listed on the City Council Meeting Agenda

Mr. Keffler noted that the bid that had been rejected a few weeks ago with regard to LED lighting for the Eisemann Center Parking Garage is on the Consent Agenda for award.

B. Review and Discuss the 2011 – 2013 City Council Statement of Goals and Near Term Action Items

Mr. Keffler stated the document has been updated with the feedback provided by Council previously and stated that Staff was prepared to take any further suggestions and/or changes.

Council members reviewed the latest revision of the Statement of Goals and Near Term Action Items in great detail and suggested several changes, additions and deletions. An item will be placed on a future agenda for further discussion.

Mayor Townsend recessed the Work Session at 7:26 p.m. to convene in the Regular Meeting and reconvened the Work Session at 8:13 p.m.

C. Report on Items of Community Interest

Mr. Solomon stated that he attended the TML Regional Meeting in Mesquite and reported that it was very well attended, a very good meeting, and it was a good networking opportunity.

Mr. Mitchell reported that the City Council Retail Committee met this afternoon and remarked on the details of the meeting. The committee will meet again in a month.

Ms. Maczka stated that Pearce High School will be having their annual cookout on Wednesday evening and invited everyone to attend.

Mr. Solomon complimented the City on the Corporate Challenge opening and it was noted that the City won the Spirit Stick.

Mr. Omar reported that he attended the Arts Commission meeting and was able to hear all 26 applicants for funding.

Mr. Dunn reported that the Animal Luv Day was a great event with lots of dogs.

Mayor Townsend called a recess at 9:12 p.m. and announced that Council would convene into executive session as listed below.

EXECUTIVE SESSION

- In compliance with Section 551.072 and Section 551.074 of the Texas Government Code, Council convened into a closed session at 9:20 p.m. to discuss the following:
 - Deliberation Regarding Real Property
 - Property Considerations in the Bowser Rd./Frances Way Area
 - Personnel
 - DART Board Representative
- Council reconvened into open session at 9:45 p.m. to take action, if any, on matters discussed in executive session.

ACTION TAKEN: Mr. Solomon moved that the City Manager be authorized on behalf of the City of Richardson to purchase and take assignment of the liens held by Tax Ease Funding, L.P., against the property described as Lot 5, Block A, Richardson East Second Addition, Richardson, Texas, also known as 116 S. Bowser, and to sign such documents as may be necessary related to such assignment; second by Mr. Dunn and the motion was approved with a unanimous vote.

There being no further business, Mayor Townsend adjourned the meeting at 9:46 p.m.

MAYOR

ATTEST:

CITY SECRETARY

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL
August 22, 2011
City of Richardson, Texas

A Regular Meeting of the City Council was held at 7:30 p.m., Monday, August 22, 2011 with a quorum of said Council present, to-wit:

Bob Townsend	Mayor
Laura Maczka	Mayor Pro Tem
Mark Solomon	Council member
Scott Dunn	Council member
Kendal Hartley	Council member
Steve Mitchell	Council member
Amir Omar	Council member

City staff present:

Bill Keffler	City Manager
Dan Johnson	Deputy City Manager
Michelle Thames	Assistant City Manager Administrative Services
David Morgan	Assistant City Manager Community Services
Cliff Miller	Assistant City Manager Development Services
Samantha Woodmancy	Management Analyst
Pamela Schmidt	City Secretary

1. **INVOCATION – AMIR OMAR**
2. **PLEDGE OF ALLEGIANCE: U.S. AND TEXAS FLAGS – OSCAR MARCUS, TROOP 86 OF ALL SAINTS CATHOLIC CHURCH**
3. **MINUTES OF THE AUGUST 8, 2011 AND AUGUST 15, 2011 MEETINGS**

ACTION TAKEN: Mr. Omar moved approval of the minutes as presented; second by Mr. Mitchell and the motion was approved with a unanimous vote.

4. **VISITORS.** (THE CITY COUNCIL INVITES CITIZENS TO ADDRESS THE COUNCIL ON ANY TOPIC NOT ALREADY SCHEDULED FOR PUBLIC HEARING. PRIOR TO THE MEETING, PLEASE COMPLETE A "CITY COUNCIL APPEARANCE CARD" AND PRESENT IT TO THE CITY SECRETARY. THE TIME LIMIT IS FIVE MINUTES PER SPEAKER.)

Bill McCalpin, 1400 Cheyenne Drive, addressed the Council thanking them for including funding for community enhancement projects and also for developing an inventory of Eddie Mann walls. He stated he understands the needs in the Spring Valley Corridor and the importance of the revitalization strategy. He talked about the need to address unsafe walls.

Mr. Mitchell asked Mr. Keffler to talk about what can be done in the short term about walls that are unsafe and Mr. Keffler stated staff responds to safety concerns on a case by case basis as needed.

5. PRESENTATION OF PROCLAMATION TO THE YMCA SUMMER SWIM TEAM – THE RICHARDSON RAPIDS.

ACTION TAKEN: Mayor Townsend asked the Swim coaches to meet him at the podium as he read and issued a proclamation recognizing the Richardson Rapids Swim Team for winning the Lone Star State Championship Swim Meet. Coach Lamb commended the team members and thanked the City of Richardson for their support of YMCA.

6. PRESENTATION OF PROCLAMATION FOR TECH TITANS 2011.

Mayor Townsend invited Bill Sproull, CEO and President of the Richardson Chamber of Commerce, to the podium to talk about the program. Mr. Sproull thanked the City of Richardson for helping to honor the Tech Titans of 2011 and described the program and the awards presented in the technology field,

ACTION TAKEN: Mayor Townsend read a proclamation recognizing the Tech Titan program and awards and presented the proclamation to Mr. Sproull. He also recognized the following recipients of awards.

- University of Texas at Dallas – Technology Innovator Finalist
 - University of Texas at Dallas – Community Hero Finalist
 - NanoExplorers Program – Tech Titan of the Future University Finalist
 - UT Dallas Innovation Opportunity Camp – Tech Titan of the Future University Finalist
 - Pardeep Kohli, CEO, Mavenir System – Corporate CEO Finalist
 - Steve Steinheimer, CEO SSG, Ltd. – Emerging Company CEO Finalist
 - VCE – Virtual Computing Environment – Corporate Horizon Finalist
 - Roger Lindquist, CEO, MetroPCS – Corporate CEO Finalist
 - Benning Power Electronics – Fast Tech Finalist
 - G Systems – Fast Tech Finalist
 - Liquid Motors – Fast Tech Finalist
 - Mavenir Systems – Fast Tech Finalist
 - MetroPCS – Fast Tech Finalist
 - OraMetrix Inc. – Fast Tech Finalist
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ALL ITEMS LISTED UNDER ITEM 7 OF THE CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSIONS OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY:

7. CONSENT AGENDA:

ACTION TAKEN: Mr. Mitchell moved approval of the Consent Agenda; second by Mr. Solomon and the motion was approved with a unanimous vote.

- A. Ordinance No. 3834 amending the Comprehensive Zoning Ordinance and Zoning Map to grant a change in zoning to grant a Special Permit for a Private University located at 300 North Coit Road, on a 6.78-acre tract of land zoned LR-M(2) Local Retail.

- B. Resolution No. 11-23 authorizing the City Manager to execute an amendment to the advance funding agreement between Texas Department of Transportation and City of Richardson for the Galatyn Overpass Extension.
- C. Receive from the City Plan Commission:
 - 1. Galatyn Park North Addition being a Final Plat of Lot 3, Block A of the Galatyn Park North Addition.
 - 2. Galatyn Park North Addition Lot 1C, Block A being a replat of Lot 1B and 2A, Block A of the Galatyn Park North Addition.
 - 3. Shiloh Business Park Addition Lot 1D, Block B being a replat of Lots 1C and 3, Block B of the Shiloh Business Park Addition.
- D. Consider advertisement of the following bids:
 - 1. Bid #54-11 – new inlet pipes for two concrete ground storage tanks at Eastside. Bids to be received by Tuesday, September 20, 2011 at 2:00 p.m.
 - 2. Bid #59-11 – asbestos abatement & demolition of the former LaSalle Apartment Complex. Bids to be received by Wednesday, September 21, 2011 at 3:00 p.m.
- E. Consider award of the following bids:
 - 1. Bid #58-11 – authorization to issue a Cooperative Annual Requirements Contract to A & M Maintenance Services, Inc. to furnish and install raised pavement markers pursuant to unit prices through the City of Garland.
 - 2. Bid #60-11 – authorization to issue a Cooperative Annual Requirements Contract to Pollock Paper Distributors for custodial supplies and equipment pursuant to various percentages of discount from their catalog pricelist through the Texas Local Government Statewide Purchasing Cooperative (Buyboard).
- F. Award of Competitive Sealed Proposal Re-CSP #906-11 – we recommend the award to facilities solutions group, for the Eisemann Center Garage LED Lighting Retrofit, in the amount of \$167,970.00.
- G. Approve cancellation of the Monday, September 5, 2011, City Council Meeting for the Labor Day Holiday.

There being no further business, Mayor Townsend adjourned the meeting at 8:03 p.m.

MAYOR

ATTEST:

CITY SECRETARY

MINUTES OF A SPECIAL MEETING OF THE CITY COUNCIL
August 29, 2011
City of Richardson, Texas

A Special Meeting of the City Council was held at 7:30 p.m., Monday, August 29, 2011 with a quorum of said Council present, to-wit:

Bob Townsend	Mayor
Laura Maczka	Mayor Pro Tem
Mark Solomon	Council member
Scott Dunn	Council member
Kendal Hartley	Council member
Steve Mitchell	Council member
Amir Omar	Council member

City staff present:

Bill Keffler	City Manager
Dan Johnson	Deputy City Manager
Michelle Thames	Assistant City Manager Administrative Services
David Morgan	Assistant City Manager Community Services
Cliff Miller	Assistant City Manager Development Services
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Pamela Schmidt	City Secretary

- 1. INVOCATION – MARK SOLOMON**
 - 2. PLEDGE OF ALLEGIANCE: U.S. AND TEXAS FLAGS – MARK SOLOMON**
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3. REPRESENTATIVE ANGIE CHEN BUTTON TO PRESENT HOUSE RESOLUTION HR 2712, CONGRATULATING THE RICHARDSON POLICE DEPARTMENT AND THE CITIZENS OF RICHARDSON ON TAKING FIRST PLACE IN THE 2010 NATIONAL NIGHT OUT COMPETITION.

Mr. Keffler stated that the City was pleased to have State Rep. Angie Chen Button in attendance along with the leadership of the Police Department.

Rep. Button remarked on the tough Legislative Session and stated she was very happy to be home to serve her constituents. She asked Police Chief Spivey and Mayor Townsend to join her at the podium. Chief Spivey introduced Asst. Chief Rhonda Bonner, Lt. Trey Cotton, and Capt. Brent Tourangeau stating they were directly responsible for putting the National Night Out celebration together. He also recognized Capt. Rick Helfers, Asst. Chief Brian Sylvester, Capt. Danny Martin, Lt. Steve Baxster and Lt. Daniel Robb for their assistance with the program. Rep. Button strongly encouraged people to participate and visit the various sites. She read the Proclamation recognizing the City of Richardson for achieving 1st Place in the 2010 National Night Out Program competition. She underscored that the award goes to the entire residents of the City for their participation. Chief Spivey thanked Rep. Button for her representation and thanked the members of his staff.

ACTION TAKEN: No Council action.

4. **VISITORS.** (THE CITY COUNCIL INVITES CITIZENS TO ADDRESS THE COUNCIL ON ANY TOPIC NOT ALREADY SCHEDULED FOR PUBLIC HEARING. PRIOR TO THE MEETING, PLEASE COMPLETE A "CITY COUNCIL APPEARANCE CARD" AND PRESENT IT TO THE CITY SECRETARY. THE TIME LIMIT IS FIVE MINUTES PER SPEAKER.)

None.

5. **PUBLIC HEARING ON PROPOSED BUDGET FOR FISCAL YEAR 2011-2012.**

Mr. Keffler thanked the members of the City Manager's Office, the Budget office and the Finance Department for their assistance in the preparation of the budget. He noted that the City's website include the proposed budget, the presentation made on August 15 and this evening's presentation, as well as the July Budget Retreat. He also noted all of the financial information that is currently available on the City's website. The goal for tonight's presentation is to stimulate feedback. He stated that there are many things these days, locally, statewide, nationally and globally, that are important to be aware of, yet many of these things are not our local circumstance, nor can we take an action to resolve some of those matters. A key strategy may be to keep focused, stay flexible, and take care of matters that can be handled. The focus is on City Council Goals, recent election directions such as the 2010 Bond Election and General Election, ongoing planning efforts, organizational values, strategic opportunities and indicators of future trends. He noted that even as this FY 2011-12 Budget holds the line on new staffing and operational cost, ongoing changes in service demands place added pressures and provided work load indicators comparing to FY 2000-01. Mr. Keffler reviewed the following key budget highlights.

- 0.4% increase in the overall certified tax base (1.0% after factoring in values in dispute and tax increment financing)
- No Tax rate change from current \$0.63516
- Maintain the Senior Exemption current \$55,000 value amount
- Property taxes provide about 37% of the entire General Fund resources
- No residential rate change at this time for Water/Sewer Utility and Solid Waste
- A market based commercial solid waste increase
- Implement a Drainage Utility Fee with an average residential fee of \$3.75/month and a commercial property equivalent rate of about \$0.10/100 sq ft of impervious surface is under evaluation.
- Selected fees and rates proposed for adjustment include several building permits, rental registration and inspection fees, and ambulance fees.
- A rate adjustment is proposed for the Golf Course
- Initiates \$600,000 in funding for community enhancement projects
- Staffing and compensation funding is proposed for step pay plan merit increases and a 2% merit increase for those topped out for more than a year.
- Following the 2010 G.O. Bond program approval and related debt-assigned \$0.06 tax rate change with focus on active implementation of the program
- Debt service requirements of \$7.645 million across all funds is proposed for the Series 2012 C.O. debt program to cover the annual capital replacement requirements and Utility Fund CIP needs.

With regard to the combined funds, Mr. Keffler stated there are times when it's appropriate and acceptable to utilize excess fund balance and when this happens, planned expenditures will exceed planned revenues, but the fund balance is still positive. He stated the strategy allows the City to avoid rate increases. In talking about the General Fund, he stated that the budget

has increased 5.9% over 5 years when the CPI increased 8.3%. He highlighted General Fund revenues and review the top ten taxpayers. Roughly 80% of the single family residents will pay the same tax bill as they did in 2010 and he reviewed the average senior home value noting there are 6,972 or 25% of residents taking advantage of the senior tax exemption. He reviewed the franchise fee, sales and other business taxes, as well as General Fund expenditures. For the 2011-12 Budget, the City will increase its contributions to CORPlan by \$2.0 million, moving to the DFW major cities average of 25% employee/75% employer expenditure split and no increase to premiums paid by employees. Mr. Keffler stated the Street Repair and Rehabilitation program provides \$976,000 or one penny of the tax rate and \$375,000 in operating funding. He reviewed the Water and Sewer Fund revenues and expenditures and highlighted the continual increase in NTMWD rates that have not been passed on to tax payers due to the use of rate stabilization or fund balance. He provided highlights of the Solid Waste Fund, which continues the senior discount program rate of \$13.30 which represents a 26% discount in the monthly bill. He also noted that the commercial residents subsidize each residential account by \$65.00 per year. Mr. Keffler reviewed the Hotel/Motel Tax Fund with an operating budget of \$5,740,289 and he provided a list of the hotels/motels in the city and he addressed the revenues and expenditures of the Eisemann Center. With regard to the Golf Fund, he reported that a green fee rate increase is proposed of \$4 for the weekend and weekday rack rate and a \$2 increase for all other green fee rates and estimates no General Fund subsidy for 2011-12. He stated that there is a debt service of \$542,000 in the Golf Fund budget and felt it important to note that the debt is paid from the Golf Fund rather than the General Fund as is done in several other communities. He emphasized the excellent ratings received by Sherrill Park by the highly respected *Dallas Morning News* rankings. He provided closing comments noting that the pace of economic change continues to be forecasted as a gradual, multi-year effort. He stated that final action on the budget is scheduled for Monday, September 12, 2011 and reiterated that all of the documents presented to Council are located on the City's website for the public's convenience and review.

Mr. Mitchell asked Mr. Keffler to address the funds that would be used for community enhancement. Mr. Keffler stated the \$500,000 would be from the amount typically used for equipment replacement and the remaining \$2.4 million would be used for rolling stock. He clarified that it was not neighborhood vitality, which is a different funding source, and the Council would decide the projects. Mr. Mitchell felt earmarking funds for community revitalization was a good step in the right direction. He asked about the position in the Building Inspection Department and Mr. Keffler replied it was a result of the reorganization of the Community Services Department and the retirement of Mr. Hightower earlier in the year. Mr. Mitchell also noted his desire to increase the corporate involvement at Sherrill Park. Mr. Keffler referred to Mr. Glanton's presentation to the Council during the July Budget Retreat and he felt the Council's interest was heard by Mr. Glanton.

Mr. Omar stated he understands the staff will be reviewing the public safety pay plan later in the year. Mr. Keffler stated that dialogue as already begun with the Fire and Police chiefs. He stated it is clear that the seven year steps is on the longer end.

Mayor Townsend opened the public hearing and invited speakers to the podium.

Darrell Day, 1303 Chickasaw, complimented the Council on the budget and stated he liked the process and the balancing act. He stated he like the continued aggressive stance on street rehabilitation, the community enhancement dollars. He stated he would have liked to see a little more funding in the street rehabilitation program and was pleased with televising the Retreat and Work Session. He also commended Mr. Keffler.

Dick Record, 102 Thompson, commended the Council with being able to expand services and felt that overall the City does a good job and looks at things relatively conservatively. He questioned the need for the Drainage fee. He stated he would like to know how the other cities compare with increased rates and talked about compensation as a whole. He encouraged the Council to look at the total compensation package being offered. Mr. Keffler clarified that he intended to show that the City has held the line on the drainage fee since it was first allowed to be charged in 2000 and stated the bulk of the funds will be used for utility expenditures and projects including employee costs that are currently covered in the General Fund. He also clarified the comments made with regard to employee compensation and assured Mr. Record that the City is looking at the entire package as well as making comparisons with competitive cities. Mr. Mitchell requested a comparison and history of raises provided by other cities.

Ken Robinson, 2507 Springpark Way, spoke against the drainage fee and stated that having the lowest taxes should be the goal. He provided his definition of transparency referring to the tax rate increase associated with the 2010 Bond election. He spoke in opposition to the Tree the Town Program, suggested the Council make cuts and suggested doing away with red light camera enforcement.

Richard Tanner, 401 Ridgehaven, made philosophical comments and stated that all obligations must be included in the budget. He also felt the Council should look at the abatements and asked why there was no homestead exemption offered for homeowners such as is offered in other communities. He stated that he finds it disturbing that City Staff moves money around stating it was a City Charter violation.

Steven Wrage, 1135 Brandy Station, stated that he has not been able to give his employees any type of wage increase and has had to cut benefits, and asked the Council to reconsider the proposed salary increases due to the economy. He felt there is a disparity between the salaries of private and public employees.

ACTION TAKEN: Mr. Mitchell moved to close the public hearing; second by Ms. Maczka and the motion was approved with a unanimous vote.

Mr. Mitchell stated that none of the Council wants to see increased spending or additional taxes and asked Mr. Keffler to respond to the impact of inflation. Mr. Keffler stated the staff and Council has to base its decisions on the best information it has. He noted that the overall budget, increased by 2.6% and the General Fund Budget at 2.3%, is under the 3+% cost of living increase. He noted that half of the overall budget is people cost and the remaining is commodity. He reiterated that the budget had only increased 5.9% over the past 5 years while the CPI increased by 8.3%. With regard to the bond election, he noted that the information provided reflected it would require a 6 cent tax rate increase for debt service and underscored that the increase has not been used for maintenance and operations since the early 2000's. He also noted the increased level of services with a reduced number of employees. In response to Mr. Wrage, Mr. Omar felt the average salary was comparable to the private sector. He stated that overall he was pleased with the restraint shown and the proposed budget. He also noted that the NTMWD, even with increases, still has the lowest rates of other water districts.

ALL ITEMS LISTED UNDER ITEM 6 OF THE CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSIONS OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY:

6. CONSENT AGENDA:

ACTION TAKEN: Mr. Solomon moved approval as presented; second by Mr. Hartley and the motion was approved with a unanimous vote

A. Resolution No. 11-24, adopting the City of Richardson City Council Statement of Goals.

There being no further business, Mayor Townsend adjourned the meeting at 9:48 p.m.

MAYOR

ATTEST:

CITY SECRETARY



City of Richardson
City Council Meeting
Agenda Item Summary



Meeting Date: Monday, September 12, 2011

Agenda Item: Visitors *(The City Council invites citizens to address the Council on any topic not already scheduled for public hearing.)*

Staff Resource: Pamela Schmidt, City Secretary

Summary: Members of the public are welcome to address the City Council on any topic not already scheduled for public hearing. Speaker Appearance Cards should be submitted to the City Secretary prior to the meeting. Speakers are limited to 5 minutes and should avoid personal attacks, accusations, and characterizations.

In accordance with the Texas Open Meetings Act, the City Council cannot take action on items not listed on the agenda. However your concerns will be addressed by City staff, may be placed on a future agenda, or by some other course of resolution.

Board/Commission Action: N/A

Action Proposed: Receive comments by visitors.





**City of Richardson
City Council Meeting
Agenda Item Summary**



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- Meeting Date:** Monday, September 12, 2011
- Agenda Item:** Consider Ordinance No. 3835, approving and adopting a budget for the Fiscal Year Beginning October 1, 2011 and ending September 30, 2012
- Staff Resource:** Bill Keffler, City Manager
- Summary:** On July 19 and 20, 2011, the Richardson City Council held a Budget Retreat at which City Staff provided the City Council with a status report on the current 2010-2011 Revenues and Expenditures and reviewed with the City Council Preliminary Revenue and Expenditure Projections for the 2011-2012 Fiscal Year.
- The City Manager filed a Proposed Budget for Fiscal Year 2011-2012 on Friday, August 12, 2011 in accordance with the City Charter and State Law. The Proposed Budget was presented in detail by the City Manager during an August 15, 2011 Worksession. A copy of the Proposed Budget and the Worksession presentation is available online.
- The City Council received Public Input on the proposed budget at a Public Hearing held on Monday, August 29, 2011. A copy of the Public Hearing presentation is also available online.
- Board/Commission Action:** N/A
- Action Proposed:** Consider Ordinance No. 3835, approving and adopting a budget for the Fiscal Year Beginning October 1, 2011 and ending September 30, 2012
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ORDINANCE NO. 3835

AN ORDINANCE OF THE CITY OF RICHARDSON, TEXAS APPROVING AND ADOPTING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2011 AND ENDING SEPTEMBER 30, 2012; PROVIDING THAT EXPENDITURES FOR SAID FISCAL YEAR SHALL BE MADE IN ACCORDANCE WITH SAID BUDGET; APPROPRIATING AND SETTING ASIDE THE NECESSARY FUNDS OUT OF THE GENERAL AND OTHER REVENUES FOR SAID FISCAL YEAR FOR THE MAINTENANCE AND OPERATION OF THE VARIOUS DEPARTMENTS AND FOR VARIOUS ACTIVITIES AND IMPROVEMENTS OF THE CITY; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, as required by Section 11.02 of the City Charter, the City Manager has prepared and submitted to the City Council a proposed budget reflecting financial policies for the year and forecasting revenues and expenditures for conducting the affairs of the City and providing a complete financial plan for the fiscal year beginning October 1, 2011, and ending September 30, 2012; and

WHEREAS, the City Council has received the City Manager's proposed budget, a copy of which and all supporting schedules have been filed with the City Secretary of the City of Richardson, Texas; and

WHEREAS, the City Council has conducted the necessary public hearings as required by law; and

WHEREAS, The City Council desires to authorize funding of such benefits, as herein provided;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RICHARDSON, TEXAS:

SECTION 1. That the proposed budget of the revenue and expenditures necessary for conducting the affairs of the City of Richardson, Texas, said budget being in the amount of \$188,511,154, providing a complete financial plan for the fiscal year beginning October 1, 2011, and ending September 30, 2012, as submitted to the City Council by the City Manager, a copy of which is on file in the City Secretary's Office and incorporated herein by reference, be and the same is hereby adopted and approved as the budget of the City of Richardson, Texas for the fiscal year beginning October 1, 2011, and ending September 30, 2012.

SECTION 2. That the sum of \$188,511.154 is hereby appropriated for the payment of the expenditures established in the approved budget for the fiscal year beginning October 1, 2011 and ending September 30, 2012.

SECTION 3. That the expenditures during the fiscal year beginning October 1, 2011, and ending September 30, 2012 shall be made in accordance with the budget approved by this ordinance unless otherwise authorized by a duly enacted ordinance of the City of Richardson, Texas.

SECTION 4. That all budget amendments and transfers of appropriations budgeted from one account or activity to another within any individual activity for the fiscal year 2010-2011 are hereby ratified, and the budget Ordinance for fiscal year 2010-2011, heretofore enacted by the City Council, be and the same is hereby, amended to the extent of such transfers and amendments for all purposes.

SECTION 5. That specific authority is given to the City Manager to make the following adjustments:

1. Transfer of appropriations budgeted from one account classification to another account classification within the same department.
2. Transfer of appropriations from designated appropriation from one department or activity to another department or activity within the same fund.

SECTION 6. That all notices and public hearings required by law have been duly completed.

SECTION 7. That all provisions of the Ordinances of the City of Richardson, Texas, in conflict with the provisions of this ordinance be, and the same are hereby, repealed, and all other

provisions of the Ordinances of the City of Richardson, Texas not in conflict with the provisions of this Ordinance shall remain in full force and effect.

SECTION 8. That should any word, sentence, paragraph, subdivision, clause, phrase or section of this Ordinance be adjudged or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of this Ordinance as a whole, or any part or provision thereof other than the part so decided to be invalid, illegal or unconstitutional.

SECTION 9 This Ordinance shall take effect from and after its passage as the law and charter in such cases provide.

DULY PASSED by the City Council of the City of Richardson, Texas, on the _____ day of _____, 2011.

APPROVED:

MAYOR

CORRECTLY ENROLLED:

CITY SECRETARY

APPROVED AS TO FORM:

CITY ATTORNEY
(PGS/09-08-11/51149)



**City of Richardson
City Council Meeting
Agenda Item Summary**



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- Meeting Date:** Monday, September 12, 2011
- Agenda Item:** Consider Ordinance No. 3836, levying the ad valorem taxes for the year 2011 (Fiscal Year 2011-2012) at a rate of \$0.63516 per one hundred dollars (\$100) assessed valuation on all taxable property within the corporate limits of the City of Richardson as of January 1, 2011.
- Staff Resource:** Bill Keffler, City Manager
- Summary:** On July 19 and 20, 2011, the Richardson City Council held a Budget Retreat at which City Staff provided the City Council with a status report on the current 2010-2011 Revenues and Expenditures and reviewed with the City Council Preliminary Revenue and Expenditure Projections for the 2011-2012 Fiscal Year.
- The City Manager filed a Proposed Budget for Fiscal Year 2011-2012 on Friday, August 12, 2011 in accordance with the City Charter and State Law. The Proposed Budget was presented in detail by the City Manager during an August 15, 2011 Worksession. A copy of the Proposed Budget and the Worksession presentation is available online.
- The City Council received Public Input on the proposed budget at a Public Hearing held on Monday, August 29, 2011. A copy of the Public Hearing presentation is also available online.
- Board/Commission Action:** N/A
- Action Proposed:** Consider Ordinance No. 3836, levying the ad valorem taxes for the year 2011 (Fiscal Year 2011-2012) at a rate of \$0.63516 per one hundred dollars (\$100) assessed valuation on all taxable property within the corporate limits of the City of Richardson as of January 1, 2011.
-

ORDINANCE NO. 3836

AN ORDINANCE OF THE CITY OF RICHARDSON LEVYING THE AD VALOREM TAXES FOR THE YEAR 2011 (Fiscal Year 2011-2012) AT A RATE OF \$0.63516 PER ONE HUNDRED DOLLARS (\$100) ASSESSED VALUATION ON ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY OF RICHARDSON AS OF JANUARY 1, 2011, TO PROVIDE REVENUE FOR THE PAYMENT OF CURRENT EXPENSES; PROVIDING FOR AN INTEREST AND SINKING FUND FOR ALL OUTSTANDING DEBT OF THE CITY OF RICHARDSON; PROVIDING FOR DUE AND DELINQUENT DATES TOGETHER WITH PENALTIES AND INTEREST; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RICHARDSON, TEXAS:

SECTION 1. That there be and is hereby levied for the year 2011 on all taxable property, real, personal and mixed, situated within the corporate limits of the City of Richardson, and not exempt by the Constitution of the State and valid State laws, a tax of \$0.63516 on each one hundred dollars (\$100) assessed valuation of taxable property, and shall be apportioned and distributed as follows:

- (a) For the purpose of defraying the current expenditures of the municipal government of the City of Richardson, a tax of \$0.36281 on each one hundred dollars (\$100) assessed value on all taxable property.
- (b) For the purpose of creating a sinking fund to pay the interest and principal maturities of all outstanding debt of the City of Richardson, not otherwise provided for, a tax of \$0.27235 on each one hundred dollars (\$100) assessed value of taxable property within the City of Richardson, and shall be applied to the payment of interest and maturities of all such outstanding debt.

SECTION 2. That all ad valorem taxes shall become due and payable on October 1, 2011, and all ad valorem taxes for the year shall become delinquent if not paid prior to February 1, 2012. There shall be no discount for payment of taxes prior to February 1, 2012. A delinquent tax shall incur all penalty and interest authorized by law, to wit:

- (a) A penalty of six per cent on the amount of the tax for the first calendar month it is delinquent, plus one percent for each additional month or portion of a month the tax remains unpaid prior to July 1 of the year in which it becomes delinquent.

- (b) Provided, however, a tax delinquent on July 1, 2012 incurs a total penalty of twelve per cent of the amount of delinquent tax without regard to the number of months the tax has been delinquent. A delinquent tax shall also accrue interest at the rate of one percent for each month or portion of a month the tax remains unpaid. Taxes for the year 2011 and taxes for all future years that become delinquent on or after February 1 but not later than May 1, that remain delinquent on July 1 of the year in which they become delinquent, incur an additional penalty in the amount of twenty percent (20%) of taxes, penalty and interest due, pursuant to Texas Property Tax Code Section 6.30 and 33.07, as amended. Taxes assessed against tangible personal property for the year 2011 and for all future years that become delinquent on or after February 1 of a year incur an additional penalty on the later of the date the personal property taxes become subject to the delinquent tax attorney's contract, or 60 days after the date the taxes become delinquent, such penalty to be in the amount of twenty percent (20%) of taxes, penalty and interest due, pursuant to Texas Property Tax Code Section 33.11. Taxes for the year 2011 and taxes for all future years that remain delinquent on or after June 1 under Texas Property Tax Code Sections 26.07(f), 26.15(e), 31.03, 31.031, 31.032 or 31.04 incur an additional penalty in the amount of twenty percent (20%) of taxes, penalty and interest due, pursuant to Texas Property Tax Code Section 6.30 and Section 33.08, as amended.

SECTION 3. That taxes are payable at the Dallas County Tax Office if property is located in Dallas County, or at the Collin County Tax Office if property is located in Collin County. The City shall have available all the rights and remedies provided by law for the enforcement of the collection of taxes levied under this Ordinance.

SECTION 4. That the tax roll as presented to the City Council, together with any supplements thereto, be and the same are hereby approved.

SECTION 5. That all ordinances of the City of Richardson in conflict with the provisions of this Ordinance be, and the same are hereby, repealed and all other provisions of the ordinances of the City of Richardson not in conflict with the provisions of this Ordinance shall remain in full force and effect.

SECTION 6. That should any sentence, paragraph, subdivision, clause, phrase or section of this Ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this Ordinance as a whole or any part or provision thereof other than the part thereof decided to be unconstitutional, illegal or invalid.

SECTION 7. That this ordinance shall take effect immediately from and after its passage, as the law and charter in such cases provide.

DULY PASSED by the City Council of the City of Richardson, Texas, on the _____ day of _____, 2011.

APPROVED:

MAYOR

DULY ENROLLED:

CITY SECRETARY

APPROVED AS TO FORM:

CITY ATTORNEY
(PGS:09-06-11:TM 50674)



**City of Richardson
City Council Meeting
Agenda Item Summary**



- Meeting Date:** Monday, September 12, 2011
- Agenda Item:** Consider increasing Property Tax Revenue through the adoption of the proposed Property Tax Rate of \$0.63516 per \$100 of assessed valuation
- Staff Resource:** Bill Keffler, City Manager
- Summary:** On July 19 and 20, 2011, the Richardson City Council held a Budget Retreat at which City Staff provided the City Council with a status report on the current 2010-2011 Revenues and Expenditures and reviewed with the City Council Preliminary Revenue and Expenditure Projections for the 2011-2012 Fiscal Year.
- The City Manager filed a Proposed Budget for Fiscal Year 2011-2012 on Friday, August 12, 2011 in accordance with the City Charter and State Law. The Proposed Budget was presented in detail by the City Manager during an August 15, 2011 Worksession. A copy of the Proposed Budget and the Worksession presentation is available online.
- The City Council received Public Input on the proposed budget at a Public Hearing held on Monday, August 29, 2011. A copy of the Public Hearing presentation is also available online.
- This particular action item is in response to requirements included in Section 102.007 (c) of the Texas Local Government Code.
- Board/Commission Action:** N/A
- Action Proposed:** Consider increasing Property Tax Revenue through the adoption of the proposed Property Tax Rate of \$0.63516 per \$100 of assessed valuation

RESOLUTION NO. 11-25

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RICHARDSON, TEXAS, ESTABLISHING INSPECTION FEES FOR BUILDINGS AND APARTMENT BUILDING UNITS AS AUTHORIZED BY SECTIONS 6-326(a) AND (c) OF THE CODE OF ORDINANCES; PROVIDING A REPEALING CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Section 6-326(a) of the Code of Ordinances provides for the chief building official or a designated representative to obtain search warrants allowing the inspection of any specified premises to determine the presence of a health hazard or unsafe building condition, including but not limited to, any structural, property, or utility hazard, or a violation of any health or building regulation, statute or ordinance; and

WHEREAS, Section 6-326(c) of the Code of Ordinances provides for the chief building official or a designated representative to perform an annual inspection of each apartment building within the city to determine compliance of such building with this Chapter 6 of the Code of Ordinances; and

WHEREAS, Sections 6-326(a) and (c) of the Code of Ordinances requires the owner of such building to pay an inspection fee to the city in an amount to be determined by an appropriate resolution of the City Council from time to time, to defray the administrative expense incurred in conducting such annual inspections; and

WHEREAS, the City Council desires to establish the inspection fees authorized by Sections 6-326(a) and (c) of the Code of Ordinances.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RICHARDSON, TEXAS:

SECTION 1. That the following inspection fees are hereby established:

New single family (3,500 sf; \$72.45/sf; \$253,575)	\$1,200
New multi-family (850 sf unit;\$68.25/sf; \$58,013)	\$500
Residential detached bldg >150 sf (600 sf; \$30.00/sf; \$18,000)	\$100
Residential detached bldg <150 sf	\$30
Swimming pools (\$35,500 value)	\$200
Spas, hot tubs, above ground pools (\$5,000 value)	\$100
Demolition permit	\$50
Sign (new; reface; 50 sf)	\$100
Temporary sign	\$50

Sign repair	\$50
Fence (residential - \$1,500 value)	\$30
Concrete (commercial)	\$50
Antenna (residential)	\$30
Miscellaneous trade work (residential)	\$50
Miscellaneous trade work (commercial)	\$75
Clean & Show	\$100
Minimum permit fee (residential)	\$50
Minimum permit fee (commercial)	\$75
Apartment Inspection Annual Fee (per unit)	\$13

SECTION 2. That the inspection fees established herein shall become effective on October 1, 2011.

SECTION 3. That all provisions of the Resolutions of the City of Richardson, Texas, in conflict with the provisions of this resolution be, and the same are hereby, repealed, and all other provisions not in conflict with the provisions of this resolution shall remain in full force and effect.

SECTION 4. That this Resolution shall take effect immediately from and after its passage.

DULY RESOLVED AND ADOPTED by the City Council of the City of Richardson, Texas, on this the _____ day of _____, 2011.

CITY OF RICHARDSON, TEXAS

MAYOR

APPROVED AS TO FORM:

ATTEST:

CITY ATTORNEY
(PGS:08-30-11:TM 50981)

CITY SECRETARY

RESOLUTION NO. 11-26

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RICHARDSON, TEXAS, AMENDING THE AMBULANCE SERVICE USER FEES AS PROVIDED BY SECTION 10-1 (b) OF THE CODE OF ORDINANCES; PROVIDING A REPEALING CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Code of Ordinances of the City of Richardson provides for user fees for ambulance services provided by the City of Richardson; and

WHEREAS, the Code of Ordinances provides that the City Council will amend such fees from time to time by resolution; and

WHEREAS, the City Council desires to amend such user fees to defray the costs of such services;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RICHARDSON, TEXAS:

SECTION 1. That the following user fees for ambulance services provided by the City of Richardson, Texas, are hereby adopted.

1. Six Hundred Seventy-Five Dollars (\$675.00) base rate charge per resident person for an emergency transport.
2. Seven Hundred Seventy-Five Dollars (\$775.00) base rate charge per non-resident person for an emergency transport.
3. One Hundred Dollars (\$100.00) base rate charge per person, regardless of the person's location and/or residence, for a No Transport and/or patient refusal when an ambulance is dispatched to a location.
4. Fifteen Dollars (\$15.00) per loaded mile. Loaded mile is from point of pick-up until final destination at receiving hospital.
5. Medication and disposable supplies fee. A fee shall be assessed for medications and disposable supplies at a rate of the cost plus twenty percent (20%) for medication administered and disposable supplies used during the course of emergency medical care.

SECTION 2. That all provisions of the resolutions of the City of Richardson, Texas, in conflict with the provisions of this Resolution be, and the same are hereby, repealed, and all

other provisions not in conflict with the provisions of this Resolution shall remain in full force and effect.

SECTION 3. That this Resolution shall take effect immediately from and after its passage; provided, however, the fees established herein shall become effective October 1, 2011.

DULY RESOLVED AND ADOPTED by the City Council of the City of Richardson, Texas, on this the 12th day of September, 2011.

CITY OF RICHARDSON, TEXAS

MAYOR

ATTEST:

CITY SECRETARY

APPROVED AS TO FORM:

CITY ATTORNEY
(PGS:09-02-11:TM 51100)

RESOLUTION NO. 11-27

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RICHARDSON, TEXAS, ESTABLISHING REVISED FEES AND CHARGES FOR THE REMOVAL OF GARBAGE AND REFUSE WITHIN THE CITY; PROVIDING A REPEALING CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Code of Ordinances of the City of Richardson, Texas, provides that the City Council shall by Resolution, establish fees and charges for the removal of garbage and refuse within the City, and

WHEREAS, the City Council has determined that it is necessary to charge the fees set forth herein for the removal of garbage and refuse within the City;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RICHARDSON, TEXAS:

SECTION 1. That a charge of sixteen dollars and sixty-three cents (\$16.63) per month (before sales tax) is hereby established for City removal of garbage and refuse from each residence, dwelling, duplex (each side) or apartment unit that is not a user of City-owned containers (dumpsters or similar service).

SECTION 2. That a charge of twelve dollars and thirty-one cents (\$12.31) per month (before sales tax) is hereby established for each residence, dwelling, duplex (each side) or apartment unit that is not a user of City-owned containers for customers over 65 years of age. Each customer over the age of 65 must make application to the City and provide proof of age prior to receiving the senior citizen discount.

SECTION 3. That the following fees and charges are hereby established for users of City-owned containers:

(a)	Frontloaders: <u>Container Size</u>	<u>Monthly Fee Based on the Number of Collections Per Week</u>					
		<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>
	Up to 4 Cubic Yards	\$82	145	205	268	308	384
	Over 4 Cubic Yards	\$131	237	337	438	525	645

(b) That the following fees and charges are hereby established for the lease of roll-off solid waste compactors and containers.

Monthly lease:	
Compactors	\$300/month
20 yd open top	\$105/month
30 yd open top	\$125/month
42 yd open top	\$125/month
20 yd receiver box	\$105/month
42 yd receiver box	\$125/month

(c) Hauling fees for solid waste containers, including those privately-owned:

Compactors:	
20 yd	\$315/service call
25 yd	\$336/service call
30 yd	\$368/service call
35 yd	\$431/service call
42 yd	\$483/service call
Receiver Boxes:	
20 yd	\$315/service call
42 yd	\$483/service call
Open-Top:	
20 yd	\$242/service call
30 yd	\$263/service call
42 yd	\$289/service call

(d) Temporary/special container service fees

Temporary Open Top:	
20 yd	\$242/service call
30 yd	\$263/service call
42 yd	\$289/service call
Set-up fee	\$30
Restocking fee	\$30
Blocked container	\$30

(e) Daily rental based on a 24-hour day and any portion thereof:

20 yd	\$3.50/day
30 yd	\$4.25/day
42 yd	\$4.25/day

(f) Frontloader compactor fee:

\$5.50 per cubic yd. per pick up

(g) For all commercial users, the City reserves the right to adjust charges due to various unique circumstances that arise, such as overweight containers.

SECTION 4. That the City shall charge each commercial user a landfill fee of 9.8 percent of the total monthly commercial refuse charge. For purposes of this Section 4, the phrase “total monthly commercial refuse charge” shall mean the total of the charges and fees invoiced to a

commercial user pursuant to Section 3(a), Section 3(c), Section 3(d)(except for the amount charged for set-up fee, restocking fee, or blocked container), and Section 3(f) of this Resolution.

SECTION 5. That in case any user shall not timely pay for sanitation services rendered and charges otherwise due, a delinquent charge of five percent (5%) of the unpaid balance shall be assessed fifteen (15) days from the date the bill is rendered.

SECTION 6. That a notice of the charges established herein shall be filed with the City Secretary and shall become effective beginning with the first billing after November 1, 2011.

SECTION 7. That all provisions of the resolutions of the City of Richardson, Texas, in conflict with the provisions of this resolution be and the same are hereby repealed, and all other provisions not in conflict with the provisions of this resolution shall remain in full force and effect.

SECTION 8. That this Resolution shall take effect immediately from and after its passage; provided, however, the charges and rates established herein shall become effective October 1, 2011, and it is, accordingly, so resolved.

DULY RESOLVED AND ADOPTED by the City Council of the City of Richardson, Texas, on this the ____ day of September, 2011.

CITY OF RICHARDSON, TEXAS

MAYOR

APPROVED AS TO FORM:

ATTEST:

CITY ATTORNEY
(PGS:08-31-11:TM 51008)

CITY SECRETARY

RESOLUTION NO. 11-28

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RICHARDSON, TEXAS, ESTABLISHING FEES AND CHARGES FOR SHERRILL PARK GOLF COURSE; PROVIDING A REPEALING CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council desires to establish fees and charges for the Sherrill Park Golf Course effective October 1, 2011.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RICHARDSON, TEXAS:

SECTION 1. That the City Council of the City of Richardson, Texas, hereby adopts the following fees and charges for green fees, golf cards, and golf cart rentals for the operation of Sherrill Park Golf Course:

1. Green Fees:

		<u>Course #1</u>	<u>Course #2</u>
Weekend	Regular Rate	\$38.00	\$32.00
	1 st Twilight	\$26.00	\$20.00
	2 nd Twilight	\$20.00	\$16.00
	Super Twilight	\$16.00	\$12.00
Weekday	Regular Rate	\$26.00	\$22.00
	1 st Twilight	\$20.00	\$16.00
	2 nd Twilight	\$18.00	\$14.00
	Super Twilight	\$14.00	\$10.00
	Sr./Jr.	\$18.00	\$16.00

2. Resident golf cards issued on or after October 1, 2011:

- a. Over 55 years and under 17 years of age: \$100.00 per card
- b. All players, weekdays and weekends: \$200.00 per card

3. Golf cart rental is:

- a. \$18.00 for 18 holes (\$9.00 per person);
- b. \$10.00 for 9 holes (\$5.00 per person).

4. The Golf Professional, upon approval from the City Manager or designee, shall have the authority to negotiate green fees and other course fees for group outings and tournaments.

SECTION 2. That fees and charges established herein shall be posted at said Sherrill Park Golf Course and filed with the City Secretary, and shall become effective October 1, 2011.

SECTION 3. That all provisions of the Resolutions of the City of Richardson, Texas, in conflict with the provisions of this resolution be, and the same are hereby, repealed, and all other provisions not in conflict with the provisions of this resolution shall remain in full force and effect.

SECTION 4. That this Resolution shall become effective immediately from and after its passage, except that the fees and charges set forth herein shall become effective on October 1, 2011.

DULY RESOLVED AND ADOPTED by the City Council of the City of Richardson, Texas, on this the 12th day of September, 2011.

CITY OF RICHARDSON, TEXAS

MAYOR

APPROVED AS TO FORM:

ATTEST:

CITY ATTORNEY
(PGS:08-31-11:TM 50984)

CITY SECRETARY

CITY OF RICHARDSON

TO: Bill Keffler - City Manager
THRU: Kent Pfeil- Director of Finance
FROM: Pam Kirkland - Purchasing Manager
SUBJECT: Bid Initiation Request #65-11
DATE: September 6, 2011

Request Council approval to initiate bids for the following:

Terrace Drive & East Tyler Street Paving, Drainage & Utility Rehabilitation

Proposed Council approval date: September 12, 2011
Proposed advertising dates: September 21, 2011 & September 28, 2011
Proposed bid due date: Thursday, October 6, 2011 @ 2:00 PM
Proposed bid opening date: Thursday, October 6, 2011 @ 2:30 PM
Engineer's estimated total cost: \$1,410,000
Account: 378-8702-585-7524 Project #SD1011



Pam Kirkland, CPPO, CPPB
Purchasing Manager



September 8, 2011

Kent Pfeil
Director of Finance

Date

Approved: _____
Bill Keffler
City Manager

Date



MEMO

TO: Bill Keffler, City Manager
THROUGH: Cliff Miller, Assistant City Manager *can*
FROM: Steve Spanos, P.E., Director of Engineering *3*
SUBJECT: Permission to Advertise Bid #65-11
Terrace Drive & East Tyler Street Paving, Drainage & Utility Rehabilitation
DATE: September 2, 2011

BACKGROUND INFORMATION:

The project includes paving replacement for Terrace Drive (from Greenville to Dorothy) and Tyler Street (from Lois Lane to Grove Road), as well as water main replacement and new storm sewer and inlets in Terrace Drive from Texas Channel to LaSalle Drive. It also includes sidewalk and wheel chair ramps and all appurtenances necessary for this project.

FUNDING:

Funding is provided from 2010 Streets and Drainage G.O. Bonds account 378-8702-585-7524 project SD1011.

SCHEDULE:

Capital Projects plans to begin construction for this project November 2011 and completed by September 2012.

Cc: David G. McFadden, P.E., Project Engineer
Office\Agenda\Executive\Adv\StreetsPhase 1.doc

NOTICE TO CONTRACTORS
CITY OF RICHARDSON

**TERRACE DRIVE & EAST TYLER STREET
PAVING, DRAINAGE & UTILITY REHABILITATION**

BID #65-11

Sealed bids addressed to the Purchasing Manager, of the City of Richardson, Texas, will be received at the Office of the City Purchasing Department, Suite 101, City Hall, 411 West Arapaho Road, Richardson, Texas, until **2:00 p.m. on Thursday, October 6, 2011**, and will be opened and read aloud in the **Capital Projects Conference Room 206**, 30 minutes later that same day, for furnishing all labor, materials, tools and equipment, and performing all work required including all appurtenances for this project:

The project includes paving replacement for Terrace Drive (from Greenville to Dorothy) and Tyler Street (from Lois Lane to Grove Road), as well as water main replacement and new storm sewer and inlets in Terrace Drive from Texas Channel to LaSalle Drive. It also includes sidewalk and wheel chair ramps and all appurtenances necessary for this project.

Proposals shall be accompanied by a certified or cashier's check on a state or national bank in an amount not less than five percent (5%) of the possible total of the bid submitted, payable without recourse to the City of Richardson, Texas, or an acceptable bid bond for the same amount from a reliable surety company as a guarantee that the bidder will enter into a contract and execute required Performance and Payment Bonds within ten (10) days after notice of award of contract. The notice of award of contract shall be given to the successful bidder within ninety (90) days following the opening of bids.

The successful bidder must furnish a Performance Bond upon the form provided in the amount of one hundred percent (100%) of the contract price, a material and labor Payment Bond upon the form provided in the amount of one hundred percent (100%) of the contract price, and a Maintenance Bond upon the form provided in the amount of one hundred percent (100%) of the contract price, from a surety authorized under the laws of the State of Texas to act as a surety on bonds for principals.

The right is reserved, as the interest of the Owner may require, to reject any and all bids, to waive any informality in the bids received, and to select bid best suited to the Owner's best interest. The Contractor, to be successful in bidding this project, must have completed a minimum of three similar projects within the last five years.

A maximum of Two Hundred Eighty (280) calendar days will be allowed for construction.

One set of plans, specifications and bid documents may be secured from the Office of the City Engineer, Capital Projects Department in Room 204, of the Richardson Civic Center/City Hall, 411 West Arapaho Road, Richardson, Texas, beginning at 12:00 p.m. on **Tuesday, September 20, 2011** upon a NON-REFUNDABLE FEE OF Fifty Dollars (\$50.00) per set, payable to the City of Richardson, accompanied by the contractor's name, address, phone number, email address and FAX number.

A voluntary Pre-Bid conference will be held **Thursday, September 29, 2011 at 10:00 a.m.**, in the **Capital Projects Conference Room 206**, Richardson Civic Center/City Hall.

By:/s/Bob Townsend, Mayor
City of Richardson
P. O. Box 830309
Richardson, Texas 75083

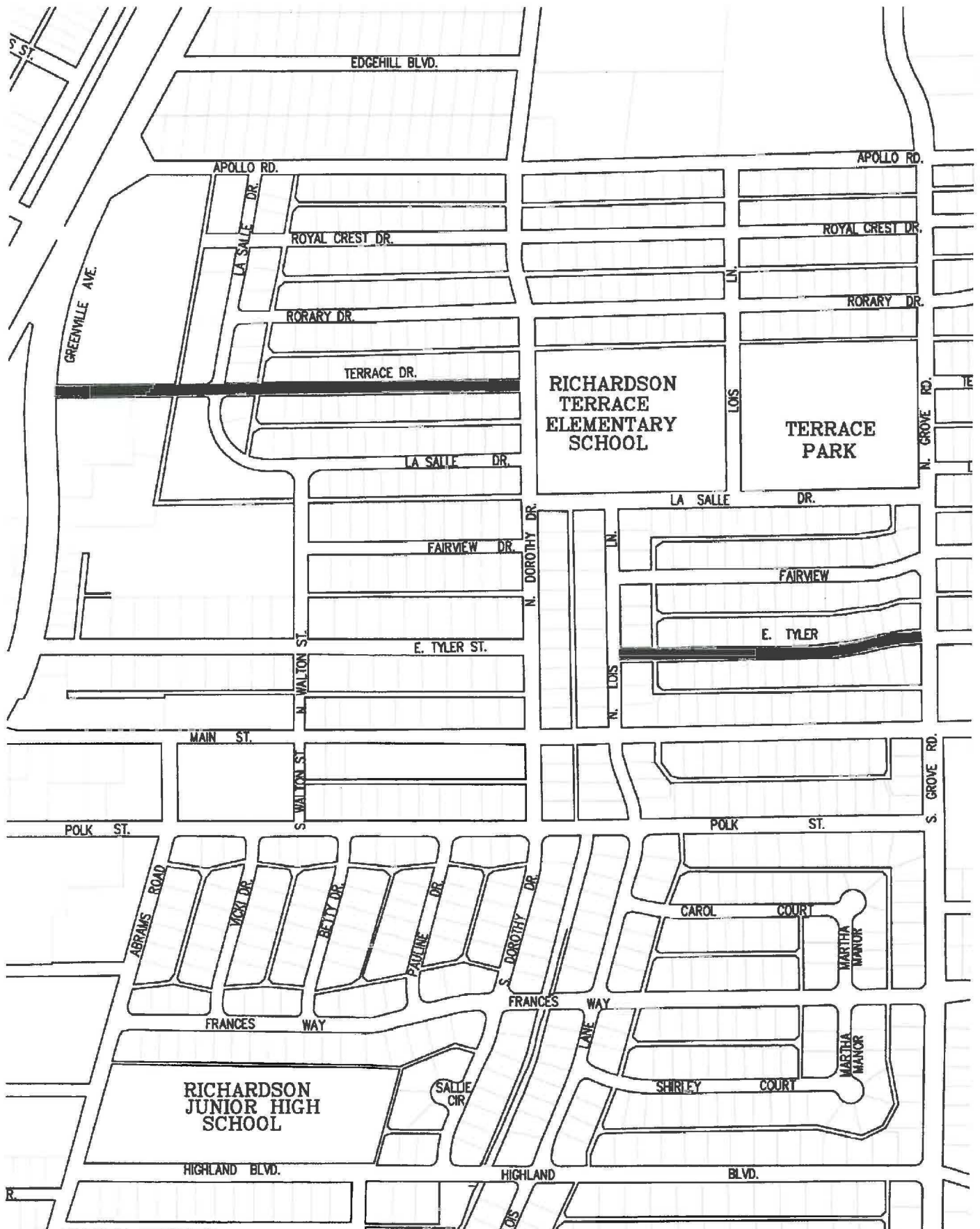
PROPOSED PROJECT SCHEDULE

TERRACE DRIVE & EAST TYLER STREET PAVING, DRAINAGE & UTILITY REHABILITATION

BID #65-11

Agenda Paperwork to Advertise	Friday, September 2, 2011
Council Authorization to Advertise	Monday, September 12, 2011
Plans/Specs Available for Contractors	Tuesday, September 20, 2011
Advertise in Dallas Morning News	Wednesday, September 21, 2011
Advertise in Dallas Morning News	Wednesday, September 28, 2011
Pre Bid Meeting (10:00 am Room 206)	Thursday, September 29, 2011
Bids Received/Opened (@ 2:00 open @ 2:30 Room 206)	Thursday, October 6, 2011
Agenda Paperwork to Award Contract	Friday, October 14, 2011
Council to Award Contract	Monday, October 24, 2011
Pre-Construction Meeting	~ November 7, 2011
Project Start	~ November 2011
Project 280 Calendar Days	~ September 2012

*Project Engineer: David McFadden, P.E.
Engineers Estimate: \$1,410,000
Account # 378-8702-585-7524 Project #SD1011*



**TERRACE DRIVE & EAST TYLER STREET
PAVING, DRAINAGE & UTILITY REHABILITATION
NOVEMBER 2011**



**CITY OF
RICHARDSON
TEXAS**



CITY OF RICHARDSON

TO: Bill Keffler - City Manager
 THRU: Kent Pfeil - Director of Finance
 FROM: Pam Kirkland - Purchasing Manager
 SUBJECT: Bid Initiation Request # 66-11
 DATE: September 7, 2011

Request Council approval to initiate bids for the following:

PARK SHELTER ROOF REPLACEMENTS

Proposed Council approval date: September 12, 2011
 Proposed advertising dates: September 14, 2011 & September 21, 2011
 Proposed bid due date: Thursday, September 29, 2011 – 2:00 p.m.
 Proposed bid opening date: Thursday, September 29, 2011 – 2:30 p.m.
 Engineer's estimated total cost: \$96,000
 Account: 231-3061-581-7201 Project #PM1124

Pam Kirkland

Pam Kirkland, CPPO, CPPB
 Purchasing Manager

Kent Pfeil

September 8, 2011

 Date

Kent Pfeil
 Director of Finance

Approved: _____
 Bill Keffler
 City Manager

Date



MEMO

TO: Bill Keffler, City Manager
THROUGH: David Morgan, Assistant City Manager *DM*
FROM: Michael Massey, Director of Parks & Recreation *mm*
SUBJECT: Permission to Advertise Bid #66-11
Park Shelter Roof Replacements
DATE: September 2, 2011

BACKGROUND INFORMATION:

This project includes roof removal/replacement with new standing seam metal roof, including all removal and disposal of existing metal roof components, stiffening of existing roof support steel frames, new roof panels, sheet metal column trim, painting of existing and new structural steel and sheet metal trim, and removal and reinstallation of lighting components, at one park shelter at each of the following locations:

- Glenville Park – 500 Glenville Drive (Base Bid)
- Woodland Park – 800 Woodland Way (Base Bid)
- Heights Park – 717 W. Arapaho Road (Base Bid)
- Canyon Creek Park – 600 Aspenwood Drive (Alternate #1A)
- Terrace Park – 300 N. Lois Lane (Alternate #2B)

FUNDING:

Funding is provided from Parks account 231-3061-581-7201 project PM1124.

SCHEDULE:

Parks and Recreation plans for this project to begin construction November 2011 and be completed by February 2012.

Cc: Dan Baker, Superintendent of Parks
Office\Agenda\Executive\Adv\Parkshelterroof.doc

NOTICE TO CONTRACTORS
CITY OF RICHARDSON

**PARK SHELTER ROOF REPLACEMENTS
BID #66-11**

Sealed bids addressed to the Purchasing Manager, of the City of Richardson, Texas, will be received at the Office of the City Purchasing Department, Suite 101, City Hall, 411 West Arapaho Road, Richardson, Texas, until **2:00 p.m. on Thursday, September 29, 2011**, and will be opened and read aloud in the **Capital Projects Conference Room 206**, 30 minutes later that same day, for furnishing all labor, materials, tools and equipment, and performing all work required including all appurtenances for this project:

Roof removal at existing park shelters in Richardson, Texas and replacement with new standing seam metal roof approximately 24' x 24' x5", including all removal and disposal of existing metal roof components, stiffening of existing roof support steel frames, new roof panels, sheet metal column trim, painting of existing and new structural steel and sheet metal trim, and removal and reinstallation of lighting components. The project includes roof removal and replacement for one park shelter at each of the following locations:

- Glenville Park – 500 Glenville Drive (Base Bid)
- Woodland Park – 800 Woodland Way (Base Bid)
- Heights Park – 717 W. Arapaho Road (Base Bid)
- Canyon Creek Park – 600 Aspenwood Drive (Alternate #1A)
- Terrace Park – 300 N. Lois Lane (Alternate #2B)

Proposals shall be accompanied by a certified or cashier's check on a state or national bank in an amount not less than five percent (5%) of the possible total of the bid submitted, payable without recourse to the City of Richardson, Texas, or an acceptable bid bond for the same amount from a reliable surety company as a guarantee that the bidder will enter into a contract and execute required Performance and Payment Bonds within ten (10) days after notice of award of contract. The notice of award of contract shall be given to the successful bidder within ninety (90) days following the opening of bids.

The successful bidder must furnish a Performance Bond upon the form provided in the amount of one hundred percent (100%) of the contract price, a material and labor Payment Bond upon the form provided in the amount of one hundred percent (100%) of the contract price, and a Maintenance Bond upon the form provided in the amount of one hundred percent (100%) of the contract price, from a surety authorized under the laws of the State of Texas to act as a surety on bonds for principals.

The right is reserved, as the interest of the Owner may require, to reject any and all bids, to waive any informality in the bids received, and to select bid best suited to the Owner's best interest. The Contractor, to be successful in bidding this project, must have completed a minimum of three similar projects within the last five years.

A maximum of Fifty (50) calendar days for the base bid and Fifty (50) calendar days for the Two (2) alternate bids for a total of One Hundred (100) calendar days will be allowed for construction.

One set of plans, specifications and bid documents may be secured from the Office of the City Engineer, Capital Projects Department in Room 204, of the Richardson Civic Center/City Hall, 411 West Arapaho Road, Richardson, Texas, beginning at 12:00 p.m. on **Tuesday, September 13, 2011** upon a NON-REFUNDABLE FEE OF Fifty Dollars (\$50.00) per set, payable to the City of Richardson, accompanied by the contractor's name, address, phone number, email address and FAX number.

A voluntary Pre-Bid conference will be held **Wednesday, September 21, 2011 at 10:00 a.m.**, in the **Capital Projects Conference Room 206**, Richardson Civic Center/City Hall.

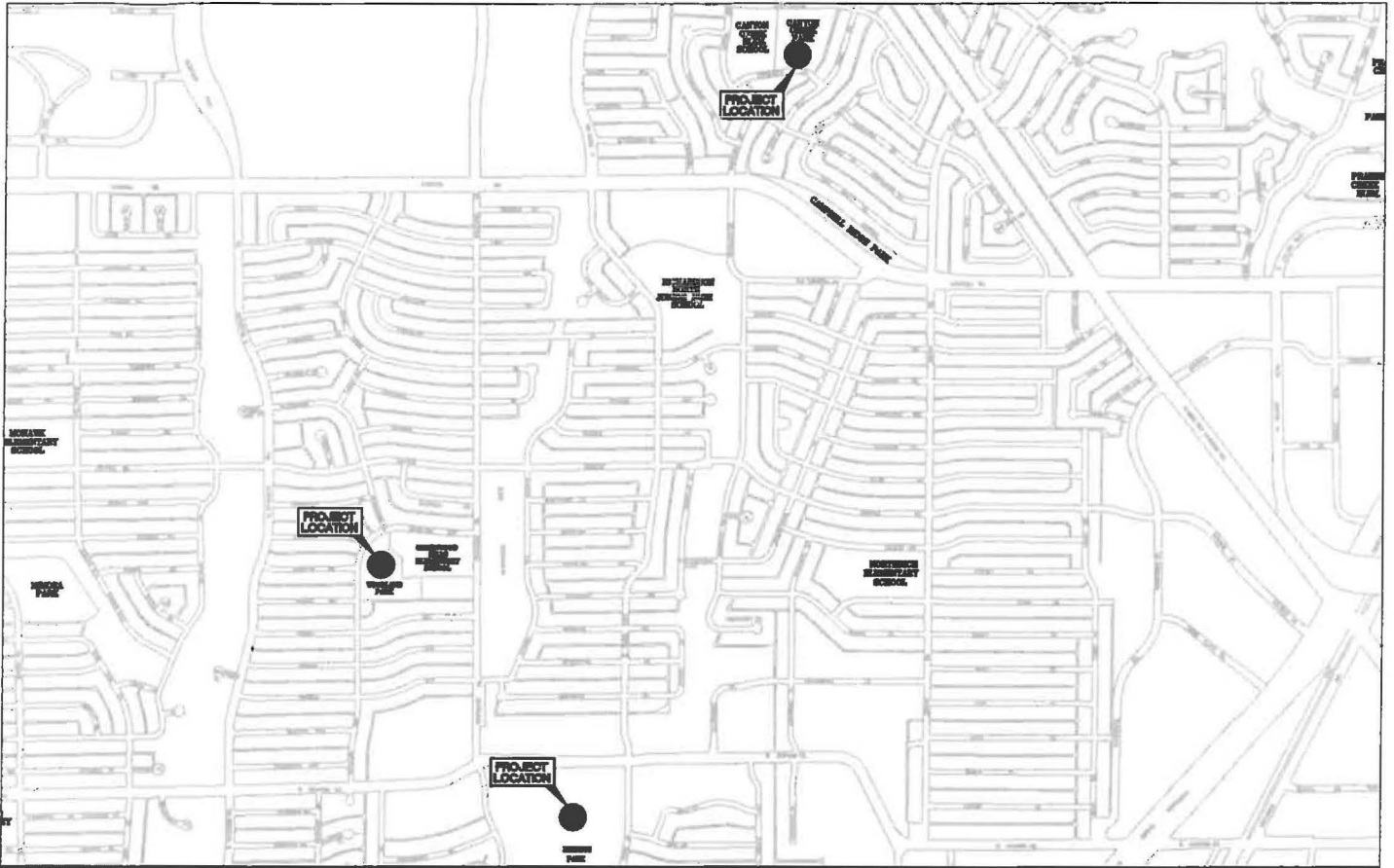
By:/s/Bob Townsend, Mayor
City of Richardson
P. O. Box 830309
Richardson, Texas 75083

**PROPOSED PROJECT SCHEDULE
PARK SHELTER ROOF REPLACEMENTS**

BID #66-11

Agenda Paperwork to Advertise	Friday, September 2, 2011
Council Authorization to Advertise	Monday, September 12, 2011
Plans/Specs Available for Contractors	Tuesday, September 13, 2011
Advertise in Dallas Morning News	Wednesday, September 14, 2011
Advertise in Dallas Morning News	Wednesday, September 21, 2011
Pre Bid Meeting (10:00 am Room 206)	Wednesday, September, 21, 2011
Bids Received/Opened (@ 2:00 open @ 2:30 Room 206)	Thursday, September, 29, 2011
Agenda Paperwork to Award Contract	Friday, September 30, 2011
Council to Award Contract	Monday, October 10, 2011
Pre-Construction Meeting	~ October 24, 2011
Project Start	~ November 2011
Project 100 Calendar Days (Includes base & 2 alternates)	~ February 2012

*Project Manager: Dan Baker
Engineers Estimate: \$96,000
Account # 231-3061-581-7201 Project #PM1124*



**PARK SHELTER
ROOF REPLACEMENTS
FALL 2011**



**CITY OF
RICHARDSON
TEXAS**





MEMO

DATE: September 6, 2011
TO: Kent Pfeil – Director of Finance
FROM: Pam Kirkland – Purchasing Manager *Pam*
SUBJECT: Award of Bid #63-11 for a cooperative annual requirements contract for water and wastewater pumping facilities maintenance to Legacy Contracting, LP dba Control Specialists, LP through the City of Plano Bid #2011-210-C pursuant to unit prices

Proposed Date of Award: September 12, 2011

I concur with the recommendation of Richard Boston, P.E. - Utility System Manager/Engineer, and request permission to issue an annual requirements contract for water and wastewater pumping facilities maintenance to Legacy Contracting, LP dba Control Specialists, LP pursuant to unit prices.

The City of Plano competitively bid an annual requirements contract for the above referenced service contract on Bid #2011-210-C, which was awarded by their City Council on August 22, 2011. The initial contract is for one year with options to renew for up to three (3) additional one-year periods. The bid was structured to provide hourly rates for various types of mechanical and electrical labor, a materials discount, and equipment rental rates for water/wastewater pumping facilities maintenance as per the attached tabulation.

The award of this contract allows the city to contract for services as the requirements and needs of the city arise on an annual basis and during any subsequent renewal period(s). Since the city is not obligated to pay for or use a minimum or maximum amount of repair services, payment will be rendered pursuant to the unit prices bid.

The City of Richardson and the City of Plano have an existing interlocal agreement for cooperative purchasing, which grants us the authority to cooperatively purchase goods and services as provided by Texas Government Code, Chapter 791.025 and Texas Local Government Code, Subchapter F, Section 271.102. This agreement automatically renews annually unless either party gives prior notice of termination.

A total of \$150,000 is currently available in FY10-11 and we have a job estimated at \$144,349 to be expended from these funds before the end of this fiscal year. A total of \$277,000 is proposed in the FY11-12 budget, if approved by City Council, in account 511-5220-503-4358. No funds will be expended in FY11-12 if the appropriation is not approved.

Concur:

Kent Pfeil

Xc: Bill Keffler
Dan Johnson
Michelle Thames
David Morgan
Cliff Miller



MEMO

fax 972 744-5814 ; ph 972 744-4411
richard.boston@cor.gov

TO: Pam Kirkland, Purchasing Manager
FROM: Richard Boston, P.E., Utility System Manager/Engineer
DATE : August 24, 2011
SUBJECT : Request to Piggyback off of the City Of Plano's Contract

I hereby request that we piggyback off the City of Plano's annual contract with Legacy Contracting LP dba Contract Specialists LP for emergency water and sewer repairs pursuant to unit prices therein. Funds are available in this years budget(\$150,000) and in FY 2012 (\$277,000) line item # 511-5220-503-4358.

If anything else is needed please let me know. Thanks!

xc/Bill Martin
file

Legacy Contracting, L.P.

Bid Contact **George Brown**
georgeb@csi5.com
Ph 940-626-1415

Address **P.O. 1479**
Decatur, TX 76234

Bid Notes **Many more references available upon request.**
37 years as service company, with more than 30 years serving The City of Plano.

Item #	Line Item	Notes	Unit Price	Qty/Unit	Total Price	Attch. Docs
2011-210-C--01-01	Labor - Electrical Related Repairs	Supplier Product Code: Supplier Notes: Lead 70.00 per hour Helper 50.00 per hour	First Offer - \$120.00	1 / hour	\$120.00	Y
2011-210-C--01-02	Labor - Mechanical Related Repairs	Supplier Product Code: Supplier Notes: Lead 70.00 per hour Helper 50.00 per hour	First Offer - \$120.00	1 / hour	\$120.00	Y
2011-210-C--01-03	Off-Site Services - Electrical-Shop Facilities	Supplier Product Code:	First Offer - \$20.00	1 / hour	\$20.00	Y
2011-210-C--01-04	Off-Site Services - Electrical-Shop Labor	Supplier Product Code:	First Offer - \$90.00	1 / hour	\$90.00	Y
2011-210-C--01-05	Off-Site Services - Mechanical- (Machine) Shop Facilities	Supplier Product Code:	First Offer - \$20.00	1 / hour	\$20.00	Y
2011-210-C--01-06	Off-Site Services - Mechanical_ (Machine) Shop Labor	Supplier Product Code:	First Offer - \$125.00	1 / hour	\$125.00	Y
2011-210-C--01-07	Additional Equipment Pump Truck 6,000 gallon	Supplier Product Code: Supplier Notes: 4 hour minimum	First Offer - \$300.00	1 / hour	\$300.00	Y
2011-210-C--01-08	Additional	Supplier	First Offer - \$300.00	1 / day	\$300.00	Y

	Equipment Pump Truck 6,000 gallon	Product Code:				
		Supplier Notes: 4 hour minimum				
2011-210-C--01-09	Additional Equipment Mobil Crane - 30 ton	Supplier Product Code:	First Offer - \$250.00	1 / hour	\$250.00	Y
		Supplier Notes: 4 hour minimum				
2011-210-C--01-10	Additional Equipment Mobil Crane - 30 ton	Supplier Product Code:	First Offer - \$250.00	1 / day	\$250.00	Y
		Supplier Notes: 4 hour minimum				
2011-210-C--01-11	Minimum Service Charges	Supplier Product Code:	First Offer - \$480.00	1 / job	\$480.00	Y
		Supplier Notes: 4 hour minimum				
2011-210-C--01-12	Material/outside services Overhead percent charged above your invoiced amounts.	Supplier Product Code:	First Offer - \$10.00	1 / each	\$10.00	Y
		Supplier Notes: 10%				
2011-210-C--01-13	Material/outside services Profit percent charged above your invoiced amounts.	Supplier Product Code:	First Offer - \$15.00	1 / each	\$15.00	Y
		Supplier Notes: 15%				
Supplier Total					\$2,100.00	



MEMO

DATE: September 6, 2011

TO: Kent Pfeil – Director of Finance

FROM: Pam Kirkland – Purchasing Manager *Pam*

SUBJECT: Award of Bid #64-11 for the cooperative annual requirements contract for the 2011 Trenchless Sewer Repair Project to Insituform Technologies, Inc. pursuant to unit prices bid through the Local Government Purchasing Cooperative (Buyboard) Contract #354-10

Proposed Date of Award: September 12, 2011

I concur with the recommendation of Jerry Ortega – Director of Public Services, and request permission to issue a purchase order to Insituform Technologies, Inc. for the above referenced contract in an amount not to exceed \$400,000, as per the unit prices in the attached quotation. Insituform Technologies, Inc. is the contract vendor for trenchless sewer repair through the Local Government Purchasing Cooperative (Buyboard) Contract #354-10.

The city is not obligated to pay for or use a minimum or maximum amount of repair services, payment will be rendered according to the amount of work that is done and pursuant to the unit prices bid.

The City of Richardson is a member of the Local Government Purchasing Cooperative through our existing interlocal agreement for cooperative purchasing pursuant to Texas Government Code, Chapter 791.025 and Texas Local Government Code, Subchapter F, Section 271.102. This agreement automatically renews annually unless either party gives prior notice of termination.

Funding is provided from Public Services Water & Sewer Fund 511-5521-503-3499, as well as, the 2011 Water & Sewer C.O. in account 547-5710-585-7524, Project #WS-1109.

Concur:

Kent Pfeil

Xc: Bill Keffler
Dan Johnson
Michelle Thames
David Morgan
Cliff Miller



MEMO

TO: Bill Keffler, City Manager

THROUGH: Cliff Miller, Assistant City Manager *CM*

FROM: Jerry Ortega, Director of Public Services
Joe Travers, Assistant Director of Public Services *JT*

SUBJECT: Award of Contract – Bid #64-11
Insituform Technologies, Inc - 2011 Trenchless Sewer Repair Project

DATE: September 1, 2011

ACTION REQUESTED

Council to consider award of a contract to Insituform Technologies, Inc., for the 2011 Trenchless Sewer Repair Project in the amount of \$400,000.

BACKGROUND INFORMATION

Insituform Technologies, Inc., uses a “trenchless” sewer pipe rehabilitation method. This method “re-lines” and “reinforces” the sewer pipe and makes it water-tight. This is done to adhere to TCEQ’s requirement to minimize or eliminate inflow and infiltration of waste water.

Insituform Technologies is considered for this construction method through the Texas Local Government Statewide Purchasing Cooperative Contract #354-10 administered through the Buy board.

The locations for this capital improvement in-line reconstruction are the 100-300 Block of Beltline to Holly, 1100-1200 Block of Arapaho to Vernet and 1200 Block from Dover to Cottonwood Creek. The manhole rehab boundaries are from Weatherred to Arapaho and other numerous areas. The base proposal for this work is \$386,877.50. Pursuant to Buy Board pricing, a contingency amount of \$13,122.50 is included for other unforeseen manhole rehab and repair areas, for a total award of \$400,000.

FUNDING

Funding for the 2011 Trenchless Sewer Repair Project will be provided from Public Services Water & Sewer Funds #511-5521-503-3499 as well as the 2011 Water & Sewer C.O.’s #547-5710-585-7524 Project #WS-1109.

SCHEDULE:

This construction contract is expected to be complete this fall. If you need any additional information, please contact me.

10-11 In Line Reconstruction

Project Number	Alley Street	Street Name	From	To	Location	Drainage Basin	Priority	Break Down	Unit	Total	Pipe Size	CST FCT	Cost
561098271	Alley	100-300 Cottonwood	Beltline	Holly	Alley	Cottonwood	1	CIPP	LNFT	1950	10"	\$37	\$72,150
								CL/TV	LNFT	1950	10"	\$6	\$11,700
								Manhole Install	EACH				\$0
								R/R Concrete Pavement	SQ YDS				\$0
								R/R Flex Base	SQ YDS	20		\$150	\$3,000
								Bypass Setup	EACH	1950		\$5	\$9,750
								Bypass Operation	DAY	2		\$100	\$200
								Services	EACH	56		\$275	\$15,400
Excavation Spot Repair	EACH	2		\$3,000	\$6,000								
561098273	Alley	1100-1200 Hampshire	Arapaho	Vernet	Alley	Cottonwood	2	CIPP	LNFT	1400	12"	\$48	\$67,200
								CL/TV	LNFT	1400	12"	\$6	\$8,400
								Manhole Install	EACH				\$0
								R/R Concrete Pavement	SQ YDS				\$0
								R/R Flex Base	SQ YDS	20		\$150	\$3,000
								Bypass Setup	EACH	1400		\$5	\$7,000
								Bypass Operation	EACH	2		\$100	\$200
								Services	EACH	10		\$275	\$2,750
Excavation Spot Repair	EACH	2		\$3,000	\$6,000								
561098270	Street	1200 W. Beltline	Dover	Cttnwd Crk	Street	Cottonwood	3	CIPP	LNFT	1400	10"	\$37	\$51,800
								CL/TV	LNFT	1400	10"	\$6	\$8,400
								Manhole Install	EACH				\$0
								R/R Concrete Pavement	SQ YDS				\$0
								R/R Flex Base	SQ YDS	20		\$150	\$3,000
								Bypass Setup	EACH	1400		\$5	\$7,000
								Bypass Operation	EACH	2		\$100	\$200
								Services	EACH				\$0
Excavation Spot Repair	EACH	2		\$3,000	\$6,000								
56111246	Various	C/R Fund additional from water	449	X	(4x3.1416) 12.5664	Cottonwood Flyd/Branch	5643	Manhole Rehab-Epoxy 4' Diameter	65				\$0
									Linear Feet-Depth	449			\$0
									Square Feet	5643		\$20	\$112,860
									Square Feet	816.82		\$20	\$16,336
									Traffic Control	Day	5		\$1,250
Trench Safety		6		\$100	\$600								
							Total Estimate					\$425,196	

MH REHAB. 8-08-11

Count	MH #	Address	Depth	Brick/Precast
1	709	405 S. Weatherred Dr.	54	Brick
2	712	305 S. Weatherred Dr.	63	Brick
3	713	205 S. Weatherred Dr.	65	Brick
4	716	613 Devonshire Dr.	84	Brick
5	717	720 Downing Dr.	64	Brick
6	725	720 Scottsdale Dr.	66	Brick
7	733	726 Nottingham Dr.	96	Brick
8	821	202 N. Weatherred Dr.	58	Brick
9	819	725 W. Beltline Rd.	65	Brick
10	612	206 Hyde Park Dr.	79	Brick
11	613	204 Hyde Park Dr.	77	Brick
12	634	606 Laguna Dr.	77	Brick
13	784	721 Northhill Dr.	68	Brick
14	791	735 Greenleaf Dr.	64	Brick
15	792	404 Thompson Dr.	79	Brick
16	793	735 Newberry Dr.	52	Brick
17	794	725 Newberry Dr.	60	Brick
18	797	304 Thompson Dr.	70	Brick
19	801	809 Ridgedale Dr.	64	Brick
20	837	614 Greenleaf Dr.	66	Brick
21	1432	514 Westwood Dr.	49	Brick
22	1455	203 S. Lindale Dr.	137	Brick
23	778	721 Northhill Dr.	79	Brick
24	2611	777 n. Grove Rd.	90	Brick
25	2612	777 n. Grove Rd.	156	Brick
26	2613	780 n. Grove Rd.	156	Brick
27	2614	780 n. Grove Rd.	132	Brick
28	2615	780 n. Grove Rd.	173	Brick
29	2453	610 Apollo Rd.	120	Brick
30	2452	400 N. Grove Rd.	120	Brick
31	2464	300 N. Grove Rd.	127	Brick
32	2472	300 N. Grove Rd.	127	Brick
33	2473	300 N. Grove Rd.	120	Brick
34	264	1300 Cherrywood Dr.	72	Brick
35	973	623 Kirby Ln.	65	Brick
36	970	621 Kirby Ln.	54	Brick
37	969	627 Opal Ln.	59	Brick
38	1616	900 N. Lindale Ln.	63	Brick
39	1617	902 N. Lindale Ln.	56	Brick
40	1621	524 Twilight Trl.	51	Brick
41	934	700 W. Arapaho Rd.	114	Brick

42	945	1100 Odessa Dr.	42	Brick
43	914	1119 Wisteria Way	56	Brick
44	898	800 W. Arapaho Rd.	12	Brick
45	1115	1615 Wisteria Way	79	Brick
46	1112	1609 Wisteria Way	66	Brick
47	1111	1417 Wisteria Way	66	Brick
48	1110	1309 Wisteria Way	70	Brick
49	929	1304 N. Floyd Rd.	66	Brick
50	925	1401 Wisteria Way	62	Brick
51	924	1311 Wisteria Way	62	Brick
52	923	1301 Wisteria Way	63	Brick
53	922	1209 Wisteria Way	69	Brick
54	825	802 N. Floyd Rd.	81	Brick
55	937	615 W. Arapaho Rd.	126	Brick
56	1603	601 W. Arapaho Rd.	136	Brick
57	1767	513 Vernet St.	54	Brick
58	1768	503 Vernet St.	54	Brick
59	1761	1100 Blk. Hampshire Ln.	58	Brick
60	1763	1200 Blk. Hampshire Ln.	118	Brick
61	1764	1211 Hampshire Ln.	170	Brick
62	1757	500 Blk. Rockingham Ln.	114	Brick
63	1756	500 Blk. W. Arapaho Rd.	82	Brick
64	1755	500 Blk. W. Arapaho Rd.	122	Brick
65	1754	500 Blk. W. Arapaho Rd.	64	Brick



City of Richardson
City Council Work Session
Agenda Item Summary



Work Session Meeting Date: Monday, September 12, 2011

Agenda Item: Review and Discuss Item Listed on the City Council Meeting Agenda

Staff Resource: Bill Keffler, City Manager

Summary: The City Council will have an opportunity to preview and discuss with City Staff the agenda items that will be voted on at the City Council Meeting immediately following the Work Session.

Board/Commission Action: Various, if applicable.

Action Proposed: No action will be taken.



City of Richardson
City Council Worksession
Agenda Item Summary



City Council Meeting Date: Monday, September 12, 2011

Agenda Item: Review and Discuss the Administrative Code
Renewal

Staff Resource: Dan Johnson, Deputy City Manager

Summary The City Charter (Art. 8.02) requires the establishment and periodic maintenance of an Administrative Code that documents the organizational and functional operations of the City of Richardson.

The current Administrative Code Ordinance (No. 3762) includes a review/renewal feature every two-years. This renewal is now due for the October 1, 2011 anniversary.

Staff will highlight a proposed group of updates, including the recent department consolidations of Neighborhood Service and Building Inspections into the current Community Services Department.

Board/Commission Action: N/A

Action Proposed Receive Presentation; Council Review and Discussion





City of Richardson
City Council Worksession
Agenda Item Summary



City Council Meeting Date: Monday, September 12, 2011

Agenda Item: DCAD and CCAD Board Representation – 2012 to 2013

Staff Resource: Dan Johnson, Deputy City Manager

Summary: The City has been advised that the two Central Appraisal Districts that serve Richardson (Dallas and Collin) will be conducting their biannual Board of Director elections this fall in preparation for a January 2012 – 2013 new 2-year term period.

Staff will brief the City Council on the current configuration and representatives for each Appraisal District Board and outline qualifications, timeline for nominations and subsequent elections, and the ballot process established by each district.

Board/Commission Action: N/A

Action Proposed: N/A



City of Richardson
City Council Worksession
Agenda Item Summary



Worksession Meeting Date: September 12, 2011

Agenda Item: Review and Discuss 2011 – 2013 City Council
Near Term Action Items

Staff Resource: Bill Keffler, City Manager

Summary: The City Council will continue their discussion regarding
the 2011 – 2013 City Council Near Term Action Items.

Board/Commission Action: N/A

Action Proposed: N/A



City of Richardson
City Council Work Session
Agenda Item Summary



Meeting Date: Monday, September 12, 2011

Agenda Item: Items of Community Interest

Staff Resource: Bill Keffler, City Manager

Summary: The City Council will have an opportunity to address items of community interest, including:

Expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; a reminder about an upcoming event organized or sponsored by the City of Richardson; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the City of Richardson that was attended or is scheduled to be attended by a member of the City of Richardson or an official or employee of the City of Richardson; and announcements involving an imminent threat to the public health and safety of people in the City of Richardson that has arisen after the posting of the agenda.

Board/Commission Action: NA

Action Proposed: No action will be taken.



City of Richardson
City Council Meeting
Agenda Item Summary



Meeting Date: Monday, September 12, 2011

Agenda Item: Executive Session

Staff Resource: Bill Keffler, City Manager

Summary: The Council will convene into a closed session in compliance with Texas Government Code Section 551.074 – Personnel regarding appointments to the Civil Service Board, and Section 551.087 – Deliberation Regarding Economic Development for commercial development in the Floyd Road/US 75 Area and the St. Paul Drive/Spring Valley area, and residential development in the W. Spring Valley Road/Waterview Drive area.

Board/Commission Action: N/A

Action Proposed: Council will reconvene into open session to take any action, if any, on matters discussed in executive session.